

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes

December 9, 2022

Four Points Sheraton, 3600 E. Cork St. Kalamazoo, MI 49001

9:30 am-11:30 am

Members Present: Edward Meny, Tom Schmelzer, Susan Barnes, Carol Naccarato, Ruth Perino, Louie Csokasy, Erik Krogh, Sherii Sherban

Members Absent: None

Guests Present: Bradley Casemore, Executive Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance and Performance Improvement, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Sarah Ameter, Manager of Customer Services, SWMBH; Ella Philander, Strategic Initiatives Project Manager, SWMBH; Moira Kean, Senior Clinical Data Analyst, SWMBH; Tim Smith, Woodlands; Jon Houtz, Board Alternate for Pines Behavioral Health; Ric Compton, Riverwood Center; Nancy Johnson, Board Alternate for Riverwood Center; Cameron Bullock, St. Joseph County CMH, Jeanne Jourdan, Board Alternate for Woodlands BHN, Debbie Hess, Van Buren CMH; Alan Bolter, Associate Director, Community Mental Health Association of Michigan

Welcome Guests

Edward Meny called the meeting to order at 9:30 am and introductions were made.

Public Comment

None

Agenda Review and Adoption

Motion Erik Krogh moved to approve the agenda with one addition of Opioid Advisory Committee.

Second Carol Naccarato

Motion Carried

Financial Interest Disclosure (FID) Handling

Mila Todd noted Tom Schmelzer and Edward Meny's Financial Interest Disclosure Statement with no new disclosures. No Board action necessary.

Consent Agenda

Motion Louie Csokasy moved to approve the November 11, 2022 Board meeting minutes as presented.

Second Carol Naccarato

Motion Carried

Operations Committee

Operations Committee Meeting Minutes

None

Ends Metrics

Fiscal Year 2022 Health Services Advisory Group External Quality Review

Jonathan Gardner reported as documented. Discussion followed.

Motion Carol Naccarato moved that the data is relevant and compelling, the Executive Officer was not in compliance and the Ends Metric language was revised in the new 2023-2024 Board Ends Metrics; which were approved by the Board during the November 11, 2022 Board Meeting.

Second Susan Barnes

Motion Carried

Certified Community Behavioral Health Clinics Demonstration Year Report

Ella Philander reported as documented. Discussion followed.

2022 Health Services Advisory Group Performance Improvement Project

Moira Kean reported as documented.

Motion Erik Krogh moved that the data is relevant and compelling, the Executive Officer is in compliance and Ends Metrics does not need revision.

Second Carol Naccarato

Motion Carried

Board Actions to be Considered

Executive Officer Merit Award

Edward Meny reported as documented.

Motion Susan Barnes moved to approve the Board Resolution regarding the Executive Officer’s Merit Award as presented.

Second Erik Krogh

Motion Carried Unanimously

Executive Officer Paid Time Off

Anne Wickham summarized current paid time off accrument and paid holidays for SWMBH staff. Discussion followed.

Motion Louie Csokasy moved to approve the Board Resolution regarding the Executive Officer’s paid time off as presented.

Second Erik Krogh

Roll Call Vote

Ruth Perino yes

Erik Krogh yes

Susan Barnes yes

Edward Meny yes

Tom Schmelzer yes
Louie Csokasy yes
Carol Naccarato yes
Sherii Sherban yes

Motion Carried

February SWMBH Board Meeting and Quorum Count

Edward Meny discussed the scheduled February 10, 2023 Board meeting.

Motion Edward Meny moved the February 10, 2023 SWMBH Board meeting be cancelled.

Second Susan Barnes

Roll Call Vote

Ruth Perino yes
Erik Krogh no
Susan Barnes yes
Edward Meny yes
Tom Schmelzer no
Louie Csokasy no
Carol Naccarato yes
Sherii Sherban no

Motion Failed

2023 Board Calendars

Brad Casemore reported as documented.

Motion Sherii Sherban moved to approve the 2023 Board Calendars as presented.

Second Ruth Perino

Motion Carried

Board Policy Review

BG-005 Chairperson’s Role

Edward Meny reported as documented.

Motion Edward Meny moved that the Board is in compliance with Policy BG-005 Chairperson’s Role and the policy does not need revision.

Second Tom Schmelzer

Motion Carried

Executive Limitations Review

BEL-003 Asset Protection

Sherii Sherban reported as documented.

Motion Sherii Sherban moved that the Executive Officer is in compliance with Policy BEL-003 Asset Protection and the Policy does not need revision.

Second Tom Schmelzer

Motion Carried

Board Education

Cass Woodlands Delegated Managed Care Functions Status

Mila Todd reported that Woodlands Behavioral Health Network is progressing well with corrective action plans and SWMBH is pleased with progression. Discussion followed.

Fiscal Year 2023 Year to Date Financial Statements

Tracy Dawson reported as documented.

Fiscal Year 2022 Contract Vendor Summary

Tracy Dawson reported as documented.

Fiscal Year 2022 Customer Services Report

Sarah Ameter reported as documented.

November Election Results

Alan Bolter reported as documented.

System Transformation

Alan Bolter reported as documented.

Revised SWMBH Policy BEL-002 Financial Conditions

Brad Casemore noted the revised policy in the packet for the Board’s review.

Revised SWMBH Policy BEL-010 RE 501 (c) (3) Representation

Brad Casemore noted the revised policy in the packet for the Board’s review.

Communication and Counsel to the Board

System Transformation

Alan Bolter

January 13, 2023 SWMBH Draft Board Agenda

Brad Casemore noted the document in the packet for the Board’s review.

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board’s review.

Public Comment

None

Adjournment

Motion Erik Krogh moved to adjourn at 12:00 pm

Second Susan Barnes

Motion Carried