

# Southwest Michigan

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## BEHAVIORAL HEALTH

### Draft Board Meeting Minutes

October 11, 2019

9:30 am-11:00 am

SWMBH, 5250 Lovers Lane, Suite 200, Portage, MI 49002

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**Members Present:** Tom Schmelzer, Edward Meny, Susan Barnes, Robert Nelson, Moses Walker, Patrick Garrett

**Absent:** Angie Price

**Guests:** Bradley Casemore, Executive Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Rhea Freitag, Behavioral Health Waiver & Clinical Quality Manager, SWMBH; Garyl Guidry, Senior Financial Analyst, SWMBH; Michelle Jorgboyan, Senior Operations Specialist and Rights Advisor, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Kris Kirsch, St. Joseph CMH; Debra Hess, VanBuren CMH; Richard Thiemkey, Barry County CMHA; Patricia Guenther, KCMHSAS Alternate; Nancy Johnson, Riverwood Alternate; Jeff Patton, ISK; Michael McShane, Woodlands; Carl Doerschler and Jill Ingersoll, Rose Street Advisors

#### Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am and welcomed the group.

#### Public Comment

None

#### Agenda Review and Adoption

Motion Edward Meny moved to accept the agenda.

Second Patrick Garrett

Motion Carried

#### Consent Agenda

Motion Patrick Garrett moved to approve the 9-13-19 SWMBH Board Meeting Minutes.

Second Edward Meny

Motion Carried

Brad Casemore reminded the Board that each year SWMBH updates their Financial Interest Disclosure and Conflict of Interest Statements. Brad Casemore noted, for the record, no new disclosures for the following people; Kathy-Sue Vette, Edward Meny, Moses Walker, Patricia Guenther, Patrick Garrett, Robert Nelson, Susan Barnes, Tom Schmelzer, and Jon Houtz, so no Board action is necessary as Conflicts of Interest Waivers are evergreen unless there is a new financial interest disclosed.

## **Board Education**

### **SWMBH Retirement Program Updates**

Carl Doerschler, of Rose Street Advisors, reported as documented. Discussion followed.

## **Operations Committee**

### **Operations Committee Minutes August 28, 2019**

Debbie Hess reported as documented. Tom Schmelzer asked for comments or questions. Minutes accepted.

### **Operations Committee Report**

Debbie Hess reported as documented. Tom Schmelzer stated that he, as the Board Chair, appreciates the time and effort of the Operations Committee and trusts their hard work. Report accepted.

## **Ends Metrics**

### **Year to Date Regional Habilitation Supports Waiver Slots**

Rhea Freitag reported as documented. Discussion followed.

Motion Edward Meny moved that the data is relevant and compelling. The Executive Officer is in compliance and the policy does not need revision.

Second Moses Walker

Motion Carried

## **Board Actions to be Considered**

### **Fiscal Year 2020 Budget Draft**

Brad Casemore reported as documented, noting the budget is for the first quarter of fiscal year 2020 due to the State budget and rate setting delays. Discussion followed.

Motion Susan Barnes moved to approve the SWMBH Regional fiscal year 2020 budget Column H, as presented for the period October 1, 2019 through January 10, 2020. A fiscal year 2020 revised budget shall be presented to the Board for approval no later than January 10, 2020.

Second Patrick Garrett

Motion Carried

### **Michigan Consortium for Healthcare Excellence (MCHE) Membership**

Brad Casemore reviewed a brief history of MCHE and noted Board Policy BEL-010 Regional Entity 501(c)3 Representation states in II.4. "The SWMBH Board will evaluate on at least an annual basis in October of each year whether SWMBH will continue to hold a membership interest in MCHE..." and recommend that SWMBH continue to hold a membership interest in MCHE, and that the Board state such via a formal motion.

Motion Edward Meny moved to continue SWMBH membership in MCHE.

