

SWMBH MI Health Link Operating Policy 9.12

Subject: Financial Liability Determination – Ability To Pay (ATP)		Accountability: Operations/Claims	Effective Date: 06/19/2015	Pages: 2
REQUIRED BY: BBA Section _____ PIHP Contract - <u>Compliance Requirements Section F</u> – <u>Rate Setting and Ability to Pay</u> NCQA/URAC Standard _____ Other - MCL 330.1817			Last Reviewed Date: 7/10/17	Past Reviewed Dates: 6/19/15 9/7/16
LINE OF BUSINESS: <input type="checkbox"/> Specialty Waiver (B/C) <input type="checkbox"/> 1115 Waiver <input type="checkbox"/> Healthy Michigan <input checked="" type="checkbox"/> SUD Medicaid <input type="checkbox"/> SUD Block Grant <input type="checkbox"/> MI Health Link <input type="checkbox"/> OTHER: _____		APPLICATION: <input checked="" type="checkbox"/> SWMBH Staff and Ops <input type="checkbox"/> Participant CMHSPs <input checked="" type="checkbox"/> SUD Providers <input type="checkbox"/> MH / DD providers <input type="checkbox"/> Other: _____	Last Revised Date:	Past Revised Dates: 9/7/16
Approved : <u><i>Aimee Wickham</i></u> Date: <u>7/14/17</u>			Required Reviewer: Director of Operations	

I. Purpose

To evaluate the ability to pay for persons receiving Substance Use Disorder (SUD) services and establish a monthly payment schedule for the determined Ability to Pay (ATP).

II. Policy

Persons receiving SUD services shall be fully informed, at the start of service, of the cost of services (ATP). Medicaid, Healthy Michigan, and Mi Child covered clients will, by virtue of their coverage, have a 'zero' ATP. A client will not be denied service because of an inability to pay for those services.

III. Standards and Guidelines

- A. Providers must complete an ATP in its entirety as part of the initial intake for services.
 - a. An ATP shall not be incurred for the same individual for more than one program, or from more than one county, or from Michigan Department of Health and Human Services (MDHHS) and the Prepaid Inpatient Health Plan (PIHP) for the same period of time.
- B. Providers must make every effort to collect ATP fees from individuals.
- C. Providers shall not bill the PIHP for the applicable ATP amount.
- D. Clients who are dual eligible for mental health and substance abuse services will be assessed a single monthly ATP. Payments will be applied against the substance abuse liability first. If any ATP remains it will be applied to the mental health liability.

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- E. A new ATP must be completed annually or as financial information changes, whichever comes first. This includes changes in applicable third party information.
- F. Initial and subsequent ATP determination information will be entered into the SWMBH claims system or for sub-contracted providers the information must be maintained within the client's electronic health record.
- G. ATP determinations must be retained for at least seven (7) years.

IV. Definitions

None

V. References

None

VI. Attachments

None