



Board Meeting Minutes

December 12, 2025

SWMBH, 5250 Lovers Lane, Suite 200, Portage, MI 49002

9:30 am-11:30 am

Members Present: Sherii Sherban, Tom Schmelzer, Michael Seals, Lorraine Lindsey, Tina Leary, Carol Naccarato; Joyce Locke

Members Present via MS Teams: Allen Edlefson

Members Absent: None

Guests Present: Mila Todd, Interim CEO, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Alison Strasser, Interim Compliance Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Gail Patterson-Gladney, SWMBH Board Alternate; Cathi Abbs, SWMBH Board Alternate; Cameron Bullock, Pivotal; Ric Compton, Riverwood; Michael Mallory, Woodlands; Richard Thiemkey, Barry CMH; Jeff Patton, ISK; Marsha Bassett, Barry County; Sue Germann, Pines BH; Jeannie Goodrich, Summit Pointe

Guests Present via MS Teams:

Debbie Hess, Van Buren County CMH; Jon Houtz, SWMBH Board Alternate

Welcome Guests

Sherii Sherban called the meeting to order at 9:30am and introductions were made.

Public Comment

None

Agenda Review and Adoption

Motion Joyce Locke moved to approve the agenda as presented.
Second Michael Seals
Motion Carried

Financial Interest Disclosure (FID) Handling

None

Consent Agenda

Motion Carol Naccarato moved to approve November 14, 2025, Board Meeting minutes, November 12, 2025, Operations Committee Meeting minutes, and November 7, 2025, Board Finance Committee Meeting minutes as presented.
Second Joyce Locke
Motion Carried

2026 Year to Date Financial Statements; Cash Flow Analysis; Mid-Year Revenue Rate Assumptions and Revised SWMBH Budget/Projections

Garyl Guidry presented Period 1 financial statements as documented and noted:

- October eligibles have declined
- November eligibles increased
- Estimates from St. Joseph and Van Buren
- No CCBHC for Fiscal Year 2026, but SWMBH is watching the CCBHC funding from DHHS
- \$29.7 million in revenue
- \$27.8 million in expensive
- \$1.8 million surplus
- Annualization of \$22.4 surplus
- Cost settlements for each CMH with CCBHC broken out reviewed
- CMHs are in the positive with the exception of Woodlands
- CMHs to send CCBHC revenue to SWMBH so that SWMBH can monitor CCBHC funding

Discussion followed.

Variance Revenue Report

Garyl Guidry reported as documented noting November eligibles increased, \$55.9 million in revenue, HSW rates being paid at 2025 rates. 2026 HSW rates will not be paid until March 2026. Discussion followed.

Operations Committee Update

No updated given.

CMH Board Updates

Barry-Board meeting yesterday, good work by SAPT and a new program through CCBHC.

Berrien-Future Medicaid funding, uncertainty of delegated managed care functions, CARF and staff retention.

Branch-CCBHC is progressing, 1 year contract with staff, health costs increased, and diversity in Branch County is increasing which is changing the needs of Branch County.

Calhoun-CARF accreditation obtained for 3 years, CCBHC active, recent SAMSHA site visit

Cass-same as mentioned above, doing the best with what we have.

Kalamazoo-amazing staff, 24/7 care downtown successful, homeless issues and cuts in HUD grant funding, contracting with the county to address homelessness, partnering with Pine Rest for Crisis Services, upcoming Big Beautiful Bill impacts.

St. Joseph-CARF visit soon, new building project underway, CCBHC running smooth.

Van Buren-Sue Barnes has returned to their Board.

Required Approvals

None scheduled

Ends Metrics Updates

None scheduled

Board Actions to be Considered

2026 Board Meeting Calendar

Sherii Sherban Reviewed the 2026 Board Meeting Calendar. Discussion followed.

Motion Lorraine Lindsey moved to approve the 2026 Board Meeting Calendar as presented.

Second Joyce Locke

Motion Carried

SWMBH Staff Retention

Mila Todd reviewed document distributed noting the document was reviewed by the Board Finance Committee and the Operations Committee. The SWMBH staff retention plan was developed following industry standards and reviewing other PIHPs staff retention plans. The Plan will not affect 2026 Budget but may affect 2027 Budget. The Plan will be reviewed each quarter at Board meetings. Discussion followed.

Motion Tom Schmelzer moved to approve the Staff Retention Plan as presented with the revision of “non-disciplinary separation”

Second Michael Seals

Motion Carried

Board Policy Review

Policy 3.3 Code of Conduct

Sherii Sherban reported as documented. Discussion followed.

Motion Lorraine Lindsey moved that the Board is in Compliance with Policy 3.3 Code of Conduct and the policy does not need revision.

Second Joyce Locke

Motion Carried

Executive Limitations Review

Policy 2.5 Asset Protection (Review period 8/1/25-12/1/25)

Sherii Sherban reported as documented. Discussion followed.

Motion Tom Schmelzer moved that the Executive Officer is in compliance with Policy 2.5 Asset Protection and the policy does not need revision.

Second Michael Seals

Motion Carried

Board Education

None scheduled

Communication and Counsel to the Board

Fiscal Year 2025 Contract Vendor Summary

Garyl Guidry reported as documented, noting a 10% overall reduction in expenses. Discussion followed.

Fiscal Year 2025 Customer Services Report

The report was included in the packet for the Board’s review.

PIHP Procurement

Mila Todd reported on the 3-day litigation hearing noting testimonies on violation of law. The Judge should issue his opinion by early next week and will retain jurisdiction over the case. Discussion followed.

January Board Policy Direct Inspection

None scheduled

Public Comment**Asset and Liability Workgroup**

The workgroup has developed 2 plans and has gone as far as they can go until details on the RFP and litigation are known.

Fiscal Year 2025 deficit

SWMBH reported a negative ISF to MDHHS. MDHHS rejected the report and SWMBH will submit a corrected report. Meetings are ongoing with MDHHS regarding utilizing Fiscal Year 2026 surplus to offset Fiscal Year 2025 deficit.

Adjournment

Motion Michael Seals moved to adjourn.

Second Joyce Locke

Meeting adjourned at 11:09am