Second Patrick Garrett  
Motion Carried

### **Holiday Gathering – Bravo! December 13, 2019**

Brad Casemore reminded the Board of their annual holiday gathering in December and the Board members agreed to the luncheon on December 13, 2019 at Bravo! Restaurant & Café.

### **Board Policy Review**

#### **EO-001 Executive Role & Job Description**

Tom Schmelzer reviewed the policy.

Motion Robert Nelson moved that the Board is in compliance and the policy does not need any revision.

Second Edward Meny

Motion Carried

#### **EO-002 Monitoring Executive Performance**

Tom Schmelzer reviewed the policy.

Motion Edward Meny moved that the Board is in compliance and the policy does not need any revision.

Second Susan Barnes

Motion Carried

### **Executive Limitations Review**

#### **BEL-010 501 (c) (3) Representation**

Susan Barnes reviewed the policy

Motion Susan Barnes moved that the Executive Officer is in compliance but the policy needs revision in section 3 and section 6. SWMBH management will revise the policy as recommended and will bring the revised policy to the November 8, 2019 Board meeting for approval.

Second Edward Meny

Motion Carried

### **BEL-008 Communication and Counsel**

Patrick Garrett reviewed the policy.

Motion Patrick Garrett moved that the Executive Officer is in compliance and the policy does not need any revision.

Second Susan Barnes

Motion Carried

## **Board Education**

### **Fiscal Year 2020 State Budget highlights**

Brad Casemore noted the document included in the packet and stated that, due to changes at the State level, some of the highlights are now outdated.

## **Communication and Counsel to the Board**

### **Consolidated Fiscal Year 2019 Year to Date Financial Statements**

Brad Casemore reported as documented noting remarkable favorable changes this year as compared to the same time period last year. Discussion followed.

### **Fiscal Year 2020 Additional Habilitation Supports Waiver**

Rhea reported as documented noting the increase in revenue that SWMBH will receive due to being awarded the additional slots. Discussion followed and Edward Meny requested additional education on the Habilitation Supports Waiver process including revenue and expense calculations.

### **Opioid Health Homes (OHH)**

Brad Casemore shared that the State approached SWMBH, Integrated Services of Kalamazoo (ISK), and Summit Pointe regarding starting Opioid Health Homes. Regional meetings are taking place to develop a proposal to submit to the State soon. The State would like OHH implemented State-wide by Fiscal Year 2021.

### **Board Member Attendance Roster**

Anne Wickham reported as documented.

### **2020 Economic Forecast**

Anne Wickham noted the article as an FYI for the Board.

### **CMS Medicaid Article**

Anne Wickham noted the article as an FYI for the Board.

### **Rep. Mary Whiteford Behavioral Health Hearings**

Anne Wickham highlighted upcoming hearings and noted October 30<sup>th</sup> and November 6<sup>th</sup> as hearings were public input is taken and encouraged the Board to attend.

### **Waiver Information**

Anne Wickham reviewed the Behavioral Health 1915i State Plan Benefit and timeframes for transition of eligibility determination of this benefit.

**Pending Behavioral Health Legislation**

Anne Wickham noted the article as an FYI for the Board.

**November Board Executive Officer Evaluation**

Anne Wickham noted this evaluation for the next Board meeting.

**November Board EO-003 Emergency Executive Officer Succession**

Anne Wickham noted this policy for the next Board meeting and inquired if the policy had been assigned to a Board Member. Tom Schmelzer stated that the policy was assigned.

**Public Comment**

Edward Meny inquired about Mike Kenny missing in attendance at the last few SWMBH Board meetings. Anne Wickham said she would connect with Mike Kenny to see how he is doing. Tom Schmelzer stated that he was attending the Community Mental Health Association of Michigan Fall Conference and will give a report to the Board at the November 8, 2019 meeting.

**Adjournment**

Motion Susan Barnes moved to adjourn at 10:30am  
Second Robert Nelson  
Motion Carried