

Southwest Michigan

BEHAVIORAL HEALTH

Substance Use Disorder

Oversight Policy Board (SUDOPB) Meeting Minutes

SWMBH: 5250 Lovers Lane, Suite 200, Portage, MI, 49002

Dial: 855-528-6413 Room: 1 Pwd: 1234

July 17, 2017

4:00 – 5:30 pm

Draft: 07/18/17

Members Present: Randall Hazelbaker (Branch County), Robert Wagel (Cass County), Richard Godfrey (Van Buren County), Debra Panozzo (Berrien County) Steve Frisbie (Calhoun County) Daniel Doerhman (Kalamazoo County)

Members Participating via Phone: Allen Balog (St. Joseph County), Michael Majerek (Berrien County), Ben Geiger (Barry County), Lisa White (Kalamazoo County)

Guests Participating via Phone: Michele Johnson, Calhoun County Finance

Members Absent: Kathy-Sue Dunn (Calhoun County), Kathy Pangle (St. Joseph County) Tara Smith (Cass County), Paul Schincariol (Van Buren County)

Staff Present: Joel Smith, SUD Services Manager, SWMBH; Mila Todd, Chief Compliance and Privacy Officer; SWMBH; Kim Rychener, Director of Utilization Management and Member Engagement; Tracy Dawson, Chief Financial Officer, SWMBH; Michelle Jorgboyan, Senior Operations Specialist, SWMBH

Guests: Susan Meinke, Todd Brodie

Welcome and Introductions – Randall Hazelbaker called the meeting to order at 4:00 pm.

Agenda review and adoption

Motion	Robert Wagel moved to approve the agenda.
Second	Richard Godfrey
Motion carried	

Consent Agenda

Motion	Debra Panozzo moved to accept the May 15, 2017 meeting minutes.
Second	Richard Godfrey
Motion carried	

Board Education

Valley Psychological Center: SUD Application

Susan Meinke gave a presentation on Valley Psychological Center services. Federal Grant funds would be used for CBT for individuals in the Kalamazoo area who are referred by KPEP for services. Susan distributed handouts regarding additional services that Valley Psychological Center provides and answered questions from the Board Members.

FY 16/17 YTD Financials

Tracy Dawson reviewed the year to date financials as presented, highlighting numbers for Medicaid, Healthy Michigan, MI Child, Block Grant, PA2, and PA2 carryforward. Tracy stated SWMBH is upside down in Block Grant and asked the State for a 1.7 million dollar increase which the State approved. Tracy reviewed new information that was added to the financials to provide additional clarity. Board Members discussed financials.

SWMBH SUDOPB Member Orientation/Training

Joel Smith reviewed the SUD Treatment orientation materials as presented.

PA2 Reports

Joel Smith reviewed the PA2 reports as presented.

PA2 Budget Planning

Joel Smith stated that SWMBH is in the process of collecting Provider work plans, renewing contracts and developing budgets for FY2018. Joel included budget calendars in the packet for the Board Members information.

CY2017 SUDOPB Attendance

Randall Hazelbaker reviewed the CY2017 SUDOPB attendance as presented and reminded Board Members that the attendance report is sent to each County Commissioners' Board Chair periodically during the year so that the County Commissioners are aware of their Commissioners attendance.

Board Actions to Consider

Approve Intergovernmental Contract

Joel Smith reviewed the Intergovernmental Contract as presented. Members discussed.

Motioned to approve the Intergovernmental Contract
Second

Robert Wagel
Richard Godfrey

Chairperson Randall Hazelbaker initiated a roll call vote. The following Board Members voted in favor of the Intergovernmental Contract:

- Randall Hazelbaker
- Robert Wagel
- Richard Godfrey
- Deb Panozzo
- Ben Geiger
- Lisa White
- Steve Frisbie
- Michael Majerek
- Alan Balog

The following Board Member voted to oppose the Intergovernmental Contract:

Daniel Doehrman

Conflict of Interest (COI) consideration – Daniel Doehrman and Lisa White

Mila Todd indicated that Financial Interest Disclosure statements had not yet been secured from Lisa White or Dan Doehrman and posed the following question prior to consideration of item 6(b) PA2 Budget Amendments – Berrien, Kalamazoo and St. Joseph: Are you or any of your immediate family members a member of any other Boards, employed by any agency or provider, or have any other financial interest or serve in any other capacity that would create a conflict for you in voting on these PA2 budget amendments? An example would be if you or a family member were employed by one of the agencies seeking an amendment to its budget.

