



Draft Board Meeting Minutes
January 8, 2021
9:30 am-11:00 am
GoTo Webinar and Conference Call

Members Present via phone: Edward Meny, Tom Schmelzer, Susan Barnes, Mary Middleton, Patrick Garrett, Erik Krogh, Ruth Perino and Carol Naccarato

Guests Present via phone: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance Performance and Improvement, SWMBH; Sarah Ameter, Manager of Customer Services, SWMBH; Deb Hess, Van Buren CMH; Sue Germann, Pines Behavioral Health; Ric Compton, Riverwood; Kris Kirsch, St. Joseph CMH; Richard Thiemkey, Barry County CMH; Jon Houtz, Pines BH Board Alternate; Pat Guenther, ISK Board Alternate; Mary Ann Bush, Project Coordinator/Senior Operations Specialist, SWMBH; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH; Brad Sysol, Summit Pointe; Jeff Patton, ISK; Brad Sysol, Summit Pointe

Welcome Guests

Edward Meny called the meeting to order at 9:30 am; introductions were made.

Public Comment

None

Agenda Review and Adoption

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| Motion | Ruth Perino moved to accept the agenda with revisions of moving the Fiscal Year 2021 Quality Assurance Performance and Improvement Plan under Board actions and moving the Fiscal Year 2021 Utilization Management Plan under Board education. |
| Second | Tom Schmelzer |
| Roll call vote | Ruth Perino yes |
| | Edward Meny yes |
| | Tom Schmelzer yes |
| | Patrick Garrett yes |
| | Mary Middleton yes |
| | Erik Krogh yes |
| | Carol Naccarato yes |
| | Susan Barnes yes |

Motion Carried

Financial Interest Disclosure Handling

None

Consent Agenda

Motion Erik Krogh moved to approve the December 11, 2020 Board meeting minutes as presented.

Second Mary Middleton

Roll call vote Ruth Perino yes
Edward Meny yes
Tom Schmelzer yes
Patrick Garrett yes
Mary Middleton yes
Erik Krogh yes
Carol Naccarato yes
Susan Barnes yes

Motion Carried

Operations Committee

Operations Committee Minutes November 18, 2020

Debbie Hess noted the minutes as documented and stated that she did not have any additional comments. Minutes accepted.

Operations Committee Quarterly Report

Debbie Hess noted the report as documented.

Ends Metrics

None

Board Actions to be Considered

Fiscal Year 2021 Quality Assurance Performance and Improvement Plan

Jonathan Gardner reported as documented. Discussion followed.

Motion Erik Krogh moved to approve the Fiscal Year 2021 Quality Assurance Performance and Improvement Plan as presented.

Second Tom Schmelzer

Roll call vote Ruth Perino yes
Edward Meny yes
Tom Schmelzer yes
Patrick Garrett yes
Mary Middleton yes
Erik Krogh yes
Carol Naccarato yes
Susan Barnes yes

Board Policy Review

BG-001 Committee Structure

Edward Meny reported as documented.

Motion Tom Schmelzer moved the Board is in compliance and the Policy BG-001 Committee Structure does not need revision.

Second Ruth Perino

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Carol Naccarato	yes
	Susan Barnes	yes

Motion Carried

BG-004 Board Ends and Accomplishments

Edward Meny reported as documented.

Motion Erik Krogh moved the Board is in compliance with Policy BG-004 Board Ends and Accomplishments.

Second Susan Barnes

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Carol Naccarato	yes
	Susan Barnes	yes

Motion Carried

Motion Tom Schmelzer moved that the Policy BG-004 Board Ends and Accomplishments does not need revision.

Second Ruth Perino

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Carol Naccarato	yes
	Susan Barnes	yes

Motion Carried

BG-007 Code of Conduct

Edward Meny reported as documented.

Motion Patrick Garrett moved the Board is in compliance and the Policy BG-007 Code of Conduct does not need revision.

Second Susan Barnes

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Carol Naccarato	yes
	Susan Barnes	yes

Motion Carried

Executive Limitations Review

None

Board Education

Fiscal Year 2020 Year to Date Financial Statements

Tracy Dawson reported as documented. Discussion followed.

Fiscal Year 2021 Utilization Management Plan

Anne Wickham reported as documented. Discussion followed.

Communication and Counsel to the Board

Fiscal Year 2020 Medicaid Services Verification Report

Mila Todd reported as documented.

Intergovernmental Contract Status

Brad Casemore reviewed the history of the contract and noted that SWMBH has received signed contracts from all eight county administrators.

February 12, 2021 Board Agenda

Brad Casemore noted the document in the packet for the Board’s review.

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board’s review.

2020 SWMBH Retirement Plan Fiduciary Review

Brad Casemore reported as documented reviewing highlights and minutes from recent meeting with Rose Street Advisors on SWMBH retirement plans.

2020-2021 Outlook Biden’s Policy Agenda and SDOH Investing

Brad Casemore noted the document in the packet for the Board’s review.

MDHHS COVID-19 Interactive Dashboard

Brad Casemore noted the document in the packet for the Board’s review.

Substance Abuse Block Grant Memo

Brad Casemore noted the document in the packet for the Board’s review.

Public Comment

None

Adjournment

Motion Susan Barnes moved to adjourn at 10:55am

Second Ruth Perino

Unanimous Voice Vote

Motion Carried