

SWMBH Operating Policy 11.15

Subject: Referrals for Screening, Assessment, Referral and Follow-Up (SARF)		Accountability: SAPT & UM	Effective Date: 7/28/14	Pages: 2
REQUIRED BY: BBA Section _____ PIHP Contract Section _____ NCQA/URAC Standard _____ SA SARF Department of Community Health Mental Health and Substance Abuse Administration Substance Use Disorder Services Program R 325.14101, General Provisions, Screening, Assessment, Referral and Follow-up Other _____			Last Reviewed Date: 9/16/16	Past Reviewed Dates: 7/28/14
LINE OF BUSINESS: <input type="checkbox"/> Specialty Waiver (B/C) <input type="checkbox"/> I Waiver <input checked="" type="checkbox"/> Healthy Michigan <input checked="" type="checkbox"/> SUD Medicaid <input checked="" type="checkbox"/> SUD CA Block Grant <input type="checkbox"/> OTHER: _____	APPLICATION: <input checked="" type="checkbox"/> SWMBH Staff and Ops <input checked="" type="checkbox"/> Participant CMHSPs <input checked="" type="checkbox"/> SUD Providers <input type="checkbox"/> MH / DD providers <input type="checkbox"/> DD providers <input type="checkbox"/> Other: _____		Last Revised Date:	Past Revised Dates:
Approved: <u><i>Shirley Smith</i></u> Date: <u>11/11/16</u> <u><i>Kimberly [unclear]</i></u> 11-28-16			Required Reviewer: Director of SAPT Director of UM & CS Medical Director <u><i>B. K. [unclear]</i></u>	

I. Purpose

Southwest Michigan Behavioral Health (SWMBH) will provide referrals and/or authorize contracted providers to complete screening, assessments, referrals and follow-up services for customers alleged to have or have been diagnosed with a Substance Use Disorder (SUD).

II. Policy

It shall be the policy of SWMBH to maintain a written list of resources that are willing and able to provide services to individuals requesting or receiving services from SWMBH providers. The list shall guide the clinician making the referral as to the name and location of the resource, the types of services that the referral source provides, and who is available to receive the services offered by the referral source.

All referrals that were made due to not meeting the entry criteria for services at a SWMBH will be logged and reviewed to verify the appropriateness of denials, identify referral trends, and for service delivery decisions.

III. Standards and Guidelines

- A. SWMBH and the SUD provider network will provide referrals to customers with Substance Abuse Disorders and shall maintain a current comprehensive list of referral sources. This list will be reviewed, updated and verified annually.
- B. Referral sources shall include at least the following:

SWMBH Operating Policy 11.15

- I. Substance abuse, prevention and treatment facilities
 - II. Mental health services
 - III. Educational services
 - IV. Vocational counseling and training services
 - V. Job development and placement services
 - VI. Financial counseling
 - VII. Legal counseling
 - VIII. Spiritual counseling
 - IX. Nutritional education and counseling
 - X. Financial aid services
 - XI. Medical/Physical Health services
- C. Written referral agreements with referral resources are maintained by SWMBH and the SUD provider network.
- D. A monthly log of referrals made will be maintained and will include:
- I. The referral source
 - II. The date and method of referral
 - III. The client identifier
 - IV. Presenting problem
 - V. Disposition of referral

IV. Definitions

None

V. References

Department of Community Health Mental Health and Substance Abuse Administration Substance Use Disorder Services Program R 325.14101, General Provisions, Screening, Assessment, Referral and Follow-up

V. Attachments

None