

Draft Board Meeting Minutes
June 8, 2018
9:30 am-11:00 am
5250 Lovers Lane, Suite 200, Portage, MI 49002

Members Present: Susan Barnes, Edward Meny, Tom Schmelzer, Robert Nelson, Mary Myers, Patrick Garrett

Members Present via phone conference: Moses Walker, Anthony Heiser

Absent: none

Guests: Bradley Casemore, Executive Officer-SWMBH; Jonathan Gardner, Director of QAPI—SWMBH; Mila Todd, Chief Compliance and Privacy Officer—SWMBH; Moira Kean Director of Clinical Improvement—SWMBH; Anne Wickham, Director of Operations—SWMBH; Rob Moerland, Chief Information Officer—SWMBH; Petra Morey, Compliance Specialist III—SWMBH; Mary Ann Bush, Senior Operations Specialist--SWMBH; Nancy Johnson—Riverwood Alternate; Jon Houtz—Pines Behavioral Health Alternate; Susan Germann--Pines Behavioral Health; Kathy Sheffield—Woodlands Behavioral Healthcare Network; Deb Hess—Van Buren Community Mental Health Authority; Ric Compton--Riverwood; Brad Sysol—Summit Pointe; Jeff Patton—Kalamazoo CMHSP; Richard Thiemkey—Barry County CMH; Karen Lehman—Woodlands Behavioral Healthcare Network

Guests via phone conference: Kris Kirsch—St. Joseph CMHSP

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 AM and welcomed the group. Tom Schmelzer introduced and welcomed new Board Member Patrick Garrett and new Board Alternate Karen Lehman.

Public Comment

None

Agenda Review and Adoption

Motion Edward Meny moved to accept the agenda.

Second Mary Myers

Motion Carried

Financial Interest Disclosure—Conflict of Interest Handling

Mila Todd presented the Conflict of Interest and the Financial Interest Disclosures for Karen Lehman, Woodlands Behavioral Health, disclosing her as a Member of the Woodlands

Behavioral Health Board of Directors while at the same time he will be serving as the primary SWMBH Board Member.

Motion Mary Myers moved that a conflict exists and that:

- 1) The Board is not able to obtain a more advantageous arrangement with someone other than Karen Lehman;
- 2) The Financial Interest disclosed by Karen Lehman is not so substantial as to be likely to effect the integrity of the services that SWMBH may expect to receive; and
- 3) A Conflict of Interest Waiver should be granted.

Second Robert Nelson

Discussion Karen Lehman was not asked to leave and motion was unanimously carried.

Motion Carried

Consent Agenda

Motion Edward Meny moved to approve the 5-11-18 SWMBH Board Meeting Minutes.

Second Susan Barnes

Motion Carried

Board unanimously approved Mary Myers as a SWMBH Primary Board Member.

Operations Committee

Operations Committee Minutes April 25, 2018

Tom Schmelzer asked for comments or questions. One question from Edward Meny. Brad Casemore answered the question and proposed a wording change. Minutes accepted with wording changed noted.

Ends Metrics

Managed Care Functional Review: Utilization Management

Anne Wickham reported as documented.

Regional Habilitation Supports Waiver Slots Update

Moira Kean reported as documented.

Assessment Tools

Jonathan Gardner reported as documented.

Michigan Department of Health & Human Services Home and Community Based Services Update

Moira Kean reported as documented.

Board Actions to be Considered

Executive Officer Employment Agreement

Motion Edward Meny moved to approve the Executive Officer Employment Agreement.

Second Robert Nelson

Motion Carried

Request for Ends Metrics Revisions regarding Performance Based Incentive Pool (PBIP)

Jonathan Gardner reported as documented.

Motion Susan Barnes moved to accept the Ends Metrics language revisions based on Amendment #2 in the 2018 MDHHS-PIHP contract to the Performance Based Incentive Pool.

Second Mary Myers

Motion Carried

Board Policy Review

BG-012 Open Meetings Act-Freedom of Information Act

Tom Schmelzer reviewed the policy.

Motion Susan Barnes moved that the Board is in compliance with BG-012 Open Meetings Act-Freedom of Information Act and the policy does not need any revision.

Second Patrick Garrett

Motion Carried

Executive Limitations Review

BEL-002 Financial Conditions

Tom Schmelzer stated that Anthony Heiser reviewed the policy.

Motion Anthony Heiser moved that the Executive Officer is in compliance with BEL-002 Financial Conditions and the policy does not need any revision.

Second Mary Myers

No Vote-Edward Meny.

Motion Carried

Board Education

Mid-Year Program Integrity Compliance Report

Mila Todd reported as documented.

Fiscal Year 2019 Budget Assumptions

Brad Casemore reported as documented.

Fiscal Year 2017 Service Use Analysis (SUE)

Moira Kean reported as documented.

Information Systems/Information Technology Update

Rob Moerland reported as documented.

MI Health Link Update

Brad Casemore reported as documented.

2018 SWMBH Board Retreat Summary

Brad Casemore reported as documented.

Communication and Counsel to the Board

Consolidated Fiscal Year 2018 Year to Date Financial Statements 4/30/18

Brad Casemore reported as documented.

Board Member Attendance Roster

Brad Casemore reported as documented.

Articles and Updates

Brad Casemore reported on the following topics:

Lakeshore Regional Entity Update

298 Update

Michigan Department of Corrections – Substance Use Disorder Community Based Services Update

2019 Pre-paid Inpatient Health Plan-Community Mental Health Services Programs Contract Negotiation Update

Public Comment

None

Adjournment

Motion Edward Meny moved to adjourn at 11:10 AM.

Second Mary Myers

Motion Carried