

Draft Board Meeting Minutes
May 11, 2018
9:30 am-11:00 am
10499 N. 48th St., Augusta, MI 49012

Members Present: Susan Barnes, Moses Walker, Edward Meny, Tom Schmelzer, Robert Nelson, Kathy-Sue Vette

Absent: Mary Myers

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Jonathan Gardner, Director of QAPI—SWMBH; Mila Todd, Chief Compliance and Privacy Officer—SWMBH; Mary Ann Bush, Senior Operations Specialist--SWMBH; Nancy Johnson—Riverwood Alternate; Jon Houtz—Pines Behavioral Health Alternate; Susan Germann--Pines Behavioral Health; Kathy Sheffield—Woodlands Behavioral Healthcare Network; Deb Hess—Van Buren Community Mental Health Authority; Ric Compton--Riverwood; Jeannie Goodrich—Summit Pointe; Jeff Patton—Kalamazoo CMHSP; Richard Thiemkey—Barry County CMH; Pat Guenther—Kalamazoo CMHSP; Karen Lehman—Woodlands Behavioral Healthcare Network; Kris Kirsch—St. Joseph CMHSP; Angie Dickerson—Van Buren Community Mental Health Authority

Welcome Guests

Lori Ryland, CEO of Skywood Recovery Center greeted the attendees and welcomed them to Skywood, explaining the mission of their center.

Tom Schmelzer called the meeting to order at 9:35 AM and welcomed the group. Self-introductions were completed.

Public Comment

None

Agenda Review and Adoption

Motion Susan Barnes moved to accept the agenda.

Second Robert Nelson

Motion Carried

Financial Interest Disclosure—Conflict of Interest Handling

Mila Todd presented the Conflict of Interest and the Financial Interest Disclosures for Patrick Garrett, Summit Pointe CMH, disclosing him as a Member of the Summit Pointe Board of Directors while at the same time he will be serving as the primary SWMBH Board Member.

Motion Moses Walker moved that a conflict exists and that:

- 1) The Board is not able to obtain a more advantageous arrangement with someone other than Patrick Garrett;
- 2) The Financial Interest disclosed by Patrick Garrett is not so substantial as to be likely to effect the integrity of the services that SWMBH may expect to receive; and
- 3) A Conflict of Interest Waiver should be granted.

Second Ed Meny

Discussion Patrick Garrett was not at the meeting and did not have to be asked to leave for the vote. No discussion.

Motion Carried

Consent Agenda

Motion Moses Walker moved to approve the Consent Agenda.

Second Susan Barnes

Motion Carried

Operations Committee

Operations Committee Minutes March 28, 2018

Tom Schmelzer asked for comments or questions. None. Minutes accepted.

Ends Metrics

Performance Bonus Incentive Program Update

Jonathan Gardner reported as documented.

Michigan Mission Based Performance Indicator System Update

Jonathan Gardner reported as documented.

Board Actions to be Considered

None Scheduled.

Board Policy Review

BG-011 Governing Style

Tom Schmelzer reviewed the policy.

Motion Susan Barnes moved that the Board is in compliance with BG-011 Governing Style and the policy does not need any revision.

Second Edward Meny

Motion Carried

EO-003 Emergency Executive Succession

Brad reported as documented. Kim Rychener was designated as one of two executives identified in the event that an interim Executive Officer was required. Kim is no longer with

SWMBH and Brad has asked that this Board Policy be reviewed for a replacement no later than August 10, 2018.

Motion Moses Walker moved that no later than the August 2018 SWMBH Board meeting, Brad would submit a replacement for the vacancy.

Second Robert Nelson

Motion Carried

Executive Limitations Review

None Scheduled.

Board Education

Public Policy/Legislative Education Initiative Steering Committee

Ric Compton reported on the first meeting held May 1, 2018. The proposed actions over the next eight months include two Regional Legislative Days, an event in Lansing with representation from the CMHs, attendance at events for our local, state, and federal officials, including both formal and informal contacts at multiple levels, expanding the Steering Committee, and creating materials for individuals to present issues relevant to the CMHs and PIHPs.

Communication and Counsel to the Board

Consolidated Fiscal Year 2018 Year to Date Financial Statements 3/31/18

Tracy Dawson reported as documented. The meetings she and Brad have held with the CMH CEOs and CFOs have focused on evaluating expenditures. Each CMH has taken action steps in an attempt to be proactive.

Fiscal Year 2018 Year to Date October 2017—March 2018 Contract Vendor Summary

Tracy reported as documented.

2018 Revenue Maximization Initiative Charter

Tracy reported as documented. A meeting is scheduled to discuss the committee direction.

Lakeshore Regional Entity Update

It appears that the State is not canceling their contract with Lakeshore Regional Entity as they have developed a plan of action address the concerns of the State.

SWMBH Hometown Health Hero Award

Brad reported that SWMBH was presented with both the Hometown Health Hero Award from the Michigan Public Health Week Partnership and the Employer Support of the Guard and Reserve, ESGR, Above & Beyond Award from the National Guard.

298 Pilot Program

Brad reported that the Pilot Programs will not begin until 10/1/2019.

Public Comment

None

Adjournment

Motion Robert Nelson moved to adjourn at 10:19 AM.

Second Edward Meny

Motion Carried