

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes

January 13, 2023

Four Points Sheraton, 3600 E. Cork St. Kalamazoo, MI 49001

9:30 am-11:30 am

Members Present: Edward Meny, Tom Schmelzer, Susan Barnes, Carol Naccarato, Ruth Perino, Louie Csokasy, Erik Krogh, Sherii Sherban

Members Absent: None

Guests Present: Bradley Casemore, Executive Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance and Performance Improvement, SWMBH; Ric Compton, Riverwood Center; Cameron Bullock, St. Joseph County CMH; Sue Germann, Pines Behavioral Health; Richard Thiemkey, Barry County CMH; Jeanne Goodrich, Summit Pointe; Alena Lacey, Director of Clinical Quality, SWMBH; Jeanette Bayyapuneedi, Behavioral Health & Integrated Care Manager, SWMBH

Welcome Guests

Edward Meny called the meeting to order at 9:30 am and introductions were made.

Public Comment

None

Agenda Review and Adoption

Motion Erik Krogh moved to approve the agenda as presented.

Second Carol Naccarato

Motion Carried

Financial Interest Disclosure (FID) Handling

Consent Agenda

Motion Ruth Perino moved to approve the December 9, 2022 Board meeting minutes with one revision under the Financial Disclosure update, changing Ed Meny to Erik Krogh.

Second Tom Schmeltzer

Motion Carried

Operations Committee

Operations Committee Quarterly Report

Edward Meny noted the report in the packet for the Board's review, commented on the importance of the Operations Committee, its value to the SWMBH Board and requested a monthly report from the Operations Committee.

Ends Metrics

Fiscal Year 2022 Michigan Mission Based Performance Indicator System Results

Jonathan Gardner reported as documented. Discussion followed.

Motion Susan Barnes moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends do not need revision.

Second Erik Krogh

Motion Carried

Board Actions to be Considered

Financial Risk Management Plan

Garyl Guidry reported as documented. Discussion followed.

Motion Tom Schmelzer moved to approve the Financial Risk Management Plan with noted revisions as presented.

Second Susan Barnes

Motion Carried

Financial Management Plan

Garyl Guidry reported as documented. Discussion followed.

Motion Sherii Sherban moved to approve the Financial Management Plan as presented.

Second Erik Krogh

Motion Carried

Cost Allocation Plan

Garyl Guidry reported as documented. Discussion followed.

Motion Erik Krogh moved to approve the Cost Allocation Plan with noted revisions as presented.

Second Edward Meny

Motion Carried

2023 Quality Assurance and Performance Improvement Plan

Jonathan Gardner, QAPI Quality Director presented the 2023 Quality Assurance and Performance improvement Plan (QAPIP) to the SWMBH Board on January 13, 2023. During the presentation each of the (18) functional areas were covered as directed by the 2023 MDHHS QAPIP guidance document. Please refer to the presentation materials covered during the meeting for more details.

Motion Tom Schmelzer moved that the plan has been reviewed and approved as presented.

Second Erik Krogh

Motion Carried

Fiscal Year 2022 Board Audit Committee Appointments

Edward Meny discussed the upcoming Board Audit. Brad Casemore summarized the history and procedures for the Board Audit Committee. Sherii Sherban, Louie Csokasy and Tom Schmelzer volunteered to serve on the Board Audit Committee for the Fiscal Year 2022 Board Audit.

Draft May 12, 2023 Board Retreat Agenda

Brad Casemore reviewed the draft Board Retreat agenda and asked Board members to send him any topics for discussion and/or ideas to add to the agenda. The Board Retreat agenda will be reviewed again at the February 10, 2023 meeting.

Board Policy Review

BG-004 Board Ends and Accomplishments

Edward Meny reported as documented.

Motion Erik Krogh moved that the Board is in compliance with Policy BG-004 Board Ends and Accomplishments and the policy does not need revision.

Second Susan Barnes

Motion Carried

Executive Limitations Review

None

Board Education

Fiscal Year 2023 Year to Date Financial Statements

Garyl Guidry reported as documented. Discussion followed.

Fiscal Year 2022 Program Integrity Compliance Report

This item is moved to the February 10, 2023 Board Meeting.

Opioid Advisory Commission (OAC)

Brad Casemore shared that the OAC continues reviewing and editing their report which is due to the Governor on March 30, 2023.

Communication and Counsel to the Board

2022 SWMBH Board Attendance Letters

Brad Casemore noted that the 2022 SWMBH Board attendance letters were mailed out to the CMH Board Chairs and the CMH CEOs.

Community Mental Health Association of Michigan Did You Know

Brad Casemore noted the document in the packet for the Board's review.

February 10, 2023 SWMBH Draft Board Agenda

Brad Casemore noted the document in the packet for the Board's review.

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board's review.

House and Senate Appointments

Brad Casemore gave a brief update on new House and Senate Appointments.

Brad Casemore Contract Renewal

Edward Meny stated that the Board will review Brad Casemore’s contract renewal agreement at the March 10, 203 Board meeting.

Public Comment

None

Adjournment

Motion Sherii Sherban moved to adjourn at 11:25 pm

Second Susan Barnes

Motion Carried