

Section: Claims	Policy Name:  Member Plan Coverage Eligibility Determination		Policy Number: <b>09.09</b>
Owner: Chief Administrative Officer	Reviewed By: Anne Wickham		Total Pages: <b>3</b>
Required By:  ☐ BBA ☒ MDHHS ☐ NCQA ☒ Other (please specify): 42 CFR 433.137	Final Approval By:  ANNE WICKNAM  Anne Wickham (Jul 21, 2022 14:28 EDT)		Date Approved:  Jul 21, 2022
Application:  SWMBH Staff/Ops  Participant CMHSPs  SUD Providers  MH/IDD Providers  Other (please specify):	Line of Business:  Medicaid Healthy Michigan SUD Block Grant SUD Medicaid MI Health Link	☐ Other (please specify):	Effective Date: 6/19/2015

**Policy:** Southwest Michigan Behavioral Health (SWMBH), its Participants, and Providers will utilize the appropriate Management Information Services and Benefit enrollment files to properly associate clients with the correct benefit/coverage plan.

**Scope:** Operations

Responsibilities: Claims processors

**Definitions:** None

## Standards and Guidelines:

- A. SWMBH, its Affiliates, and Providers will ensure that Management Information Systems (MIS) will have the following capabilities:
  - 1. Monthly downloads of Medicaid eligible information
  - 2. Individual registration and demographic information
  - 3. Provider enrollments
  - 4. Third party liability
- B. SWMBH, its Participants, and Providers will determine if the client is eligible by reviewing the Benefit Enrollment and Maintenance (834) files which are uploaded to the SWMBH system nightly or Michigan Department of Health and Human Services (MDHHS) Community Health Automated Medicated Processing System (CHAMPS) for eligibility determination through 270/271 data transfer. The following information will be checked/verified:
  - 1. Client coverage type
  - 2. Date the client's coverage begins



- 3. Date the client's coverage ends
- 4. Third Party Coverage availability
- C. Substance Use Disorder (SUD) clients not eligible for Medicaid coverage is eligible for SUD Block Grant. The appropriate county specific Block Grant will be entered as the benefit plan.
  - 1. An Ability to Pay (ATP) will be completed for these clients.

**Procedures:** None

Effectiveness Criteria: None

**References:** 

A. PIHP Contract Schedule A

Attachments: None



## **Revision History**

Revision #	Revision Date	Revision Location	Revision Summary	Revisor
Initial	3/16/2020	Throughout Policy	New template	A. Wickham
1	7/14/2022	Throughout Reference	Clarity and additions made Updated	A. Wickham

## 09.09 Member Plan Coverage Eligibility Determination

Final Audit Report 2022-07-21

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By: Jody Vanden Hoek (jody.vandenhoek@swmbh.org)

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