

Southwest Michigan

BEHAVIORAL HEALTH

Substance Use Disorder

Oversight Policy Board (SUDOPB) Meeting Minutes

March 21, 2022

4:00 – 5:30 pm

Members Present: Richard Godfrey (Van Buren County); Michael Majerek (Berrien County); Jared Hoffmaster (St. Joseph County) Ben Geiger (Barry County); Joanna McAfee (Kalamazoo County); Paul Schincariol (Van Buren County); Melissa Fett (Kalamazoo County); Gary Tompkins (Calhoun County)

Members Absent: Kathy-Sue Vette (Calhoun County); Don Meeks (Berrien County); Jeremiah Jones (Cass County); Randall Hazelbaker (Branch County)

Staff and Guests Present:

Brad Casemore, Executive Officer, SWMBH; Joel Smith, Substance Use Treatment and Prevention Director, SWMBH; Mila Todd, Chief Compliance Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH; Garyl Guidry, Senior Financial Analyst, SWMBH; Achilles Malta, Regional Coordinator for SUD Prevention Services, SWMBH; Anastasia Miliadi, SUD Treatment Specialist, SWMBH; Emily Flory, Opioid Health Homes Coordinator, SWMBH; Cathy Hart, Grants Coordinator, SWMBH; Tammy Rey, Kalamazoo County Commissioner, Megan Banning, Calhoun County Administration

Welcome and Introductions

Richard Godfrey called the meeting to order at 4:01 pm and introductions were made.

Public Comment

None

Agenda Review and Adoption

Motion Gary Tompkins moved to approve the agenda with one change of moving the Board Actions before the Board Education.

Second Michael Majerek

Motion Carried

Financial Interest Disclosure Handling

Mila Todd noted she received financial interest disclosures from the following members and there is no action necessary from the Board:

- Michael Majerek
- Richard Godfrey
- Gary Tompkins
- Joanna McAfee

- Jared Hoffmaster
- Ben Geiger

Mila Todd reviewed Melissa Fett’s financial disclosure and conflict of interest forms with the Board noting that Melissa Fett serves as a member of the SWMBH Substance Use Disorder Oversight Policy Board while also being employed as a Peer Recovery Coach at Integrated Services of Kalamazoo (ISK), an entity with which SWMBH has a contract to provide, among other things, SUD treatment and prevention services, for which SWMBH reimburses ISK using various SWMBH funding streams including Medicaid, Block Grant and PA2.

Motion Ben Geiger moved that a conflict exists and that:

- 1) The Board is not able to obtain a more advantageous arrangement with someone other than Melissa Fett;
- 2) The Financial Interest disclosed by Melissa Fett is not so substantial as to be likely to affect the integrity of the services that SWMBH may expect to receive; and
- 3) A Conflict-of-Interest Waiver should be granted. The conflict-of-interest waiver shall cover all matters Melissa Fett may undertake as part of her official duties with Southwest Michigan Behavioral Health's SUD Oversight Policy Board concerning any matters arising between Integrated Services of Kalamazoo and the Southwest Michigan Behavioral Health. Melissa Fett shall abstain from voting on financial matters that are specific to her employer, Integrated Services of Kalamazoo (ISK).

Second Gary Tompkins

Roll Call Vote

Richard Godfrey yes

Paul Schincariol yes

Ben Geiger yes

Michael Majerek yes

Gary Tompkins yes

Joanna McAfee yes

Jared Hoffmaster yes

Motion Carried

Consent Agenda

Motion Jared Hoffmaster moved to approve the 9/13/21 and 11/15/21 Meeting minutes as presented.

Second Gary Tompkins

Motion Carried

Board Actions to be Considered

2022 SUDOPB Meetings Calendar

Motion Gary Tompkins moved to approve the 2022 SUDOPB Meetings Calendar as presented.

Second Paul Schincariol

Motion Carried

Amendment Request: Substance Abuse Council

Garyl Guidry reported as documented. Discussion followed.

Motion Ben Geiger moved to approve the Substance Abuse Council Amendment Request as presented.

Second Gary Tompkins

Roll Call Vote

Richard Godfrey yes

Paul Schincariol yes

Ben Geiger yes

Michael Majerek yes

Gary Tompkins yes

Joanna McAfee yes

Melissa Fett yes

Jared Hoffmaster yes

Motion Carried

Amendment Request: Substance Abuse Prevention Services

Garyl Guidry reported as documented. Discussion followed.

Motion Ben Geiger moved to approve the Substance Abuse Prevention Services Amendment Request as presented.

Second Gary Tompkins

Roll Call Vote

Richard Godfrey yes

Paul Schincariol yes

Ben Geiger yes

Michael Majerek yes

Gary Tompkins yes

Joanna McAfee yes

Melissa Fett yes

Jared Hoffmaster yes

Motion Carried

New Funding Request: Integrated Services of Kalamazoo

Joel Smith reported as documented. Discussion followed.

Motion Gary Tompkins moved to approve the new funding request from Integrated Services of Kalamazoo as presented.

Second Ben Geiger

Richard Godfrey yes

Paul Schincariol yes

Ben Geiger yes

Michael Majerek yes

Gary Tompkins yes

Joanna McAfee yes

Jared Hoffmaster yes

Motion Carried

2022 Election of Officers

SUDOPB Members discussed Chair and Vice Chair roles and responsibilities.

Motion Paul Schincariol moved to reappoint Randall Hazelbaker as SUDOPB Chair and Richard Godfrey as SUDOPB Vice-Chair.

Second	Ben Geiger
Richard Godfrey	yes
Paul Schincariol	yes
Ben Geiger	yes
Michael Majerek	yes
Gary Tompkins	yes
Joanna McAfee	yes
Melissa Fett	yes
Jared Hoffmaster	yes
Motion Carried	

SUDOPB Bylaws

Brad Casemore reviewed the history of the SUDOPB Bylaws and issues related to obtaining a quorum. Discussion followed. No decision was made, and this topic will be discussed at the May 16, 2022 SUDOPB Meeting.

Board Education

Fiscal Year 2022 YTD Financials

Garyl Guidry reported as documented, highlighting numbers for Medicaid, Healthy Michigan, MI Child, Block Grant, and PA2.

PA2 Utilization Fiscal Year 2022 YTD

Garyl Guidry reported as documented. Discussion followed.

2021 Admission Data

Joel Smith reported as documented. Discussion followed.

2021 Prevention Outcomes

Achilles Malta reported as documented. Discussion followed.

2021 Naloxone Report

Achilles Malta reported as documented. Discussion followed.

Opioid Health Homes (OHH) Update

Emily Flory reported as documented. Discussion followed.

Communication and Counsel

Legislative Updates

Brad Casemore shared the following updates:

- Supplemental funding from Federal and State levels continues
- Representative Whiteford House Bills 4925, 4926, 4927 and 4928 were revised. The Bills have not been voted on yet.
- Senator Shirkey Senate Bills 597 & 598 were revised. The Bills have not been voted on yet.
- MDHHS reorganization as presented in the packet

Intergovernmental Contract Amendment

Brad Casemore reported as documented.

Opioid Settlement Dollars and Plans

Brad Casemore and Joel Smith reported as documented. Discussion followed.

May Board Retreat

Brad Casemore stated that the SWMBH Board Retreat is May 13, 2022 and the SUDOPB Chair and Vice-Chair are invited to attend.

Public Comment

None

Adjourn

Motion Ben Geiger to adjourn the meeting at 5:31pm

Second Unanimous voice vote

Motion Carried