

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes January 14, 2022 9:30 am-11:00 am

Members Present: Edward Meny, Tom Schmelzer, Erik Krogh, Ruth Perino, Carol Naccarato

Members Absent: Marcia Starkey, Susan Barnes

Guests Present: Bradley Casemore, Executive Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance & Privacy Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance & Performance Improvement, SWMBH; Sarah Ameter, Customer Services Manager, SWMBH; Richard Thiemkey, Barry County CMH; Brad Sysol, Summit Pointe; Kris Kirsch, St. Joseph CMH; Ric Compton, Riverwood; Tim Smith, Woodlands; Jeff Patton, ISK; Carl Doerschler; Senator Sean McCann

Welcome Guests

Edward Meny called the meeting to order at 9:30 am.

Public Comment

None

Agenda Review and Adoption

Motion Erik Krogh moved to accept the agenda as presented.
Second Tom Schmelzer
Motion Carried

Financial Interest Disclosure Handling

Mila Todd notified the Board that there are no financial interest disclosures for consideration this month.

Consent Agenda

Motion Tom Schmelzer moved to approve the December 10, 2021, Board meeting minutes as presented.
Second Ruth Perino
Motion Carried

Special Recognition of Jonathan Gardner

Brad Casemore introduced Senator Sean McCann to the Board. Senator McCann presented Jonathan Gardner with a signed tribute from Governor Whitmer and other elected officials regarding the 2021 Nick Filonow Award of Excellence. Senator McCann gave a summary of current work going on at the State level.

Operations Committee

Operations Committee Quarterly Report

Edward Meny noted the report in the packet. No questions from the Board members were asked.

Ends Metrics

None

Board Actions to be Considered

2022 Quality Assurance and Performance Improvement Plan

Jonathan Gardner reported as documented. Discussion followed.

Motion Tom Schmelzer moved to approve the 2022 Quality Assurance and Performance Improvement Plan as presented.

Second Ruth Perino

Motion Carried

Fiscal Year 2021 Board Audit Committee

Tracy Dawson reviewed history of Board Audit Committee. Tom Schmelzer, Edward Meny and Ruth Perino volunteered to serve on the Board Audit Committee for this year's review.

Board Policy Review

BG-004 Board Ends and Accomplishments

Edward Meny reported as documented.

Motion Tom Schmelzer moved that the Board is in compliance and policy BG-004 Board Ends and Accomplishments does not need revision.

Second Carol Naccarato

Motion Carried

BG-007 Code of Conduct

Edward Meny reported as documented.

Motion Erik Krogh moved that the Board is in compliance and policy BG-007 Code of Conduct does not need revision.

Second Ruth Perino

Motion Carried

BG-001 Committee Structure

Edward Meny reported as documented.

Motion Erik Krogh moved that the Board is in compliance and policy BG-001 Committee Structure does not need revision.

Second Tom Schmelzer

Motion Carried

Executive Limitations Review

BEL-003 Asset Protection

Edward Meny asked that BEL-003 be moved to the next Board meeting due to Susan Barnes absence. Board agreed.

Board Education

Southwest Michigan Behavioral Health Retirement Plans Update

Carl Doerschler reported as documented. Discussion followed.

Fiscal Year 2021 Customer Services Report

Sarah Ameter reported as documented. Discussion followed.

Fiscal Year 2021 Year to Date Financial Statements

Tracy Dawson reported as documented. Discussion followed.

Communication and Counsel to the Board

Retirement Plan Investment Advisor Update

Brad Casemore stated that, after communication with counsel, Varnum Law, he initiated a due diligence process regarding SWMBH Retirement Plan Investment Advisor based on recent circumstances involving Carl Doerschler resignation from Rose Street Advisors.

Agency Counsel Update

Brad Casemore stated that SWMBH has identified four law firms for interviewing. Each law firm will meet with Executive leadership and deliver a presentation for consideration.

Fiscal Year 2021 Medicaid Services Verification Report

Mila Todd reported as documented.

Board Preferences for May Retreat

Brad Casemore asked the Board members to begin thinking about the May Board Retreat. What speakers, presenters and location would the Board prefer. Michelle Jacobs will send out the calendar invite next week.

February 14, 2022 SWMBH Board Agenda

Brad Casemore noted that historically the Board has cancelled their February meeting due to traveling out of State. Edward Meny and Tom Schmelzer noted that they would be out of the State in February.

Motion Erik Krogh moved to cancel the February 11, 2022 SWMBH Board meeting

Second Carol Naccarato

Motion Carried

Future SWMBH Board Meetings

Discussion to grant the Board Chair unilateral permission to cancel SWMBH Board meetings based on his judgement.

Motion Tom Schmelzer moved to grant the SWMBH Board Chair, Edward Meny, unilateral permission to cancel any future SWMBH Board meetings based on his judgement.

Second Erik Krogh

Motion Carried

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board's review.

Public Comment

None

Adjournment

Motion Erik Krogh moved to adjourn at 11:00 am

Second Tom Schmelzer

Motion Carried