



Section: <b>Clinical Practices</b>	Policy Name: <b>Supports Intensity Scale</b>	Policy Number: <b>12.13</b>
Owner: <b>Director of Clinical Quality</b>	Reviewed By: <b>Alena Lacey, MA, LPC</b>	Total Pages: <b>4</b>
Required By: <input type="checkbox"/> BBA <input type="checkbox"/> MDHHS <input type="checkbox"/> NCQA <input checked="" type="checkbox"/> <b>Other (please specify):</b> <b>PIHP Contract Section 7.7.3</b>	Final Approval By:  <i>Alena Lacey</i>	Date Approved:  <b>Dec 13, 2022</b>
Application: <input checked="" type="checkbox"/> <b>SWMBH Staff/Ops</b> <input checked="" type="checkbox"/> <b>Participant CMHSPs</b> <input type="checkbox"/> <b>SUD Providers</b> <input checked="" type="checkbox"/> <b>MH/IDD Providers</b> <input type="checkbox"/> <b>Other (please specify):</b> _____	Line of Business: <input type="checkbox"/> <b>Medicaid</b> <input checked="" type="checkbox"/> <b>Other (please specify):</b> <input checked="" type="checkbox"/> <b>Healthy Michigan</b> <b>Specialty Waiver (B/C)</b> <input type="checkbox"/> <b>SUD Block Grant</b> <b>1115 Waiver</b> <input type="checkbox"/> <b>SUD Medicaid</b> <input checked="" type="checkbox"/> <b>MI Health Link</b> <input type="checkbox"/> <b>CCBHC</b>	Effective Date: <b>10/1/2022</b>

**Policy:**

It is the policy of Southwest Michigan Behavioral Health (SWMBH) that individuals age 16 and older with an Intellectual/Developmental Disability be assessed using the Supports Intensity Scale - Adult (SIS-A) at minimum of once every 3 years.

**Purpose:**

Meet contractual requirements for Supports Intensity Scale - Adult.

**Scope:**

SWMBH is responsible for ensuring that Southwest Michigan Behavioral Health has a team of qualified assessors to support our regional need.

**Responsibilities:**

SWMBH SIS Assessors will work with CMHSP partners to assure timeliness of SIS assessments. SIS-A assessors are responsible for entering data into SIS-A online.

**Definitions:**

- A. **Supports Intensity Scale - Adult (SIS - A)** - SIS-A measures the individual’s support needs in personal, work-related, and social activities to identify and describe the types and intensity of the supports an individual requires. The SIS-A includes background information on health, medical conditions, activities of daily living, and cognitive, social, and emotional skills. SIS-A was designed to be part of person-centered planning processes that helps all individuals identify their unique preferences, skills, and life goals.

**Standards and Guidelines:**



Southwest Michigan Behavioral Health (SWMBH) will:

- A. Ensure that each individual age 16 and older with an Intellectual/Developmental Disability is assessed using the Supports Intensity Scale- Adult (SIS-A) at minimum of once every 3 years (or more or if the person experiences significant changes in their support needs).
- B. Be responsible to provide quality activities using an American Association on Intellectual and Developmental Disabilities (AAIDD) recognized and approved trainer to assure capacity to train new assessors and prevent skill drift.
- C. Participate in any relevant workgroup as it pertains to the SIS-A assessment.
- D. Collaborate with the Behavioral and Physical Health and Aging Services Administration (BPHASA) to plan for and participate in stakeholder SIS-A related informational forums.
- E. Collaborate with BPHASA and the region's Community Mental Health Service Providers (CMHSPs) in planning and provision of training to Supports Coordination/Case Management staff as it pertains to the SIS.
- F. Provide for necessary data use agreements and related tasks required for use of SIS online.
- G. Co-Own SIS data with MDHHS.
- H. Have complete access to all SIS data entered on behalf of the PIHP, including both detail and summary level data.
- I. Adhere to standards described in the MDHHS SIS Manual.
- J. SWMBH will ensure that SIS assessors meet state specified required criteria including the following minimum criteria:
  1. Bachelor's Degree in human services or four years of equivalent work experience in a related field.
  2. At least one-year experience with individuals that have a developmental or intellectual disability.
  3. Participation in a minimum of one Periodic Drift Review per year conducted by an AAIDD recognized SIS® Trainer
  4. Maintain annual Interviewer Reliability Qualification Review (IRQR) status at "Qualified" as determined by an AAIDD recognized SIS® Trainer
  5. Assessors skills will be evaluated as part of quality framework that includes AAIDD/MORC/Online reports
  6. Attend quarterly Michigan SIS® Assessor conference calls
  7. Attend annual Michigan SIS® Assessor Continuing Education
  8. SIS Assessors must be independent from the current supports and services staff and may not report to the same department within the organization where the individual is being served.
  9. Assessors should not facilitate a SIS® interview for an individual for whom they are providing another ongoing clinical service.
  10. SIS Assessors may contract with or be employed by a PIHP, CMHSP, or other provider agency as deemed appropriate by the PIHP and consistent with avoidance of conflict of interest. While SWMBH is not a treatment provider, SWMBH is responsible for SIS implementation in Region 4.
  11. Ensure that SIS data is entered into or collected using SIS-A Online, the AAIDD web-based platform designed to support administering, scoring, retrieving data, and generating reports within state specified time frames.

## References:



- A. MDHHS PIHP Master Contract
- B. MDHHS SIS Manual
- C. AAIDD SIS Website: <https://www.aaidd.org/sis>

**Attachments:**

- A. None

### Revision History

Revision #	Revision Date	Revision Location	Revision Summary	Revisor
Initial	07/01/2015	N/A: New Template	N/A: New Template	
1	06/30/2017		Annual Review	
2	05/08/2020	Reformatted Supports Intensity Scale to new Template; moved Policy text to Standards and Guidelines; Added Scope Policy, Responsibilities, and Definitions	Annual Review	Brian Walters Elizabeth Chester
3	9/26/2022	Policy, Definitions, Standards and Guidelines, References.	Annual Review, updated age range for SIS, grammatical revisions throughout, reorganized orders of standards and guidelines for clarity, updated BHDDA, added AAIDD as reference.	Jen Strebs Elizabeth Chester Alena Lacey






# 12.13 Supports Intensity Scale

Final Audit Report

2022-12-13

Created:	2022-12-13
By:	Megan O'Dea (megan.odea@swmbh.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAu7hBnTam1v1thOU01zYRSpYZFnGc4MUh

## "12.13 Supports Intensity Scale" History

-  Document created by Megan O'Dea (megan.odea@swmbh.org)  
2022-12-13 - 2:10:28 PM GMT
-  Document emailed to Alena Lacey (alena.lacey@swmbh.org) for signature  
2022-12-13 - 2:11:00 PM GMT
-  Email viewed by Alena Lacey (alena.lacey@swmbh.org)  
2022-12-13 - 3:01:09 PM GMT
-  Document e-signed by Alena Lacey (alena.lacey@swmbh.org)  
Signature Date: 2022-12-13 - 3:01:16 PM GMT - Time Source: server
-  Agreement completed.  
2022-12-13 - 3:01:16 PM GMT