

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes

March 13, 2020

9:30 am-11:30 am

5250 Lovers Lane, Suite 200, Portage, MI 49002

Members Present: Tom Schmelzer

Members Present via phone: Edward Meny, Susan Barnes, Robert Nelson, Michael McShane, Pat Garrett, Robert Becker, Pat Guenther, Jon Houtz, and Janet Bermingham

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance Performance and Improvement, SWMBH; Moira Kean, Director of Clinical Quality, SWMBH; Joel Smith, Director of SUD Treatment and Prevention Services, SWMBH; Deb Hess, Van Buren Community Mental Health; Sue Germann, Pines Behavioral Health; Kris Kirsch, St. Joseph Community Mental Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Richard Thiemkey, Barry County Community Mental Health; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH; Mary Ann Bush, Senior Operations Specialist and Project Coordinator, SWMBH; Patrick Hawthorne, GVSU Graduate Student

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am, introductions were made, and Tom welcomed the group. Tom Schmelzer asked for a moment of silence to honor the late Moses Walker and his contributions to the Behavioral Health field. A moment of silence was observed, and Tom Schmelzer commented that Moses Walker was “a Kalamazoo icon,” he was honored to have known Moses, may he be remembered and rest in peace.

Public Comment

Patrick Hawthorne introduced himself and discussed his education and background. Patrick Hawthorne is job shadowing Brad Casemore for the day. The Board welcomed him.

Agenda Review and Adoption

Motion Edward Meny moved to accept the agenda as presented.

Second Robert Becker

Roll call vote Edward Meny yes

Pat Garrett yes

Michael McShane yes

Robert Becker yes

Susan Barnes yes

Pat Guenther yes

Tom Schmelzer yes

Motion Carried

Financial Interest Disclosure Handling

Mila Todd reviewed the Financial Interest and Conflict of Interest statements from Erik Krogh.

Motion Edward Meny moved that a conflict of interest exists, the Board is not able to obtain a more advantageous transaction or arrangement from someone other than Erik Krogh, the Financial Interest disclosed by Erik Krogh on the SWMBH Financial Interest Disclosure Statement is not so substantial as to be likely to affect the integrity of services SWMBH may expect to receive from Erik Krogh, and the conflict should be waived.

Second Susan Barnes

Roll call vote	Edward Meny	yes
	Pat Garrett	yes
	Michael McShane	yes
	Robert Becker	yes
	Susan Barnes	yes
	Pat Guenther	yes
	Tom Schmelzer	yes

Motion Carried

Mila Todd reviewed the Financial Interest and Conflict of Interest statements from Randy Hyrns.

Motion Robert Becker moved that a conflict of interest exists, the Board is not able to obtain a more advantageous transaction or arrangement from someone other than Randy Hyrns, the Financial Interest disclosed by Randy Hyrns on the SWMBH Financial Interest Disclosure Statement is not so substantial as to be likely to affect the integrity of services SWMBH may expect to receive from Randy Hyrns, and the conflict should be waived.

Second Edward Meny

Roll call vote	Edward Meny	yes
	Pat Garrett	yes
	Michael McShane	yes
	Robert Becker	yes
	Susan Barnes	yes
	Pat Guenther	yes
	Tom Schmelzer	yes

Motion Carried

Mila Todd reviewed the Financial Interest and Conflict of Interest statements from Tim Smith.

Motion Susan Barnes moved that a conflict of interest exists, the Board is not able to obtain a more advantageous transaction or arrangement from someone other than Tim Smith, the Financial Interest disclosed by Tim Smith on the SWMBH Financial Interest Disclosure Statement is not so substantial as to be likely to affect the integrity of services SWMBH may expect to receive from Tim Smith, and the conflict should be waived.

Second Michael McShane
 Roll call vote Edward Meny yes
 Pat Garrett yes
 Michael McShane yes
 Robert Becker yes
 Susan Barnes yes
 Pat Guenther yes
 Tom Schmelzer yes

Motion Carried

Consent Agenda

Motion Edward Meny moved to approve the January 10, 2020 Board meeting minutes as presented.

Second Susan Barnes
 Roll call vote Edward Meny yes
 Pat Garrett yes
 Michael McShane yes
 Robert Becker yes
 Susan Barnes yes
 Pat Guenther yes
 Tom Schmelzer yes

Motion Carried

Operations Committee

Operations Committee Minutes December 18, 2019 and January 29, 2020

Tom Schmelzer asked for comments or questions. Minutes accepted.

Ends Metrics

Fiscal Year 2019 Customer Satisfaction Survey Results

Jonathan Gardner reported as documented. Discussion followed.

Motion Pat Garrett moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends do not need revision.

Second Edward Meny
 Roll call vote Edward Meny yes
 Pat Garrett yes
 Michael McShane yes
 Robert Becker yes
 Susan Barnes yes
 Pat Guenther yes
 Tom Schmelzer yes

Motion Carried

SWMBH 2019 Health Services Advisory Group (HSAG) External Quality Review Compliance Monitoring Report

Jonathan Gardner reported as documented. Discussion followed.

Motion Edward Meny moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends do not need revision.

