

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes

November 10, 2023

Four Points Sheraton, 3600 E. Cork St. Kalamazoo, MI 49001

9:30 am-11:30 am

Members Present: Edward Meny, Tom Schmelzer, Mark Doster, Louie Csokasy, Susan Barnes, Sherii Sherban, Erik Krogh, Carol Naccarato

Members Absent: None

Guests Present: Bradley Casemore, Executive Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance Officer, SWMBH; Alena Lacey, Director of Quality Management and Clinical Outcomes, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Ella Philander, Strategic Imperatives Project Manager; SWMBH; Cameron Bullock, Pivotal; Jon Houtz, Pines Board Alternate; Ric Compton, Riverwood; John Ruddell, Woodlands BHN; Jeff Patton, ISK; Sue Germann, Pines BH, Richard Thiemkey, Barry CMH, Nancy Johnson, Riverwood Board Alternate, Cathi Abbs, Pivotal Board Alternate, Mike Kenny, NAMI of Michigan

Welcome Guests

Edward Meny called the meeting to order at 9:31 am and introductions were made.

Public Comment

Mike Kenny shared his concerns and experiences in the mental health field.

Agenda Review and Adoption

Motion Tom Schmelzer moved to approve the agenda with the additions of Board Policy replacement set, May 2024 Planning session, and CMH Board visit status.

Second Louie Csokasy

Motion Carried

Financial Interest Disclosure (FID) Handling

Mila Todd distributed 2024 FID forms for Board members signatures.

Consent Agenda

Motion Mark Doster moved to approve the October 13, 2023 Board minutes as presented.

Second Susan Barnes

Motion Carried

September 27, 2023 Operations Committee Meeting minutes were included in the packet for the Board's information. No questions from the Board.

Required Approvals

None scheduled

Ends Metrics

Critical Incident Timeliness and Efficiency Report

Alena Lacey reported as documented noting that the audit was complete, and the metric was achieved. Discussion followed.

Motion Tom Schmelzer moved that The Board accepts the interpretation of Ends Metrics as meeting the test of ANY reasonable interpretation and the data shows compliance with the interpretation. The Executive Officer is in compliance and the Ends do not need revision.

Second Susan Barnes

Motion Carried

Fiscal Year 2023 Health Services Advisory Group External Quality Review

Alena Lacey reported as documented noting the metric was achieved. Board expressed concerns over different computer systems. Brad Casemore reviewed the regional history of managed care and electronic medical records systems including past, present and potential future considerations that includes minimal impact to persons served.

Motion Carol Naccarato moved that The Board accepts the interpretation of Ends Metrics as meeting the test of ANY reasonable interpretation and the data shows compliance with the interpretation. The Executive Officer is in compliance and the Ends do not need revision.

Second Tom Schmelzer

Motion Carried

Board Actions to be Considered

Executive Officer Evaluation

Edward Meny noted SWMBH Board policy EO-002 Monitoring Executive Officer Performance and the Executive Committee's review of documentation.

Motion Edward Meny moved The executive committee would like to commend Brad and his team at SWMBH for a job well done. Upon reviewing Policy EO- 002 Monitoring Executive Officer performance, the executive committee finds the Executive Officer has achieved all Ends Metrics. Review of Executive Limitations Policies resulted in 100% compliance. Reviewed were Board minutes highlighting Board Policy Reviews and Approvals. Your performance during the past year has been exceptional and deserving of praise. With faith in Brad Casemore as an Executive Officer, the executive committee recommends to retain Brad's services in the capacity of Executive Officer and compliment him for a job well done. We recommend a motion to the Board that the Executive Officer is in compliance with policy EO-002 and the policy does not need revision, and I so Move.

Second Carol Naccarato
Motion Carried

Board Planning Session May 2024

Brad Casemore reviewed preliminary work on venue for the SWMBH May 2024 Board Planning session per Board Policy BG-006 Annual Board Planning Cycle. Board discussed and approved venue. SWMBH will solidify venue and meeting arrangements.

Board Policy replacement sets

Brad Casemore reviewed Susan Radwan's recent work/development with SWMBH Board Policies. Revised sets will be reviewed at the December and January Board meetings.

Board Policy Review

BEL-006 Investments

Louie Csokasy reported as documented. Brad Casemore noted a red line version for Board approval at the December 8th meeting. Brad Casemore also noted that the investment policy and return of investments are two different things.

Executive Limitations Review

BEL-010 RE 501 (c) (3) Representation

Sherii Sherban reported as documented.

Motion Sherii Sherban moved that the Executive Officer is in compliance with policy BEL-010 501 (c) (3) Representation and the policy does not need revision.

Second Carol Naccarato
Motion Carried

EO-002 Monitoring Executive Officer Performance

Edward Meny reported as documented.

Motion Edward Meny moved that the Executive Officer is in compliance with policy EO-002 Monitoring Executive Officer Performance and the policy does not need revision.

Second Susan Barnes
Motion Carried

Board Education

Fiscal Year 2023 Year to Date Financial Statements

Garyl Guidry reported as documented noting that there is a deficit in Medicaid and a surplus in Healthy Michigan Plan for the first look at Fiscal Year 2023. A final Fiscal Year 2023 Financial Statement will be brought to the Board in March or April of 2024. Brad Casemore noted that PIHP CFOs are collectively reviewing financial processes and State rates and he will provide updates as the review process develops. Discussion followed.

Certified Community Behavioral Health Clinics (CCBHC)

Ella Philander reported as documented. Discussion followed.

Conflict Free Access and Planning

Alena Lacey noted that the workgroup concluded and there was no consensus on a model selection. MDHHS is developing a new model soon to be shared with PIHPs.

Communication and Counsel to the Board**Health Services Advisory Group Performance Improvement Project**

Alena Lacey reviewed SWMBH's performance improvement project.

Intergovernmental Contract Status

Michelle Jacobs noted that Berrien County remains outstanding in signing the contract and Brad has met with the county administrator who will process the contract for signature.

CMH Board Visits

Michelle Jacobs reviewed the status of SWMBH's visits to the CMH Board meetings.

December Board Policy Direct Inspections

Brad Casemore noted December direct inspections.

Public Comment

Mike Kenny mentioned the volume of calls he is receiving regarding mental health needs in the region.

Adjournment

Edward Meny adjourned the meeting at 11:35am