Both Ms. White and Mr. Doehrman answered “No”.

FY16/17 PA2 Budget Amendments – Berrien, Kalamazoo, and St. Joseph

It was noted and discussed that the representatives from the counties being voted on did not participate in the vote for their respective county’s PA2 budget amendment.

Berrien

Joel Smith reviewed the budget amendment for the Berrien PA2 budget. Members discussed.
Motion to approve the Berrien PA2 Budget Amendment Robert Wagel
Second Richard Godfrey

Chairperson Randall Hazelbaker initiated a roll call vote. The following Board Members voted in favor of the Berrien PA2 budget amendment:

- Randall Hazelbaker
- Robert Wagel
- Richard Godfrey
- Ben Geiger
- Steve Frisbie
- Lisa White
- Daniel Doehrman
- Allen Balog

No Board Member voted against the Berrien PA2 budget amendment.
The Berrien PA2 budget amendment was approved. The resolution reflected the roll call vote and was signed by the Board Chair, Randall Hazelbaker.

Kalamazoo

Joel Smith reviewed the budget amendment for the Kalamazoo PA2 budget. Members discussed.

Motion to approve the Kalamazoo PA2 Budget Amendment Robert Wagel
Second Richard Godfrey

Chairperson Randall Hazelbaker initiated a roll call vote. The following Board Members voted in favor of the Kalamazoo PA2 budget amendment:

- Randall Hazelbaker
- Robert Wagel
- Richard Godfrey
- Ben Geiger
- Steve Frisbie
- Debra Panozzo

Michael Majerek
Allen Balog

No Board Member voted against the Kalamazoo PA2 budget amendment.
The Kalamazoo PA2 budget amendment was approved. The resolution reflected the roll call vote and was signed by the Board Chair, Randall Hazelbaker.

St. Joseph

Joel Smith reviewed the budget amendment for the St. Joseph PA2 budget. Members discussed.

Motion to approve the St. Joseph PA2 Budget Amendment
Second

Robert Wagel
Richard Godfrey

Chairperson Randall Hazelbaker initiated a roll call vote. The following Board Members voted in favor of the St. Joseph PA2 budget amendment:

Randall Hazelbaker
Robert Wagel
Richard Godfrey
Ben Geiger
Steve Frisbie
Debra Panozzo
Michael Majerek
Lisa White
Daniel Doehrman

No Board Member voted against the St. Joseph PA2 budget amendment.
The St. Joseph PA2 budget amendment was approved. The resolution reflected the roll call vote and was signed by the Board Chair, Randall Hazelbaker.

Conflict of Interest (COI) consideration – Tara Smith

Mila Todd stated that Tara Smith had informed her at the last Board Meeting that her employment had changed and she needed to update her Financial Interest Disclosure Statement for Board consideration. A new FIDs form was sent to Tara Smith but had not yet been returned. Given that the form wasn't returned and Tara Smith was not present, this topic will be tabled until the August 28, 2017 meeting.

Communication and Counsel

Grant(s) Status/Updates

Joel Smith shared that SWMBH was awarded a two year grant totaling \$730,000. The Federal Grant money will be used to address the current Opioid crisis. These funds will be used in both Prevention programs and Treatment programs.

SUDOPB August 28th Meeting/Budget Public Hearing

Joel Smith shared that the August 28, 2017 SUDOPB Meeting/Budget Public Hearing will be held at KVCC – The Groves Center in order to accommodate the expected attendance. Michelle Jorgboyan will send an email invitation to the Members reflecting the location, directions, and call in information.

Legislative Updates

Joel Smith and Kim Rychener highlighted the FY2018 Budget in regards to the 298 update/status as presented.

Michigan Consortium for Healthcare Excellence (MCHE) written report

Joel Smith noted the MCHE written report as presented.

Articles of Interest

Joel Smith noted articles of interest and highlighted a recent meeting involving SWMBH, Senator Mike Shirkey, and Pines Behavioral Health.

SUDOPB Pictures and Bios

Michelle Jorgboyan reminded the Board Members to forward any pictures and bios to her attention for inclusion in the new SWMBH website and stated that she would send an email reminder to the Board Members.

Board Member Comments

Robert Wagel stated that Kathy Emans, Woodlands CEO, accepted a position with the University of Arkansas. The interim CEO for Woodlands is Kathy Sheffield.

Adjourn

Motion	Robert Wagel moved to adjourn meeting.
Second	Richard Godfrey
Motion Carried	

Meeting adjourned at 5:45 pm.