Second Robert Becker

Roll call vote Edward Meny yes
Pat Garrett yes
Michael McShane yes
Robert Becker yes
Susan Barnes yes
Pat Guenther yes
Tom Schmelzer yes

Motion Carried

Fiscal Year 2019 Performance Bonus Incentive Program Results

Jonathan Gardner reported as documented. Discussion followed.

Motion Edward Meny moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends do not need revision.

Second Pat Garrett

Roll call vote Edward Meny yes
Pat Garrett yes
Michael McShane yes
Robert Becker yes
Susan Barnes yes
Pat Guenther yes
Tom Schmelzer yes

Motion Carried

Board Actions to be Considered

Operations Committee Self-Evaluation

Brad Casemore reported as documented. Discussion followed.

Motion Pat Garrett moved to acknowledge the report as presented.

Second Susan Barnes

Roll call vote Edward Meny yes
Pat Garrett yes
Michael McShane yes
Robert Becker yes
Susan Barnes yes
Pat Guenther yes
Tom Schmelzer yes

Motion Carried

Operating Agreement Revisions

Brad Casemore reported as documented. Discussion followed.

Motion Edward Meny moved to accept the revised Operating Agreement as presented.

Second Pat Guenther

Roll call vote	Edward Meny	yes
	Pat Garrett	yes
	Michael McShane	yes
	Robert Becker	yes
	Susan Barnes	yes
	Pat Guenther	yes
	Tom Schmelzer	yes

Motion Carried

Board Policy Review

None scheduled

Executive Limitations Review

None scheduled

Board Education

Final Fiscal Year 2019 Financial Statements

Tracy Dawson reported as documented. Discussion followed.

Fiscal Year 2020 Year to Date Financial Statements

Tracy Dawson reported as documented. Discussion followed.

Fiscal Year 2019 Program Integrity Compliance Program Evaluation

Mila Todd reported as documented. Discussion followed.

Fiscal Year 2019 HIPPA Privacy/Security Report

Mila Todd and Natalie Spivak reported as documented. Discussion followed.

Integrated Care

Moira Kean reported as documented. Discussion followed.

Michigan Health Endowment Fund (MHEF) Grant Update

Moira Kean reported status and recent activities. Discussion followed.

Auditor Procurement

Tracy Dawson stated that SWMBH will be issuing an RFP within the next 30 days. Four to five auditing firms have been identified.

System Reform Part 1

Mary Ann Bush stated that binders containing documents and information will be distributed and/or mailed to each Board member. New documents and information will be sent out to add to the binders. These binders are to be used to educate and inform the Board on proposed State reforms to behavioral health. Please take some time to read through the information.

Communication and Counsel to the Board

Performance Bonus Incentive Program Fiscal Year 2019 Dollars

Tracy Dawson reported as documented, noting that funds will be distributed locally as soon as the funds are received from the State. Discussion followed.

April 17, 2020 Public Policy Legislative Event

Brad Casemore and Mary Ann Bush reported that the event has been postponed until further notice. Brad asked each county to share with their respective stakeholders.

May 8, 2020 Board Retreat

Brad Casemore and Mary Ann Bush reported as documented.

Michigan Consortium for Healthcare Excellence (MCHE) MCG Invoice

Brad Casemore reported as documented. There were no questions from the Board.

2019 Admissions Data and Prevention Outcomes Reports

Joel Smith reported as documented. Discussion followed.

Mr. Meny Letter to DHHS

Edward Meny reported as documented and stated that he received a response from Senator LaSata and also met with her. Edward Meny shared that Representatives seem to require education about behavioral health reform proposals. Discussion followed.

2020 Election Outlook

Brad Casemore noted the document is in the packet for the Board's review.

Federal Developments

Brad Casemore noted the document is in the packet for the Board's review.

Open Minds Article

Brad Casemore noted the document is in the packet for the Board's review.

Dr. Joneigh Khaldun Visit

Brad Casemore noted the document is in the packet for the Board's review.

Board Member Attendance Roster

Tom Schmelzer noted the document is in the packet for the Board's review.

April 10, 2020 Board Agenda

Brad Casemore noted the document is in the packet for the Board's review.

President and Governor's Fiscal Year 2021 Budget Proposals

Brad Casemore noted the document is in the packet for the Board's review.

COVID 19 Update

Brad Casemore updated the Board on SWMBH COVID 19 responses to date as follows:

SWMBH Duties:

- Our Beneficiaries
- Our Staff
- Our Calls
- Our Providers
- Our ICOs
- Our Building

Governor Whitmer declared State of Emergency and all Public Schools are closed
SWMBH has:

- Made all meetings phone and webinar-at least through the end of March
- Asked non-staff not to visit our office- at least through the end of March
- Service Master cleaning on 3/14
- Social distancing required
- Lysol treatment to all office areas on 3/7
- Advised staff to stay home if sick (or will be sent home)
- Consulted with staff RN

Oakland Community Health Network

Brad Casemore announced that he is one of three finalists for the open CEO position at Oakland Community Health Network (OCHN). The OCHN Board is planning to make a final decision at their 3/26/20 Board meeting. Brad Casemore will keep the SWMBH Board informed as decision are made.

Public Comment

None

Adjournment

Motion Edward Meny moved to adjourn at 11:35am
Second Robert Becker
Motion Carried