

# Southwest Michigan

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## BEHAVIORAL HEALTH

**Board Meeting Minutes**  
**November 12, 2021**  
**9:30 am-11:00 am**  
**GoTo Webinar and Conference Call**

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**Members Present via virtual:** Edward Meny, Tom Schmelzer, Terry Proctor, Erik Krogh, Susan Barnes, Ruth Perino, Marcia Starkey, Carol Naccarato

**Members Absent:**

**Guests Present via virtual:** Bradley Casemore, Executive Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance & Privacy Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance & Performance Improvement, SWMBH; Joel Smith, Substance Use Treatment & Prevention Director, SWMBH; Sally Weigandt, CCBHC Coordinator, SWMBH; Richard Thiemkey, Barry County CMH; Brad Sysol, Summit Pointe; Sue Germann, Pines BH; Kris Kirsch, St. Joseph CMH; Deb Hess, Van Buren CMH; Ric Compton, Riverwood; Jon Houtz, Pines BH Alternate; Tim Smith, Woodlands; Jeff Patton, ISK; Patricia Guenther ISK Board Alternate, Jackie Wurst, Bear River Health

**Welcome Guests**

Edward Meny called the meeting to order at 9:30 am.

**Public Comment**

None

**Agenda Review and Adoption**

Motion Susan Barnes moved to accept the agenda with a revision of moving the Integrated Care topic to January 2022 Board meeting.  
Second Tom Schmelzer  
Motion Carried

**Financial Interest Disclosure Handling**

None

**Consent Agenda**

Motion Pat Guenther moved to approve the October 8, 2021, Board meeting minutes as presented.  
Second Susan Barnes  
Motion Carried

Mila Todd reported as documented regarding Credentialing of Behavioral Health Practitioners and Credentialing of Organizational Providers. Discussion followed.

Motion Pat Guenther moved to approve the Credentialing of Behavioral Health Practitioners and Credentialing of Organizational Providers as presented.

Second Susan Barnes

Motion Carried

## **Operations Committee**

### **Operations Committee Minutes September 29, 2021**

Edward Meny reviewed the minutes as documented. There were no questions, and the minutes were accepted.

## **Ends Metrics**

### **Integrated Care**

Brad Casemore noted that this topic will be moved to the January 2022 Board meeting due to delay in reporting from the State.

### **Fiscal Year 2021 Health Services Advisory Group (HSAG) External Quality Compliance Results**

Jonathan Gardner reported as documented. Mila Todd noted that SWMBH's response and feedback to HSAG expressed the same concerns and issues that other PIHPs expressed to HSAG. Discussion followed.

Motion Ruth Perino moved that the data is relevant and compelling, the Executive Officer is not in compliance and the ends do not need revision at this time.

Second Tom Schmelzer

Motion Carried

### **Fiscal Year 2021 Health Services Advisory Group (HSAG) Performance Measure Validation Audit**

Jonathan Gardner reported as documented. Discussion followed.

Motion Tom Schmelzer moved that the data is relevant and compelling, the Executive Officer is not in compliance and the ends do not need revision at this time.

Second Susan Barnes

Motion Carried

## **Board Actions to be Considered**

### **Executive Officer Performance Evaluation**

Edward Meny stated that the Executive Committee met last month and reviewed all the required documents listed in SWMBH Board Policy EO-002 Monitoring of Executive Performance in regards to Brad Casemore's performance for last Fiscal Year. Edward Meny commented that the executive committee was impressed with Brad Casemore and SWMBH staff performance.

Motion Edward Meny moved that the executive committee would like to commend Brad and his team at Southwest Michigan Behavioral Health for a job well done. Your performance during this COVID pandemic has been exceptional and deserving of the highest praise. With faith in Brad as an executive officer, the executive committee wishes to retain Brad's services in the capacity of executive officer and compliment him

for a job well done. We recommend a motion to the board that the executive officer is in compliance with policy EO - 002 and the policy does not need revision and I so move.

Second Susan Barnes

Motion Carried

**Membership in Michigan Consortium for Healthcare Excellence (MCHE)**

Brad Casemore noted SWMBH Policy BEL-010 RE 501c3, Roman numeral II, #4 requiring the SWMBH Board to evaluate MCHE membership and continuation of membership interest. Brad Casemore gave a brief history and cited reasons to continue membership.

Motion Carol Naccarato moved SWMBH should maintain its membership in MCHE.

Second Ruth Perino

Motion Carried

**December Holiday Luncheon**

Edward Meny suggested to Board Members that a holiday luncheon in January would be a good idea since the Board will be back meeting live. Board Members agreed. Brad Casemore and Michelle Jacobs to prepare plans for a January luncheon with details to be shared at the December Board meeting.

*Erik Krogh, Kalamazoo Board member, joined the meeting and took the place, as primary voter of Pat Guenther, Kalamazoo Board Alternate voting member*

**Board Policy Review**

**BG-003 Unity of Control**

Edward Meny reported as documented.

Motion Susan Barnes moved that the Board is in compliance and policy BG-003 Unity of Control does not need revision.

Second Erik Krogh

Motion Carried

**EO-002 Monitoring of Executive Performance**

Edward Meny reported as documented.

Motion Erik Krogh moved that the Board is in compliance and policy EO-002 Monitoring of Executive Performance does not need revision.

Second Ruth Perino

Motion Carried

**Executive Limitations Review**

**BEL-010 RE 501 (c) (3) Representation**

Erik Krogh reported as documented.

Motion Erik Krogh moved that the Executive Officer is in compliance with policy BEL-010 RE 501 (c) (3) Representation and the policy does not need revision.

Second Tom Schmelzer

Motion Carried

## **Board Education**

### **Fiscal Year 2021 Year to Date Financial Statements**

Tracy Dawson reported as documented.

### **Calendar Year 2022 Live Meeting Requirements**

Brad Casemore noted that for calendar year 2022 Board meeting must be live. The only exception is for a member's military service. Brad Casemore will keep the Board apprised of any changes.

### **Certified Community Behavioral Health Clinics (CCBHC)**

Sally Weigandt reported as documented.

### **Opioid Health Homes (OHH)**

Joel Smith reported as documented. Discussion followed.

### **Annual Program Integrity - Compliance Program Effectiveness Evaluation**

Mila Todd reported as documented.

### **Fiscal Year 2021 CMHSP Site Review Results**

Mila Todd reported as documented, noting that the Operations Committee reviewed the report at their October meeting and that SWMBH added a youth services evaluation to the reporting in 2021.

### **Year End Accomplishments Summary**

Brad Casemore reported as documented.

## **Communication and Counsel to the Board**

### **December 10, 2021 SWMBH Board Agenda**

Brad Casemore noted the document in the packet for the Board's review.

### **Board Member Attendance Roster**

Brad Casemore noted the document in the packet for the Board's review.

### **Advocates Behavioral Health System Transformation**

Brad Casemore noted the document in the packet for the Board's review.

### **Red Rose Citation Award**

Brad Casemore noted the link to the article in the packet for the Board's review.

## **Public Comment**

None

## **Adjournment**

Motion Erik Krogh moved to adjourn at 11:05 am

Second Susan Barnes

Motion Carried