



Draft Board Meeting Minutes
November 13, 2020
9:30 am-11:00 am
GoTo Webinar and Conference Call

Members Present via phone: Edward Meny, Tom Schmelzer, Susan Barnes, Mary Middleton, Patrick Garrett, Erik Krogh, and Ruth Perino

Guests Present via phone: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Natalie Spivak, Chief Information Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance Performance and Improvement, SWMBH; Joel Smith, Director of SUD Treatment and Prevention Services, SWMBH; Deb Hess, Van Buren CMH; Sue Germann, Pines Behavioral Health; Ric Compton, Riverwood; Kris Kirsch, St. Joseph CMH; Richard Thiemkey, Barry County CMH; Jon Houtz, Pines BH Board Alternate; Mary Ann Bush, Project Coordinator/Senior Operations Specialist, SWMBH; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH; Jeannie Goodrich, Summit Pointe; Brad Sysol, Summit Pointe; Jeff Patton, ISK, Pat Guenther, ISK Board Alternate

Welcome Guests

Edward Meny called the meeting to order at 9:30 am, introductions were made. Edward Meny commented on the passing of Robert Nelson, Barry County Board Member and the resignation of Michael McShane, Cass County Board Member.

Public Comment

None

Agenda Review and Adoption

Motion	Erik Krogh moved to accept the agenda with the additions of Notice of Intent – Lawsuit and no closed session for the EO Evaluation.
Second	Tom Schmelzer
Roll call vote	Ruth Perino yes
	Edward Meny yes
	Tom Schmelzer yes
	Pat Garrett yes
	Mary Middleton yes
	Erik Krogh yes
	Susan Barnes yes

Motion Carried

Financial Interest Disclosure Handling

None

Consent Agenda

Motion Erik Krogh moved to approve the October 09, 2020 Board meeting minutes as presented.

Second Tom Schmelzer

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

Motion Carried

Operations Committee

Operations Committee Minutes September 23, 2020

Edward Meny noted the minutes as documented. Minutes accepted.

Ends Metrics

None

Board Actions to be Considered

Executive Officer Evaluation

Tom Schmelzer reported as documented.

Motion Tom Schmelzer moved that the executive committee would like to commend Brad and his team at Southwest Michigan Behavioral Health for a job well done. Your performance during this COVID pandemic has been exceptional and deserving of the highest praise. With faith in Brad as an executive officer, the executive committee wishes to retain Brad’s services in the capacity of executive officer and compliment him for a job well done. We recommend a motion to the board that the executive officer is in compliance with policy E0 - 002 and the policy does not need revision and I so move.

Second Erik Krogh

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Michael McShane	yes
	Erik Krogh	yes
	Susan Barnes	yes

Motion Carried

BG-012 Open Meetings Act and Freedom of Information Act

Brad Casemore reported as documented. Discussion followed. Board agreed to bring the policy back to the December 11, 2020.

Calendar Year 2021 Board Meeting Calendar – Live versus Remote Meetings

Brad Casemore reviewed PA228 of 2020 and discussed 2021 Board meetings. Board agreed on meetings dates only with a determination of location later when more information is known regarding COVID-19 and State regulations involving Open Meetings.

Motion Patrick Garrett moved to approve the Board meeting dates for 2021 as presented.

Second Susan Barnes

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

Motion Carried

December Board Luncheon

Board agreed to cancel the December Board luncheon.

Board Policy Review

BG-003 Unity of Control

Edward Meny reported as documented.

Motion Patrick Garrett moved the Board is in compliance and the Policy BG-003 Unity of Control does not need revision.

Second Tom Schmelzer

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

Motion Carried

EO-003 Emergency Executive Officer Succession

Brad Casemore reported as documented.

Motion Erik Krogh moved the Board is in compliance and the Policy EO-003 Emergency Executive Officer Succession does not need revision.

Second Susan Barnes

Roll call vote	Ruth Perino	yes
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Edward Meny	yes
Tom Schmelzer	yes
Patrick Garrett	yes
Mary Middleton	yes
Erik Krogh	yes
Susan Barnes	yes

Motion Carried

EO-002 Monitoring of Executive Officer Performance

Edward Meny reported as documented.

Motion Tom Schmelzer moved the Board is in compliance and the Policy EO-002 Monitoring of Executive Officer Performance does not need revision.

Second Mary Middleton

Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

Motion Carried

BEL-010 Regional Entity 501 (c) (3) Representation

Brad Casemore stated that this policy was assigned to a Board member who has resigned and asked the Board to consider reassigning the policy to another Board member for review at the December Board meeting. Edward Meny asked Mary Middleton to review Policy BEL-010. Mary Middleton agreed.

Executive Limitations Review

None

Board Education

Fiscal Year 2020 Year to Date Financial Statements

Tracy Dawson reported as documented. Discussion followed.

Fiscal Year 2020 Contract Vendor Summary

Tracy Dawson reported as documented.

Fiscal Year 2021 Substance Use Disorder Block Grant

Joel Smith reported as documented. Discussion followed.

2020 SWMBH Successes and Accomplishments

Edward Meny reported as documented and stated the following, "The SWMBH Board hereby acknowledges the entire SWMBH staff for the impressive and important 2020 Success and Accomplishments. These efforts and results are particularly compelling and valued given the extreme pressures on professional and personal lives brought about by the COVID-19 pandemic. Let it

be known that the SWMBH Board expresses our highest commendation and gratitude to SWMBH Staff and greatly appreciate their ongoing commitment and dedication which improves the lives of those they serve.”

Motion Patrick Garrett moved to approve the statement as read by Edward Meny.

Second Mary Middleton

Motion Carried

Communication and Counsel to the Board

MCG Fees

Brad Casemore reported as documented.

Monica Donofrio, COO of Behavioral Care Solutions Email

Mila Todd noted Behavioral Care Solutions (BCS) is a provider that provides mental health services to residents in nursing facilities, under arrangements with the nursing facilities. BCS contacted SWMBH to request payment for these services delivered to MI Health Link beneficiaries. SWMBH researched the matter, as well as checked with one of our MHL ICOs and its contract manager at MDHHS and takes the position that SWMBH is not the entity responsible for reimbursement for the services delivered by BCS. This was relayed to BCS in a phone call on Wednesday 11/11/2020. BCS was also provided a written summary of SWMBH’s position. SWMBH committed to notifying BCS if and when we receive any additional information from MDHHS, and BCS committed to following up with its legal department on pursuing the matter further.

Letter of Intent

Brad Casemore stated that SWMBH received a letter of intent on a lawsuit being filed. Details and conversation to be discussion in December during a closed session.

Next Month’s Policy Reviews

Edward Meny noted policies for review next month.

Public Comment

None

Adjournment

Motion Erik Krogh moved to adjourn at 11:01am

Second Susan Barnes

Unanimous Voice Vote

Motion Carried