

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes

October 12, 2018

9:30 am-11:00 am

5250 Lovers Lane, Suite 200, Portage, MI 49002

Members Present: Tom Schmelzer, Edward Meny, Susan Barnes, Robert Nelson, Mary Myers, Moses Walker, Patrick Garrett, Timothy Carmichael

Absent: Anthony Heiser

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Jonathan Gardner, Director of QAPI, SWMBH; Rhea Freitag, Behavioral Health Waiver & Clinical Quality Manager, SWMBH; Moira Kean Director of Clinical Improvement, SWMBH; Michelle Jorgboyan, Senior Operations Specialist, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Jeannie Goodrich, Summit Pointe; Debra Hess, VanBuren CMH; Jeff Patton, Kalamazoo Community Mental Health & Substance Abuse Services; Karen Lehman, Woodlands Board Alternate; Kris Kirsch, St. Joseph Community Mental Health & Substance Abuse Services; Mike Kenny, NAMI

Guests on phone: Richard Thiemkey, Barry County Community Mental Health

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am and welcomed the group.

Public Comment

Jeannie Goodrich, CEO of Summit Pointe, addressed the Board reading a written statement regarding MDHHS audit findings. Mike Kenny of NAMI shared with the Board a new program titled Ending the Silence. The program, which is for High School students, is available to any county in the SWMBH region.

Agenda Review and Adoption

Motion Edward Meny moved to accept the agenda with the following additions:
MCHE update, October 19th Public Policy Event, and EO Evaluation.

Second Tim Carmichael

Motion Carried

Consent Agenda

Motion Edward Meny moved to approve the 9-14-18 SWMBH Board Meeting Minutes.

Second Patrick Garrett

Motion Carried

Motion Edward Meny moved to approve the Customer Advisory Committee member appointments as presented.
Second Mary Myers
Motion Carried

Operations Committee

Operations Committee Minutes August 22, 2018

Tom Schmelzer asked for comments or questions. Minutes accepted.

Operations Committee Report

Deb Hess reported as documented.

Ends Metrics

Contractually Obligated Assessment Tools Update

Jonathan Gardner reported as documented. Return item for Board action in November.

SWMBH 2018 Health Services Advisory Group (HSAG) Performance Measurement Validation Review

Jonathan Gardner reported as documented.

Motion Tim Carmichael moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.

Second Patrick Garrett

Motion Carried

Regional Habilitation Supports Waiver Slots

Rhea Freitag reported as documented.

Motion Susan Barnes moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.

Second Edward Meny

Motion Carried

Board Actions to be Considered

Fiscal Year 2019 Budget

Tracy Dawson reviewed as presented. Board discussed.

Motion Moses Walker moved "To approve the SWMBH Regional fiscal year 2019 budget Column H, as presented for the period October 1, 2018 through January 11, 2019. A fiscal year 2019 revised budget shall be presented to the Board for approval no later than January 11, 2019. "Management shall propose a fiscal year 2019 ending minimum ISF balance in dollars and as a percentage of maximum allowable. Complete depletion of ISF is not acceptable."

Second Patrick Garrett
Motion Carried

Holiday Gathering

Tom Schmelzer reminded the Board that the December Board meeting will be the annual holiday gathering luncheon.

Board Policy Review

EO-003 Emergency Executive Officer Succession

Brad Casemore reviewed the policy.

Motion Robert Nelson moved to accept Executive Officer plan as presented.

Second Edward Meny

Motion Carried

Executive Limitations Review

BEL-008 Communication and Counsel

Tom Schmelzer reviewed the policy.

Motion Tim Carmichael moved that the Executive Officer is in compliance and the policy does not need any revision.

Second Mary Myers

Motion Carried

BEL-010 RE 501 (c) (3) Representation

Moses Walker reviewed the policy.

Motion Moses Walker moved that the Executive Officer is in compliance and the policy with revisions noted in red are approved.

Second Edward Meny

Motion Carried

Michigan Consortium for Health Care Excellence (MCHE) and MCG Contract

Brad Casemore reviewed history and MCG Contract.

Motion Edward Meny moved that SWMBH may pay MCHE for State mandated software (MCG) not to exceed \$80,000 in Fiscal Year 2019.

Board Education

Annual Board Compliance Education

Mila Todd reported as documented.

Fiscal Year 2018 Program Integrity Compliance Report

298 Unenrolled

Communication and Counsel to the Board

Consolidated Fiscal Year 2018 Year to Date Financial Statements 8/31/18

Tracy Dawson reported as documented.

Autism Spectrum Disorder Rates

Brad Casemore reported as documented.

Persons with Mild to Moderate Mental Health Disorders

Brad Casemore reported current plans.

Michigan Department of Corrections Community Based Substance Used Disorder Services Benefits Management Contract

Brad Casemore reported that SWMBH has withdrawn from the Michigan Department of Corrections Community Based Substance Used Disorder Services Benefits Management Initiative.

Board Member Attendance Roster

Brad Casemore reported as documented. Tim Carmichael stated that Anthony Heiser is stepping down as a SWMBH Board member and Tim will be moving from Board Alternate to Board member.

Fiscal Year 2019 Financial Interest Disclosure (FID) Statements

Mila Todd distributed folders containing FID forms to sign and return to her.

Public Comment

Mike Kenney of NAMI commended the SWMBH Board on their commitment and work.

Adjournment

Motion Edward Meny moved to adjourn at 11:32 AM.

Second Tim Carmichael

Motion Carried