

**Draft Board Meeting Minutes**  
**August 10, 2018**  
**9:30 am-11:00 am**  
**5250 Lovers Lane, Suite 200, Portage, MI 49002**

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**Members Present:** Susan Barnes, Nancy Johnson, Tom Schmelzer, Robert Nelson, Mary Myers, Patrick Garrett, Moses Walker, Tim Carmichael

**Absent:** Edward Meny, Anthony Heiser

**Guests:** Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Anne Wickham, Director of Operations, SWMBH; Jonathan Gardner, Director of QAPI, SWMBH; Joel Smith, Manager of SUD Treatment and Prevention Services, SWMBH; Michelle Jorgboyan, Senior Operations Specialist, SWMBH; Gale Hackworth, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Karen Lehman, Woodlands Board Alternate; Randall Hazelbaker, Branch County Commissioner; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Jeff Patton, Kalamazoo CMHSP; Kris Kirsch-St. Joseph CMHSP; Jeannie Goodrich, Summit Pointe.

**Welcome Guests**

Tom Schmelzer called the meeting to order at 9:30 AM and welcomed the group.

**Public Comment**

None

**Agenda Review and Adoption**

Motion Tim Carmichael moved to accept the agenda with the movement of the Utilization Management Statewide Comparison topic to the September Board agenda.

Second Patrick Garrett

Motion Carried

**Consent Agenda**

Motion Patrick Garrett moved to approve the 7-13-18 SWMBH Board Meeting Minutes.

Second Mary Myers

Motion Carried

**Operations Committee**

**Operations Committee Minutes June 27, 2018**

Tom Schmelzer asked for comments or questions. Questions were presented and answers were given. Minutes accepted.

## **Ends Metrics**

### **Michigan Mission Based Performance Indicator System (MMBPIS)**

Jonathan Gardner reported as documented.

## **Board Actions to be Considered**

### **Utilization Management Solution via Michigan Consortium for Healthcare Excellence**

Brad Casemore reviewed history, context, and Federal and State requirements regarding Utilization Management parity.

Motion Moses Walker moved that the EO may commit the objectively determined SWMBH share of MCG utilization management solution, subject to a contract satisfactory to him which is consistent with Board Executive Limitations. This approval shall apply to the duration of the MCG contract.

Second Patrick Garrett

Motion Carried

Motion Robert Nelson moved to amend the previous motion stating that the EO may commit the objectively determined SWMBH share of MCG utilization management solution, subject to a contract satisfactory to him which is consistent with Board Executive Limitations. This approval shall apply to the duration of the MCG contract and will be reviewed by the Board annually.

Second Susan Barnes

Motion Carried

## **Board Policy Review**

### **BG-002 Management Delegation**

Tom Schmelzer reviewed the policy.

Motion Susan Barnes moved that the Board is in compliance and the policy does not need any revision.

Second Mary Myers

Motion Carried

## **Executive Limitations Review**

### **EO-003 Emergency Executive Officer Succession**

Brad Casemore asked the Board for a 60 day extension to name additional emergency executive officer successors.

Motion Tim Carmichael moved that the Board grant Brad Casemore a 60 day extension to name additional emergency officer successors.

Second Robert Nelson

Motion Carried

## **Board Education**

### **Fiscal Year 2019 Budget Preview**

Tracy Dawson reported as documented.

#### **Utilization Management Modernization Status**

Anne Wickham reported status of the Implementation Workgroup and sub-workgroups regarding eligibility, access, processes, and level of care guidelines. Timelines and revisions are being determined.

#### **Substance Abuse Disorder Treatment and Prevention Update**

Joel Smith reported as presented.

#### **Substance Use Disorder Oversight Policy Board (SUDOPB)**

Randall Hazelbaker presented highlights from the last quarter's SUDOPB meetings.

### **Communication and Counsel to the Board**

#### **Consolidated Fiscal Year 2018 Year to Date Financial Statements 6/30/18**

Tracy Dawson reported as documented.

#### **Agency Vehicle**

Tracy Dawson stated that the SWMBH company vehicle hit 93,200 miles and was at a point and best, most cost effective time, to trade in for a new vehicle.

#### **Michigan Department of Corrections Community Based Substance Used Disorder Services Benefits Management Contract**

Brad Casemore reported that the Michigan Department of Corrections Community Based Substance Used Disorder Services Benefits Management Contract is in negotiations with the final contract negotiation scheduled for September 20, 2018.

#### **St. Joe Community Mental Health and Substance Abuse Services Freedom of Information Act**

Mila Todd reported that SWMBH has responded to a subpoena and FOIA requests regarding the O'dell vs. St Joe CMH litigation. If the case goes to trial and SWMBH staff are called to testify, or are deposed, the SWMBH attorney would be present.

#### **Erv Brinker Update**

Brad Casemore stated that Erv Brinker is scheduled to be released from State prison on September 11, 2018. If the media attempts contact/inquiries with anyone regarding this please refer the media to Brad Casemore.

**Lakeshore Regional Entity**

Brad Casemore shared that Lakeshore Regional Entity issued a RFP for Managed Care Functions and Beacon Health Systems was awarded the RFP; they are in contract negotiations.

**Annual Formal Fiduciary Retirement Reviews**

Brad Casemore shared that SWMBH staff and Rose Street Advisors completed the annual fiduciary review of retirement plans and that Rose Street Advisors will attend and present at an upcoming Board meeting.

**Board Member Attendance Roster**

Brad Casemore reported as documented.

**Public Comment**

None

**Adjournment**

Motion Susan Barnes moved to adjourn at 11:00 AM.

Second Patrick Garrett

Motion Carried