

SWMBH Operating Policy 12.13

Subject: Supports Intensity Scale		Accountability: Clinical	Effective Date: 7/1/2015	Pages: 3	
REQUIRED BY: BBA Section _____ PIHP Contract Section <u>7.7.3</u> NCQA/URAC Standard _____ SA SARF _____ Other <u>MDHHS SIS Manual</u>		Last Reviewed Date: 08/07/15		Past Reviewed Dates:	
LINE OF BUSINESS: <input checked="" type="checkbox"/> Specialty Waiver (B/C) <input checked="" type="checkbox"/> I Waiver <input checked="" type="checkbox"/> Healthy Michigan <input type="checkbox"/> SUD Medicaid <input type="checkbox"/> SUD Community Grant <input checked="" type="checkbox"/> MI Health Link <input type="checkbox"/> OTHER: _____		APPLICATION: <input checked="" type="checkbox"/> SWMBH Staff and Ops <input checked="" type="checkbox"/> Participant CMHSPs <input type="checkbox"/> SUD Providers <input checked="" type="checkbox"/> MH / DD providers <input checked="" type="checkbox"/> DD providers <input type="checkbox"/> Other: _____		Last Revised Date: 08/07/15	Past Revised Dates:
Approved <u>Lou Ryland PhD</u> Date: <u>8/11/15</u>		Required Reviewer: SWMBH Clinical Director			

I. Purpose

Meet contractual requirements for Supports Intensity Scale implementation and Development.

II. Policy

Southwest Michigan Behavioral Health (SWMBH) will:

1. Ensure that each individual age 18 and older with an Intellectual/Developmental Disability is assessed using the Supports Intensity Scale (SIS) at minimum of once every 3 years (or more or if the person experiences significant changes in their support needs). SWMBH assure that a proportioned number of assessments are completed each year to assure that all are done in the 3 year cycle, which began on June 30, 2014.
2. Ensure an adequate cadre of trained and AAIDD recognized as qualified SIS assessors across its region to ensure that all individuals are assessed in the required timeframe.
3. Be responsible to provide for an adequate number of recognized and approved trainers to assure capacity to train new assessors.
4. Participate in the Implementation Workgroup
5. Collaborate with BHDDA to plan for and participate in stakeholder SIS related informational forums

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6. Collaborate with BHDDA in planning and provision of training to Supports Coordination/Care Management staff
7. SIS assessors must meet state specified required criteria including the following minimum criteria:
 - a. Bachelor's Degree in human services or four years of equivalent work experience in a related field
 - b. At least one year experience with individuals that have a developmental or intellectual disability
 - c. Participation in a minimum of one Periodic Drift Review per year conducted by an AAIDD recognized SIS® Trainer
 - d. Maintain annual Interviewer Reliability Qualification Review (IRQR) status at "Qualified" status as determined by an AAIDD recognized SIS® Trainer
 - e. Assessors skills will be evaluated as part of quality framework that includes AAIDDA/MORC/Online reports
 - f. Attend quarterly Michigan SIS® Assessor conference calls
 - g. Attend annual Michigan SIS® Assessor Continuing Education
 - h. SIS Assessors must be independent from the current supports and services staff and may not report to the same department within the organization where the individual is being served.
 - i. Assessors should not facilitate a SIS® interview for an individual for whom they are providing another ongoing clinical service.
 - j. It is acceptable for Interviewers to contract with or be employed by a PIHP, CMHSP, or other provider agency as deemed appropriate by the PIHP and consistent with avoidance of conflict of interest. While SWMBH is not a treatment provider, SWMBH is responsible for SIS Implementation in Region 4.
8. Ensure that SIS data is entered into or collected using SISOnline, the AAIDD web-based platform designed to support administering, scoring, and retrieving data and generating reports (<http://aidd.org/sis/sisonline>) within state specified time frames.
9. Provide for necessary DUA's and related tasks required for use of SIS online.
10. MDCH will cover all annual licensing and user fees for PIHP use of SISOnline for Medicaid consumers.
11. Co-own SIS data with MDCH
12. Have complete access to all SIS data entered on behalf of the PIHP, including both detail and summary level data.
13. Adhere to standards described in MDHHS SIS Manual

III. Standards and Guidelines

Described above.

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IV. Definitions

None

V. References

FY15 PIHP MDHHS Contract

MDHHS SIS Manual

VI. Attachments

None