

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes

November 9, 2018

9:30 am-11:00 am

5250 Lovers Lane, Suite 200, Portage, MI 49002

Members Present: Tom Schmelzer, Edward Meny, Susan Barnes, Robert Nelson, Moses Walker, Patrick Garrett

Members Present by phone: Mary Myers

Absent: Timothy Carmichael

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Jonathan Gardner, Director of QAPI, SWMBH; Rhea Freitag, Behavioral Health Waiver & Clinical Quality Manager, SWMBH; Moira Kean Director of Clinical Improvement, SWMBH; Michelle Jorgboyan, Senior Operations Specialist, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Jane Konyndyk, Kalamazoo Community Mental Health & Substance Abuse Services; Kris Kirsch, St. Joseph Community Mental Health & Substance Abuse Services; Richard Thiemkey, Barry County Community Mental Health; Mike Kenny, NAMI, Roger Jones

Guests on phone: Jeannie Goodrich, Summit Pointe; Kathy Sheffield, Woodlands BH

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am, introductions were made and Tom welcomed the group.

Public Comment

Mike Kenny shared that National Alliance on Mental Illness (NAMI) of Kalamazoo has an *Ending the Silence* program currently running at several local high schools. Please contact Frank Mumford if you are interested in the program.

Agenda Review and Adoption

Motion Edward Meny moved to accept the agenda as presented.

Second Patrick Garrett

Motion Carried

Consent Agenda

Motion Moses Walker moved to approve the 10-12-18 SWMBH Board Meeting Minutes.

Second Patrick Garrett

Motion Carried

Annual Financial Interest Disclosure Statements (FIDS)

Mila Todd stated that SWMBH is in the processes of collecting Financial Interest Disclosure Statements and noted the following individuals who have turned in FIDS with no new disclosures: Jeff Patton, Tom Schmelzer, Ed Meny, Jon Houtz, Sue Barnes, Mary Myers, Bob Nelson, Moses Walker, Brad Sysol, Patrick Garrett, Karen Lehmann, Sue Germann, Deb Hess, Richard Thiemkey, Kathy Sheffield, Nancy Johnson, Patricia Guenther and Robert Becker.

Operations Committee

Operations Committee Minutes September 26, 2018

Tom Schmelzer asked for comments or questions. Minutes accepted.

Ends Metrics

SWMBH 2018 Health Services Advisory Group (HSAG) External Quality Review Compliance Monitoring Report

Jonathan Gardner reported as documented, noting that this metric was missed by 1% due to higher scrutiny in reviewing and that SWMBH remains the second highest scoring PIHP in the State.

Motion Edward Meny moved that the data is relevant and compelling, the Executive Officer is not in compliance with the End Metric threshold, but has an action plan and the Ends Metric does not need revision.

Second Moses Walker

Motion Carried

Contractually Obligated Assessment Tools

Jonathan Gardner and Moira Kean reported as documented. Brad Casemore also presented a letter from Meridian as documented.

Motion Robert Nelson moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.

Second Edward Meny

Motion Carried

Michigan Mission Based Performance Indicators Systems

Jonathan Gardner reported as documented noting SWMBH achieved 100% for three consecutive quarters, which is a first time achievement for SWMBH.

Motion Edward Meny moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.

Second Moses Walker

Motion Carried

Regional Public Policy Legislative Education Program

Brad Casemore reported as documented. Tom Schmelzer commented that the SWMBH October 19th Legislative Event was successful and mentioned at several sessions at the Community Mental Health Association of Michigan Fall Conference.

Motion Moses Walker moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.

Second Edward Meny
Motion Carried

Persons with Autism Spectrum Disorder

Jonathan Gardner, Moira Kean and Rhea Freitag reported as documented.

Motion Edward Meny moved that SWMBH requests that the current Autism Spectrum Disorder Metric, be removed from the 2018-2019 Board Ends Metrics.

Second Robert Nelson
Motion Carried

Board Actions to be Considered

SWMBH Bylaws Revisions

Brad Casemore reviewed his memo as presented, emphasizing the Board directs the market, mission, and margin of SWMBH. Board discussed SWMBH Bylaws revisions and possible 298 unenrolled opportunity.

Motion Edward Meny moved to charge the Operations Committee with information and recommendations on Bylaws revisions and come back to the Board in December with information and a vote, yes or no, by individual CMH.

Second Patrick Garrett
Motion Carried

Board Policy Review

BG-003 Unity of Control

Tom Schmelzer reviewed the policy.

Motion Susan Barnes moved that the Board is in compliance and the policy does not need any revision.

Second Edward Meny
Motion Carried

EO-002 Monitoring Executive Performance

Tom Schmelzer reviewed the policy.

Motion Edward Meny moved that the Board is in compliance and the policy does not need any revision.

Second Susan Barnes
Motion Carried

Board Education

Fiscal Year 2018 Contract Vendor Summary

Tracy Dawson reported as documented. Group discussed and offered feedback. The Board requested that SWMBH senior leadership report to the Board at the April 2019 meeting their recommendations on which vendors have been reduced.

Information Systems Update

Brad Casemore reported as documented.

Communication and Counsel to the Board

Consolidated Fiscal Year 2018 Year to Date Financial Statements 9/30/18

Tracy Dawson reported as documented noting that final 9/30/18 will change as the 2018 year-end is closed in February of 2019. At the March 2019 meeting the Board will received the final 2018 financials. Tracy Dawson briefed the Board on the October 30th Regional Finance/IT meeting regarding data encounter submission. Group discussed.

MMRMA Renewal

Brad Casemore and Tracy Dawson reported as documented.

State Opioid Response Grant

Brad Casemore reported as documented.

Board Member Attendance Roster

Brad Casemore reported as documented.

MCHE Annual Members Meeting

Brad Casemore reported as documented.

Autism Spectrum Disorder Rates

Brad Casemore stated that SWMBH Autism Spectrum Disorder rate letters were sent out to CMHSPs last month.

Public Comment

Mike Kenney of NAMI commended the SWMBH Board on their transparency and thoroughness.

Adjournment

Motion Moses Walker moved to adjourn at 11:30 am.

Second Edward Meny

Motion Carried