

Board Meeting Minutes
January 12, 2018
9:30 am-11:00 am
5250 Lovers Lane, Portage, MI 49002

Members Present: Tom Schmelzer, Ed Meny, Moses Walker

Members Present on Phone: Susan Barnes, Robert Nelson, Anthony Heiser, Mary Myers, Jim Blocker

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Sarah Hirsch, Chief Clinical Officer – SWMBH; Jonathan Gardner, Director of QAPI—SWMBH; Mila Todd, Chief Compliance and Privacy Officer—SWMBH; Mary Ann Bush, Senior Operations Specialist--SWMBH; Jon Houtz—Alternate/Branch County; Susan Germann--Pines Behavioral Health; Pat Guenther—Alternate/Kalamazoo County; Nancy Johnson—Alternate/Berrien County; Kathy Sheffield—Woodlands Behavioral Healthcare Network; Deb Hess—Van Buren Community Mental Health Authority; Ric Compton--Riverwood; Jeannie Goodrich—Summit Pointe; Kim Rychener, Director Utilization Management & Member Engagement—SWMBH; Mike Kenny—National Alliance on Mental Illness; Frank Mumford—National Alliance on Mental Illness

Welcome Guests

Tom Schmelzer called the meeting to order at 9:35 AM and welcomed the group. Mike Kenny from National Alliance on Mental Illness introduced Frank Mumford, President of the National Alliance on Mental Illness for the Kalamazoo area.

Tom announced that our esteemed Board Member, Robert Wagel, passed away on December 31, 2017, and asked for a moment of silence.

Public Comment

None

Agenda Review and Adoption

Motion Ed Meny moved to approve the Agenda.

Second Mary Myers

Roll Call: Ed Meny – yes Robert Nelson -- yes Jim Blocker -- yes
Mary Myers – yes Pat Guenther – yes Anthony Heiser – yes
Susan Barnes – yes Tom Schmelzer -- yes

Motion Carried

Consent Agenda

Motion Ed Meny moved to approve the Consent Agenda.
Second Susan Barnes
Question or Opposition -- none
Motion Carried

Moses Walker arrived at 9:42 and replaced Board Alternate Pat Guenther as the representative for Kalamazoo.

Operations Committee

Operations Committee Written Report

Deb Hess reported as documented.

Ends Metrics

None Scheduled

Board Actions to be Considered

2018 Quality Assurance and Performance Improvement Plan

Jonathan Gardner reported as documented.

Motion Ed Meny moved that the Board approve the 2018 Quality Assurance and Performance Improvement Plan.

Second Moses Walker

Question or Opposition -- none

Motion Carried

2018-2019 Ends Metrics Reporting Schedule

Jonathan Gardner reported as documented.

Motion Moses Walker moved to approve the 2018-2019 Ends Metrics Reporting Schedule.

Second Ed Meny

Question or Opposition – none

Motion Carried

Note: 1115 Waiver Transition Plan Report and Status Update due for February 2018 reporting is removed from the Ends Metrics Reporting Schedule as approved in the 10/13/17 SWMBH Board meeting.

Board Policy Review

BG-004 Board Ends and Accomplishment

Tom Schmelzer read the policy.

Motion Ed Meny moved that the Board is in compliance and the policy does not need any revision.

Second Moses Walker

Question or Opposition -- none

Motion Carried

BG-006 Annual Board Planning Cycle

Tom Schmelzer read the policy.

Motion Moses Walker moved that the Board is in compliance and the policy does not need any revision.

Second Jim Blocker

Question or Opposition – none

Motion Carried

Executive Limitations Review

BEL-001 Budgeting

Ed Meny reported that he had reviewed the materials regarding the Budgeting Policy and brought any questions he had to Tracy Dawson. Ed stated that the Board should have discussions at Board meetings in the near future as to how both the risk and the reserves work.

Motion Ed Meny moved that the Executive Officer is in compliance with the policy BEL-001 Budgeting and the policy does not need revision.

Second Moses Walker

Question or Opposition – none

Motion Carried

Note: Tracy was requested to provide monthly reports of the account balances of the Medicaid Savings and the Medicaid ISF.

BEL-007 Compensation and Benefits

Tom Schmelzer noted that Robert Wagel had been assigned to review this policy. It was agreed Moses Walker would take the assignment for the February meeting agenda.

Board Education

2018 Utilization Management Plan

Kim Rychener reported as documented.

Communication and Counsel to the Board

Consolidated Fiscal Year 2018 Year to Date Financial Statements 11/30/17

Tracy reported as documented.

Michigan Consortium of Healthcare Excellence Written Report

Brad reported as documented. The Board will review the reporting frequency with the possibility of reporting semi-annually instead of quarterly.

Substance Exposure Data

Brad reported as documented.

Board Member Attendance Roster to CMHSPs and CMHSPs' Board Chairs

Brad reported that the attendance roster of the SWMBH Board meetings is sent to the CMHSPs CEOs and the CMHSPs; Board Chairs semi-annually as required by the Board. The July through December report will be sent.

Michigan Office of Inspector General/PIHP Meeting

Brad reported that the Office of Inspector General is meeting as a group with all Compliance Officers from the PIHPs. Both Brad and Mila will be attending the March 6, 2018 meeting in Okemos, MI.

Disabled, Aged, and Blind (DAB) Revenue Loss Analysis

Brad reported as documented.

MI Health Link Performance

Brad reported as documented.

Public Comment

Tom Schmelzer welcomed back Mila Todd.

Mike Kenny questioned if the expense of prescriptions was included in the SWMBH budget. Management replied “no”.

Adjournment

Motion Moses Walker moved to adjourn at 12:00 noon

Second Ed Meny

Question or Opposition – none

Motion Carried