

Board Meeting Minutes
September 8, 2017
9:30 am-11:00 am
7107 Elm Valley Drive, Kalamazoo, MI

Members Present: Tom Schmelzer, Ed Meny, Moses Walker, Susan Barnes, Robert Nelson, Anthony Heiser, Mary Myers

Members Absent: James Blocker, Robert Wagel,

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Mila Todd, Chief Compliance Officer-SWMBH; Robert Moerland—Chief Information Officer-SWMBH; Sarah Hirsch, Chief Clinical Officer – SWMBH; Kim Rychener, Director Utilization Management & Member Engagement; Mary Ann Bush, Senior Operations Specialist-SWMBH; Michelle Jorgboyan, Senior Operations Specialist—SWMBH; Jon Houtz—Alternate/Branch County; Susan Germann-Pines Behavioral Health; Deb Hess—Van Buren Community Mental Health Authority; Ric Compton—Riverwood; Jeannie Goodrich—Summit Pointe; Brad Sysol—Summit Pointe; Jeff Patton—Kalamazoo CMHSP; Pat Guenther—Kalamazoo CMHSP; Kathy Sheffield – Woodlands/Cass County CMH; Mike Schrum—Residential Opportunities Inc.

Welcome and Public Comment

Tom Schmelzer called the meeting to order at 9:30 AM and welcomed the group. Everyone introduced themselves. Brad introduced Sarah Hirsch, the new Chief Clinical Officer for Southwest Michigan Behavioral Health.

Public Comment

None

Note:

Tom asked for a moment of silence to reflect on those who had lost their lives on 9/11/01.

Agenda Review and Adoption

Motion Ed Meny moved to approve the Agenda.

Second Susan Barnes

Motion Carried

Recess Board Meeting

Motion Robert Nelson moved to recess the SWMBH Board meeting for the Fiscal Year 2018 Budget Public Hearing.

Second Susan Barnes

Roll Call Vote Robert Nelson—yes Ed Meny—yes Tom Schmelzer—yes
Mary Myers—yes Moses Walker—yes Anthony Heiser—yes
Susan Barnes—yes

Motion Carried with unanimous 7 yes votes.

Fiscal Year 2018 Budget Public Hearing

Tom Schmelzer asked for introductions from the public.

Tracy Dawson presented the PowerPoint and the first Draft Fiscal Year 2018 SWMBH Projected Budget including the Medical Loss Ratios for Health Michigan Plan and Medicaid. The Draft is presented with the follow up need of meeting with each of the CMHs to determine if there are any changes to their proposed 2018 budgets. A budget resolution will be presented to the Board when the Board reconvenes the meeting.

Brad commented that the state informed the PIHPs that there may be changes to the capitation rate for budgeting purposes. Other topics included Direct Care Wages under discussion for the 2018 Budget and the Performance Bonus Incentive Pool for 2017 and 2018.

Tom asked for questions from the SWMBH Board. Questions from the Board Members and answers provided by Brad Casemore and Tracy Dawson of SWMBH ensued.

Tom asked for public comments. None.

Reconvene Board Meeting

Motion Moses Walker moved to close the Fiscal Year 2018 Budget Public Hearing and reconvene the Board meeting.

Second Ed Meny

Roll Call Vote Robert Nelson—yes Ed Meny—yes Tom Schmelzer—yes
Mary Myers—yes Moses Walker—yes Anthony Heiser—yes
Susan Barnes—yes

Motion Carried with unanimous 7 yes votes.

Consent Agenda

August 11, 2017 SWMBH Board Meeting Minutes

Motion Ed Meny moved to approve the Board Meeting Minutes.

Second Susan Barnes

Motion Carried

Operations Committee

Operations Committee Minutes 7/26/17

The minutes were accepted as presented.

Ends Metrics

None Scheduled

Board Actions to be Considered

Fiscal Year 2018 Budget

Motion Ed Meny moved to authorize management to maintain operations with the approval of a budget continuing resolution. With the passage of a continuing resolution the pre-existing Fiscal Year 2017 expenditure levels remain intact for a set amount of time. The additional time will allow for the completion of the Fiscal Year 2018 aggregated regional budget to be presented at the October 13, 2017 Board meeting.

Second Moses Walker

Roll Call Vote Robert Nelson—yes Ed Meny—yes Tom Schmelzer—yes
Mary Myers—yes Moses Walker—yes Anthony Heiser—yes
Susan Barnes—yes

Motion Carried with unanimous 7 yes votes.

SWMBH Appointees to Michigan Association of Community Mental Health Board

Brad reported that the appointees to the Michigan Association of Community Mental Health Board for the purposes of voting at the Member Assembly are Bradley Casemore, Tom Schmelzer, and Ed Meny.

Motion Moses Walker moved that Bradley Casemore, Tom Schmelzer, and Ed Meny remain the voting members at the Member Assembly for the Michigan Association of Community Mental Health Board.

Second Susan Barnes

Motion Carried

Boards Policy Review

None scheduled

Executive Limitations Review

None scheduled

Board Education

Compliance Role and Functions

Mila reported as documented in the PowerPoint, the Practical Guidance for Health Care Governing Boards on Compliance Oversight and the Code of Conduct.

Brad reported that the Michigan Office of Inspector General has proposed additional Requirements of PIHPs. These are under negotiation between PIHPs and Michigan Department

Health and Human Services Behavioral Health Development Disability Administration. Currently the Michigan Office of Inspector General is scheduling visits to the ten PIHPs.

Break 10:30 to 10:40 am

Communication and Counsel to the Board

Consolidated Fiscal Year 2017 Year to Date Financial Statements 7/31/17

Tracy reported as documented.

Medical Loss Ratio and Administrative Cost Ratio

Tracy reported as documented.

Michigan Municipal Risk Management Authority Insurance Binder

Brad reported that we have our insurance binder for 2017-2018 and that SWMBH received a refund for a portion of the premium for 2016-2017 in part because SWMBH had no claims.

Intergovernmental Contract Update

Brad reported that the Substance Use Disorder Oversight Policy Board contractual and informational materials have been sent to all eight counties. At this time Berrien, Van Buren, Cass and St. Joseph have approved the contract at their Commissioner meetings. All contracts are to be completed by December 31, 2017.

Michigan Consortium of Healthcare Excellence October Meeting

Brad reported that the Michigan Consortium of Healthcare Excellence meeting will be held at the Michigan Association of Community Mental Health Board meeting on October 23, 2017 from 5:15 to 6:15pm. All SWMBH Board Members and Alternates are encouraged to attend. Currently Ed and Tom will be attending.

October 13, 2017 Board Meeting

The October SWMBH Board meeting will be held at the SWMBH office as usual.

Miscellaneous

Brad updated the Board on upcoming Board policies for review in October and the Board Member attendance roster. A request was made for review of the Bylaws regarding attendance at SWMBH Board Meetings.

Public Comment

None

Adjournment

Motion Robert Nelson moved to adjourn at 10:52 AM
Second Moses Walker
Motion Carried