

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes

March 14, 2025

Air Zoo Aerospace & Science Museum, 6151 Portage Rd, Portage, MI 49002

9:30 am-11:30 am

Members Present: Sherii Sherban, Tom Schmelzer, Joyce Locke, Edward Meny, Michael Seals, Lorraine Lindsey, Tina Leary, Carol Naccarato

Members Absent: Allen Edlefson

Guests Present: Brad Casemore, CEO, SWMBH; Mila Todd, Chief Compliance Officer, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Alena Lacey, Director of Quality Management and Clinical Outcomes, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Ella Philander, Executive Projects Manager, SWMBH; Cathi Abbs, SWMBH Board Alternate; Cameron Bullock, Pivotal; Jeannie Goodrich, Summit Pointe; John Ruddell, Woodlands; Sue Germann, Pines BH; Debbie Hess, Van Buren County CMH; Richard Thiemkey, Barry County CMH; Jeff Patton, ISK; Ric Compton, Riverwood; Susan Radwan, Leading Edge Mentoring; Mike Kenny, NAMI of Southwest Michigan

Welcome Guests

Sherii Sherban called the meeting to order at 9:31 am.

Public Comment

None

Agenda Review and Adoption

Motion	Tom Schmelzer moved to approve the agenda with the addition of Audit Committee nominations. Brad Casemore also noted three handouts for the Board's review.
Second	Michael Seals
Motion Carried	

Financial Interest Disclosure (FID) Handling

None

Consent Agenda

Motion	Joyce Locke moved to approve the February 14, 2025 Board minutes, February 12, and February 26, 2025 Operations Committee Meeting minutes, February 7, 2025 Board Finance Committee Meeting and February 14, 2025 Board Regulatory Compliance Committee Meeting minutes as presented.
Second	Lorraine Lindsey
Motion Carried	

Fiscal Year 2025 Year to Date Financials and Cash Flow Analysis

Garyl Guidry reported as documented, reviewed and noted:

- TANF (Temporary Assistance to Needy Families) eligibles
- DAB (Disabled Aging Blind) eligibles
- HMP (Healthy Michigan Plan) eligibles
- Period 4 financials have a \$8 million deficit with a projected end of Fiscal Year 2025 of \$24 million deficit
- Additional revenue for Autism not enough for projected expenses
- Internal Service Fund (ISF) balance for Fiscal Year 2025 is \$93,000
- Certified Community Behavioral Health Clinics (CCBHC) discussion of revenue, expenses and risks
- Other PIHPs in the State running at a deficit

Garyl covered what is being done regionally to address deficits:

- Reviewing Utilization Management Expenses
- Reviewing decline in Eligibles but same Service Expenses
- MDHHS indicates an 11% rate increase was provided for FY25. When SWMBH compared actual revenues received, our Region has only realized a 2.9% increase for FY25.
- Meetings with (Michigan Department of Health & Human Services) MDHHS
- SWMBH budgeted Administrative expense is 1.1 million lower than projected
- Brad Casemore added meetings, advocacy and other issues that are ongoing to address revenue and expenses regionally including a mid-year budget adjustment and expense reduction report

Discussion followed. Board requested an Action Plan by May or April.

Operations Committee Update

Jeannie Goodrich distributed a handout and reported as documented.

PCE update - Mila Todd noted:

- SWMBH released the Request for Information (RFI) to PCE and PCE submitted its response by the due date.
- SWMBH will check PCE references the week of 3/17/25 per due diligence on procurement processes and review potential cost savings. The anticipated cost would require a recommendation to move to PCE to come back to the SWMBH Board of Directors, per Board Policy.

Required Approvals

Financial Management Plan

Garyl Guidry reported as documented.

Motion Tom Schmelzer moved to approve the Financial Management Plan revisions as documented.

Second Edward Meny

Motion Carried

Financial Risk Management Plan

Garyl Guidry reported as documented.

Motion Carol Naccarato moved to approve the Financial Risk Management Plan revisions as documented.

Second Joyce Locke
Motion Carried

Cost Allocation Plan

Garyl Guidry reported as documented.

Motion Michael Seals moved to approve the Cost Allocation Plan revisions as documented.
Second Edward Meny
Motion Carried

Ends Metrics Updates

None scheduled

Board Policy Review

BG-004 Board Ends and Accomplishments

Sherii Sherban reported as documented and asked for Susan Radwan's input on red-line revisions. Susan Radwan shared her thoughts.

Motion Edward Meny moved to approve the revisions to BG-004 Board Ends and Accomplishments as presented.
Second Michael Seals
Motion Carried

BG-006 Annual Board Planning Cycle

Sherii Sherban reported as documented and asked for Susan Radwan's input on red-line revisions. Susan Radwan shared her thoughts.

Motion Edward Meny moved to approve the revisions to BG-006 Annual Board Planning Cycle as presented.
Second Carol Naccarato
Motion Carried

Board Actions to be Considered

Ends Interpretations and Metrics

Brad Casemore reviewed Sub Ends 2 and 4 Interpretations as documented. Discussion followed.

Motion Lorriane Lindsey moved to table the End Interpretations until a revised document can be presented to the Board at the April meeting.
Second Edward Meny
Motion Carried

Board Audit Committee

Sherii Sherban recommended the Board Finance Committee serve as the Board Audit Committee and asked if any other Board Members would like to join. Tina Leary stated that she would like to join the Board Audit Committee. Board agreed.

Executive Limitations Review

None

Board Education

SWMBH Policy Governance Check In

Susan Radwan recommends the SWMBH Board revise policies to become compliant with Governance Structure per the SWMBH Bylaws. Susan will email SWMBH Board “uninterrupted” policies to Board members.

Communication and Counsel to the Board

MDHHS - PIHP Announcement

Brad Casemore reported as documented. Discussion followed.

House Appropriations Sub-Committee Meeting Testimony

Brad Casemore reported as documented. Discussion followed.

Fiscal Year 2024 Hospital Services Advisory Group External Quality Review-Compliance Review Report Summary

Brad Casemore noted the report in the packet for the Board’s review.

Fiscal Year 2024 Program Integrity Compliance Report

Brad Casemore noted the report in the packet for the Board’s review.

May 9, 2025 Board Planning Session Agenda

Brad Casemore noted the report in the packet for the Board’s review and stated a revised agenda would be presented at the April Board meeting.

April Officer Elections

Sherii Sherban asked for Board recommendations and/or a nominating committee for Officer Elections next month. The Board had no input.

April Board Policy Direct Inspection

BEL-001 Budgeting (Board Finance Committee), BEL-002 Investments (Board Finance Committee). Then to Board.

Public Comment

Mike Kenny commented that he has not attended a SWMBH Board meeting for a few years and that meetings now are very different. Mike stated that he appreciates all the work that SWMBH has done.

Adjournment

Motion Lorraine Lindsey moved to adjourn at 12:20pm
Second Michael Seals
Motion Carried