

**SWMBH Operating Policy 2.1**

<b>Subject:</b> Delegation of Credentialing		<b>Accountability:</b> Provider Network	<b>Effective Date:</b> 1/1/2014	Pages: 1
<b>REQUIRED BY:</b> BBA Section <u>438.230</u> PIHP Contract Section <u>Attachment P.7.1.1</u> NCQA/URAC Standard _____ Other _____			Last Reviewed Date: 5/17/17	Past Reviewed Dates: 7/2/15
<b>LINE OF BUSINESS:</b> <input checked="" type="checkbox"/> Specialty Waiver (B/C) <input checked="" type="checkbox"/> 1115 Waiver <input checked="" type="checkbox"/> Healthy Michigan <input checked="" type="checkbox"/> SUD Medicaid <input checked="" type="checkbox"/> SUD Block Grant <input type="checkbox"/> MI Health Link <input type="checkbox"/> OTHER: _____	<b>APPLICATION:</b> <input checked="" type="checkbox"/> SWMBH Staff and Ops <input checked="" type="checkbox"/> Participant CMHSPs <input type="checkbox"/> SUD Providers <input type="checkbox"/> MH / DD providers <input type="checkbox"/> Other: _____		Last Revised Date: 5/17/17	Past Revised Dates: 7/2/15
Approved : <i>Monk</i> Date: <i>5/22/17</i>		Required Reviewer: Director of Provider Network Management and Clinical Improvement		

**I. Purpose**

To outline the policy that allows Southwest Michigan Behavioral Health (SWMBH) to delegate a portion of or all of the responsibility for credentialing and re-credentialing to a delegated entity. SWMBH may delegate credentialing of Providers providing Medicaid, Healthy Michigan, and Substance Use Disorder (SUD) Community Grant services. SWMBH does not delegate credentialing of Providers providing Medicare services under MI Health Link.

**II. Policy**

SWMBH may delegate all or a portion of the responsibility for credentialing and re-credentialing to a delegated entity. SWMBH will provide oversight of all of the delegated activities. SWMBH retains authority to make final credentialing determination regarding any provider.

**III. Standards and Guidelines**

SWMBH will conduct a pre-delegation assessment to assure the entity's capacity for delegation. SWMBH will require that the delegated entity adhere to the same credentialing policies, standards and criteria as utilized by SWMBH. SWMBH will conduct annual monitoring of the delegated activities, at least every three years this will consist of an on-site review. SWMBH will ensure that there is a delegation agreement that describes at a minimum:

- A. The responsibilities and reporting requirements of the delegated activity.
- B. The remedies, including revocation of the delegation available to SWMBH if the delegated entity does not fulfill its obligations.

**IV. References**

Balanced Budget Act Section 438.230  
MDHHS / PIHP Master Contract attachment P.7.1.1  
NCQA CR 9

**V. Attachments**

None