

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes
April 12, 2019
9:30 am-11:30 am
5250 Lovers Lane, Suite 200, Portage, MI 49002

Members Present: Tom Schmelzer, Ed Meny, Susan Barnes, Moses Walker, Mary Myers, Robert Nelson

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Jonathan Gardner, Director of QAPI, SWMBH; Mary Ann Bush, Senior Operations Specialist/Project Coordinator, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Nancy Johnson, Berrien Alternate; Karen Lehman, Cass Board Alternate; Deb Hess, Van Buren Community Mental Health; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Jane Konyndyk, Kalamazoo CMHSAS; Brad Sysol, Summit Pointe; Richard Thiemkey, Barry County Community Mental Health; Jeannie Goodrich, Summit Pointe; Derek Miller, Roslund, Prestage, Inc.; Mike Kenny, NAMI

Guests on the phone:

Kathy Sheffield, Woodlands Behavioral Health

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am, introductions were made, and Tom welcomed the group.

Public Comment

Mike Kenny complemented the Board on their work.

Agenda Review and Adoption

Motion Mary Myers moved to accept the agenda as documented.

Second Susan Barnes

Motion Carried

Conflict of Interest Management – Cathi Abbs

Mila Todd presented the Conflict of Interest and the Financial Interest Disclosures for Cathi Abbs, St. Joseph Community Mental Health and Substance Abuse Services Board Member and SWMBH Board member.

Motion Moses Walker moved that:

1. An inherent conflict of interest exists based on simultaneous service on the CMH and SWMBH Boards;
2. Ms. Abbs position on the Sturgis Area Chamber of Commerce does NOT amount to a conflict of interest with SWMBH;
3. The Board is not able to obtain a more advantageous arrangement from someone other than Ms. Abbs;

4. The conflict disclosed is not likely to affect the integrity of the services that SWMBH may expect to receive from Ms. Abbs; and
5. A conflict of interest waiver should be granted.

Second Mary Myers
Motion Carried

Consent Agenda

Motion Susan Barnes moved to approve the March 8, 2019 Board Meeting minutes as presented.

Second Mary Myers
Motion Carried

Fiscal Year 2018 Financial Audit

Derek Miller of Roslund, Prestage, Inc. presented the report as documented, highlighting that SWMBH received the highest audit review ranking and commenting on the thoroughness of the SWMBH Audit Committee in their review of the documents. Moses Walker and Susan Barnes, Audit Committee members, commented on the positive meeting with Derek Miller.

Operations Committee

Operations Committee Minutes February 27, 2019

Tom Schmelzer asked for comments or questions. Minutes accepted.

Operations Committee Written Report

Debbie Hess presented the report as documented.

Board Actions to be Considered

Fiscal Year 2018 Audit

Motion Moses Walker moved to approve the Fiscal Year 2018 Audit report as presented.

Second Susan Barnes

Motion Carried

Election of SWMBH Board Officers (Bylaws Article VI Section 6.3)

Tom Schmelzer opened the floor for nominations of Chair, Vice-Chair, and Secretary.

Motion Ed Meny moved to nominate Tom Schmelzer as Chair.

Second Robert Nelson

Discussion Tom accepted the nomination with the understanding that the Vice-Chair would become the Chair next year. No other nominations brought forward.

Motion Carried

Motion Moses Walker moved to nominate Ed Meny as Vice-Chair.

Second Robert Nelson

Discussion Ed accepted the nomination. No other nominations brought forward.

Motion Carried

Motion Mary Myers moved to nominate Susan Barnes as Secretary.
Second Moses Walker
Discussion Susan accepted the nomination. No other nominations brought forward.
Motion Carried

BG-006 Annual Board Planning Cycle

Brad Casemore presented as documented.

Motion Ed Meny moved to approve BG-006 revisions.
Second Moses Walker
Motion Carried

Board Policy Review

BG-010 Board Committee Principles

Tom Schmelzer reviewed as documented.

Motion Ed Meny moved that the Board is in compliance with BG-010 Board Committee Principles and the policy does not need any revision.
Second Mary Myers
Motion Carried

BG-011 Governing Style

Tom Schmelzer reviewed as documented. Brad Casemore noted #7 on the policy regarding SWMBH conflict of interest. Board discussed.

Motion Mary Myers moved to bring the policy BG-011 Governing Style back to the next Board meeting after recommendations and revisions are made by Brad Casemore.
Second Susan Barnes
Motion Carried

Executive Limitations Review

BEL-007 Compensation and Benefits

Susan Barnes reported as documented.

Motion Susan BARNED moved that the Executive Officer is in compliance with the policy BEL-007 Compensation and Benefits and the policy does not need revision.
Second Ed Meny
Motion Carried

Board Education

Final Fiscal Year 2020 Environmental Scan, Strategic Imperatives and Budget Assumptions

Tracy Dawson reported as documented. Board discussed. Tracy to bring back another version showing how factors are determined.

Fiscal Year 2018 Quality Assurance and Performance Improvement Program Evaluation

Jonathan Gardner reported as documented thanking SWMBH and CMHSPs for their hard work in achieving the highest ranking possible.

Aetna MI Health Link Demonstration Year 2 Cost Settlement

Tracy Dawson reported that her team reviewed the cost settlement with Aetna.

Tracy Dawson also added that she continues to reach out to Meridian regarding cost settlement.

Communication and Counsel to the Board

Consolidated Fiscal Year 2019 Year to Date Financial Statements

Tracy Dawson reported as documented and thanked the CMHs for their hard work. The financials reflect a positive net surplus.

LOCUS and Mild to Moderate

Moira Kean reported as documented.

SWMBH-KCHMSAS MHEF Grant

Brad Casemore reported as documented.

Van Buren CMH Dispute Resolution Settlement

Brad Casemore reported as documented.

Michigan Consortium for Healthcare Excellence (MCHE)

Brad Casemore reported that Jane Terwilliger, PIHP CEO for Community Mental Health Partnership of Southeast Michigan, retired. Jane Terwilliger was the president of MCHE.

2019 Public Policy Legislative Education Initiative

Mary Ann Bush reported as documented.

May 10th Board Retreat

Mary Ann Bush reported as documented.

Board Member Attendance Roster

Brad Casemore reported as documented.

Public Comment

Mike Kenny gave a NAMI programs update.

Adjournment

Motion Ed Meny moved to adjourn at 11:20 am.

Second Robert Nelson

Motion Carried