

**Draft Board Meeting Minutes**  
**February 12, 2021**  
**9:30 am-11:00 am**  
**GoTo Webinar and Conference Call**

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**Members Present via phone:** Edward Meny, Tom Schmelzer, Susan Barnes, Mary Middleton, Patrick Garrett, Erik Krogh, Ruth Perino

**Guests Present via phone:** Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance Performance and Improvement, SWMBH; Sarah Ameter, Manager of Customer Services, SWMBH; Deb Hess, Van Buren CMH; Ric Compton, Riverwood; Richard Thiemkey, Barry County CMH; Jon Houtz, Pines BH Board Alternate; Pat Guenther, ISK Board Alternate; Randy Hyrns, Riverwood Board Alternate; Mary Ann Bush, Project Coordinator/Senior Operations Specialist, SWMBH; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH; Brad Sysol, Summit Pointe; Jeff Patton, ISK; Brad Sysol, Summit Pointe

**Welcome Guests**

Edward Meny called the meeting to order at 9:30 am; reviewed remote participation processes and attendees were announced.

**Public Comment**

None

**Agenda Review and Adoption**

Motion	Erik Krogh moved to accept the agenda as presented.	
Second	Tom Schmelzer	
Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

Motion Carried

**Financial Interest Disclosure Handling**

Mila Todd presented Financial Interest and Conflict of Interest disclosures regarding new Board Alternate member, Terry Proctor, representing Cass County (Woodland Behavioral Health Network.)

Motion Mary Middleton moved that a conflict exists and that:

- 1) The Board is not able to obtain a more advantageous arrangement with someone other than Terry Proctor;
- 2) The Financial Interest disclosed by Terry Proctor is not so substantial as to be likely to effect the integrity of the services that SWMBH may expect to receive; and
- 3) A Conflict of Interest Waiver should be granted.

Second Susan Barnes

Roll call vote Ruth Perino yes  
Edward Meny yes  
Tom Schmelzer yes  
Patrick Garrett yes  
Mary Middleton yes  
Erik Krogh yes  
Susan Barnes yes

Motion Carried

**Consent Agenda**

Motion Tom Schmelzer moved to approve the January 8, 2021 Board meeting minutes as presented.

Second Patrick Garrett

Roll call vote Ruth Perino yes  
Edward Meny yes  
Tom Schmelzer yes  
Patrick Garrett yes  
Mary Middleton yes  
Erik Krogh yes  
Susan Barnes yes

Motion Carried

**Operations Committee**

**Operations Committee Minutes December 16, 2020**

Edward Meny noted the minutes as documented. No additional comments. Minutes accepted.

**Ends Metrics**

None

**Board Actions to be Considered**

**Executive Officer Employment Agreement Extension**

Tom Schmelzer noted recent discussions regarding the Executive Officer’s employment extension agreement including opportunities for Board and Board Alternate members to review the employment agreement and meet with SWMBH counsel.

Motion Erik Krogh moved to extend Mr. Casemore’s employment agreement two years through 09/30/23.

Second	Tom Schmelzer	
Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

### **Fiscal Year 2021 Revised Budget**

Tracy Dawson reported as documented. Discussion followed.

Motion	Erik Krogh moved to approve the SWMBH Regional revised fiscal year budget Colum H, as presented for the period October 1, 2020 through September 30, 2021.	
Second	Patrick Garrett	
Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

### **Strategic Planning**

#### **Debrief January 8, 2021 Meetings**

Brad Casemore reported as documented. Discussion followed.

#### **CEO Reflections, Responses, Recommendations**

Document in packet for Board's review.

#### **Next Steps**

Brad Casemore proposed a SWMBH Board Planning session in May. Discussion followed and Board members agreed to a May 14, 2021 Board Planning session to follow the regular SWMBH Board meeting. An agenda and invitation will be forthcoming.

### **Board Policy Review**

None

### **Executive Limitations Review**

#### **BEL-001 Budgeting**

Susan Barnes reported as documented noting her review of many documents and a meeting with Tracy Dawson, SWMBH Chief Financial Officer, who answered all her questions. Susan Barnes thanked the region for their hard work and deep dive into the finances in 2020 which have helped in 2021.

Motion	Susan Barnes moved that the Executive Officer is in compliance with policy BEL-001 Budgeting and the policy does not need revision.	
Second	Patrick Garrett	
Roll call vote	Ruth Perino	yes
	Edward Meny	yes
	Tom Schmelzer	yes
	Patrick Garrett	yes
	Mary Middleton	yes
	Erik Krogh	yes
	Susan Barnes	yes

### **Board Education**

#### **Fiscal Year 2021 Year to Date Financial Statements**

Tracy Dawson reported as documented. Discussion followed.

#### **Fiscal Year 2020 Customer Services Report**

Sarah Ameter reported as documented.

#### **Fiscal Year 2020 Program Integrity Compliance Report**

Mila Todd reported as documented. Mary Middleton thanked SWMBH for their transparency and work noting that many other organizations do not provide this kind of reporting.

#### **Fiscal Year 2020 Medicaid Services Verification Report**

Mila Todd reported as documented.

### **Communication and Counsel to the Board**

#### **Keynote Update from MDHHS**

Brad Casemore noted the document in the packet for the Board's review.

#### **2021 Health Management Associates Emerging Policy Environment Impacts on Publicly Funded Healthcare**

Brad Casemore noted the document in the packet for the Board's review.

#### **Unified Vision**

Brad Casemore noted the document in the packet for the Board's review.

#### **March 12, 2021 Board Agenda**

Brad Casemore noted the document in the packet for the Board's review.

#### **Board Member Attendance Roster**

Brad Casemore noted the document in the packet for the Board's review.

### **Public Comment**

None

### **Adjournment**

Motion Erik Krogh moved to adjourn at 10:38am

Second Mary Middleton  
Unanimous Voice Vote  
Motion Carried