

# Southwest Michigan

## BEHAVIORAL HEALTH

### Substance Use Disorder

### Oversight Policy Board (SUDOPB) Meeting Minutes

SWMBH: 5250 Lovers Lane, Suite 200, Portage, MI, 49002

Dial: 855-528-6413 Room: 1 Pwd: 1234

January 16, 2017

4:00 – 5:30 pm

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**Members Present:** Debra Panozzo, Richard Godfrey, Paul Schincariol, Michael Majerek

**Members Participating via Phone:** Randall Hazelbaker, Tara Smith, Allen Balog, Ben Geiger, Patrick Forseman

**Members Absent:** Robert Wagel, John Dobberteen, Carla Reynolds, Jim Haadsma

**Staff Present:** Brad Casemore, Executive Officer, SWMBH; Joel Smith, Interim SUD Services Manager, SWMBH; Mila Todd, Chief Compliance and Privacy Officer; SWMBH; Michelle Jorgboyan, Senior Operations Specialist, SWMBH

**Guests:** none

**Welcome and Introductions** – Brad Casemore called the meeting to order at 4:05 pm. Introduction were made. Due to the retirement of George Cochran, SUDOPB Chair, the Board Members agreed that Richard Godfrey would chair today's meeting. Richard welcomed newly appointed SUDOPB Board Members Paul Schincariol from Van Buren County and Michael Majerek from Berrien County.

#### **Compliance - COI/FID**

Mila Todd distributed Financial Interest Disclosure/Conflict of Interest forms to Board members present and will email forms to the Board members participating by phone and absent. Debra Panozzo, Paul Schincariol, and Michael Majerek signed their forms. Mila Todd noted that the two new members, Paul Schincariol and Michael Majerek did not disclose any actual or potential Conflicts of Interest.

#### **Agenda review and adoption**

Motion

Deb Panozzo moved to approve the agenda.

Second

Paul Schincariol

Motion carried

## **Consent Agenda**

Motion Deb Panozzo moved to accept the November 21, 2016 meeting minutes with one revision.

Second Michael Majerek

Motion carried

## **Board Actions to Consider**

### **Election of Officers**

Richard Godfrey asked the members to nominate a Board Chair for 2017. It was recommended and agreed that Randall Hazelbaker would be the SWMBH SUDOPB Board Chair for the year 2017.

Motion Deb Panozzo motioned that Randall Hazelbaker would be the SWMBH SUDOPB Board Chair for 2017.

Second Michael Majerek

Motion carried

Board members also agreed to have Robert Wagel continue as Vice-Chair.

### **FY 16/17 PA2 Budget Amendment**

Joel Smith reviewed the budget amendment for the St. Joseph County PA2 budget. Members discussed.

Motion Deb Panozzo moved to accept the FY16/17 PA2 Budget Amendment as presented.

Second Michael Majerek

Roll call vote ensued and each member voted as follows: Richard Godfrey, yes; Ben Geiger, yes; Deb Panozzo, yes; Randall Hazelbaker, yes; Patrick Forseman, yes; Paul Schincariol, yes; Michael Majerek, yes; Tara Smith, yes; and Alan Balog, recused himself.

Motion carried with nine yes votes.

### **County Letter**

Brad Casemore presented the draft letter. The letter would be mailed to each County's Administrator and Board of Commissioners Chair advising them of SWMBH SUDOPB roles regarding PA2 funding, current Board appointees, and requesting that each Administrator notify the SWMBH SUDOPB of any changes in Board appointees. The Board members reviewed and approved the letter.

### **SUDOPB Bylaws**

Brad Casemore summarized the Bylaws and presented indicating that the Board had the ability to review and revise the Bylaws. Richard Godfrey asked that the Board members review the Bylaws and bring any questions, concerns, or revisions to the March SUDOPB meeting.

### **New Board Member Orientation**

Brad Casemore asked the Boards preference regarding orientation. Members agreed that orientation for the two new members was needed as well as "refresher" orientation education for existing Board members. Board members would like time in March, May, and July at Board meetings to undergo

orientation. SWMBH staff, Joel Smith and Michelle Jorgboyan, to review and coordinate orientation trainings and materials.

## **Board Education**

### **FY 16/17 YTD Financials**

Joel Smith reviewed the year to date financials as presented, highlighting numbers for Medicaid, Healthy Michigan, MI Child, Block Grant, PA2, and PA2 carryforward.

### **SWMBH SUD and Prevention Highlights**

Joel Smith presented the 2016 SUD Treatment and Prevention Highlights. Board members asked about Narcan distributions and results of Narcan administrations. Joel Smith shared this information and answered Board members' questions.

## **Communication and Counsel**

### **2017 Meeting Dates**

The Board approved 2017 meeting dates as included in the Board packet.

### **2016 SUDOPB Attendance Record**

The Board members reviewed and discussed the 2016 SUDOPB attendance record. The Board members agreed that each County should receive communication regarding SUDOPB attendance.

### **Michigan Consortium for Healthcare Excellence (MCHE)**

Brad Casemore presented a brief overview of MCHE and stated that more detail would be included in upcoming orientation education.

### **SUDOPB letter to State Legislators**

Brad Casemore asked the Board Members their preference in reaching out to State Legislators regarding the SAPT system. Board members expressed their interest in the SWMBH Spring Legislative Event. Brad Casemore advised the Board that he would make sure that the members were included in the Event.

### **CCBHC**

Brad Casemore shared the Federal announcement that Michigan was not selected as a CCBHC state and therefore no further collaboration regarding CCBHC is needed.

### **Legislative Updates**

Brad Casemore reviewed the legislative updates as presented.

### **298 Update**

Brad Casemore explained the 298 updates as presented and answered questions from the members.

### **21<sup>st</sup> Century Cures Act**

Brad Casemore reviewed the document as presented.

**SAPT Resources and Management**

Brad Casemore shared that SWMBH has added a Physician Internist/Addictionologist to assist staff with training and consultation. Also an opening for a SWMBH Chief Clinical Officer has been published.

**SUDOPB Pictures and Bios**

Brad Casemore asked if the Board members would be willing to share their Bios and pictures with SWMBH for use on their website under the SWMBH SUDOPB tab/area. The Board members approved.

**Adjourn**

Motion            Deb Panozzo moved to adjourn meeting.  
Second           Michael Majerek  
Motion Carried

Meeting adjourned at 5:30 pm.