

Board Meeting Minutes
April 13, 2018
9:30 am-11:00 am
5250 Lovers Lane, Portage, MI 49002

Members Present: Susan Barnes, Anthony Heiser, Mary Myers, Moses Walker, Edward Meny, Tom Schmelzer, Robert Nelson

Absent: Chief James Blocker

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Sarah Hirsch, Chief Clinical Officer – SWMBH; Jonathan Gardner, Director of QAPI—SWMBH; Mila Todd, Chief Compliance and Privacy Officer—SWMBH; Moira Kean, Director of Provider Network Management and Clinical Improvement—SWMBH; Rhea Freitag, Behavioral Health Waiver & Clinical Quality Manager—SWMBH; Petra Morey, Compliance Specialist III—SWMBH; Kim Rychener, Director Utilization Management & Member Engagement—SWMBH; Mary Ann Bush, Senior Operations Specialist--SWMBH; Nancy Johnson—Riverwood Alternate; Jon Houtz—Pines Behavioral Health Alternate; Susan Germann--Pines Behavioral Health; Kathy Sheffield—Woodlands Behavioral Healthcare Network; Deb Hess—Van Buren Community Mental Health Authority; Ric Compton--Riverwood; Jeannie Goodrich—Summit Pointe; Brad Sysol – Summit Pointe; Jeff Patton—Kalamazoo CMHSP; Richard Thiemkey—Barry County CMH; Pat Guenther—Kalamazoo CMHSP; Derek Miller—Roslund, Prestage, Inc; Mike Kenny—National Alliance on Mental Illness

Welcome Guests

Tom Schmelzer called the meeting to order at 9:32 AM and welcomed the group. Self-introductions were completed.

Public Comment

None

Agenda Review and Adoption

Motion Moses Walker moved to accept the agenda.
Second Ed Meny
Motion Carried

Consent Agenda

Motion Susan Barnes moved to approve the Consent Agenda.
Second Moses Walker
Motion Carried

Fiscal Year 2017 Financial Audit

Tracy Dawson welcomed Derek Miller from Roslund, Prestage, Inc. Derek met with the financial audit committee prior to the presentation. Derek reviewed the synopsis report submitted as documented and copies of the full annual report were included in the Board packet. Derek noted that steps have been taken to protect the custodial credit risk, a step where SWMBH is a leader in the state by taking that extra precaution. Final report noted that there are no discretionary contributions to the retirement plan during the 2017 Fiscal Year.

Motion Moses Walker moved to accept the Fiscal Year 2017 Audit Report.

Second Robert Nelson

Motion Carried

Operations Committee

Operations Committee Minutes February 28, 2018

Deb Hess reported as documented. Tom Schmelzer asked for comments or questions. None. Minutes accepted.

Operations Committee Written Report

Deb Hess reported as documented. Some recommended changes were made to the Operations Agreement as noted.

Operations Committee Self-Evaluation

Deb reviewed the Self-Evaluation as documented.

Ends Metrics

Fiscal Year 17 Final Medicaid Administrative Loss Ratio

Jonathan Gardner reported as documented.

Motion Robert Nelson moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision

Second Edward Meny

Motion Carried

Fiscal Year 17 Final Medicaid Medical Loss Ratio

Jonathan Gardner reported as documented. Tracy Dawson commented that she and Brad are visiting every CMHSP to review potential solutions to the materially increasing expense ratio. They are also meeting with each regional committee to discuss the situation. SWMBH is looking at the Utilization Management process. Each of these steps is designed to propose solutions to the current status of the Medicaid Medical Loss Ratio.

Motion Ed Meny moved that the data is relevant and compelling, the Executive Officer is not in compliance, however, steps are in action for input and revisions to the current process. The Ends Metric does not need revision.

Second Susan Barnes

Motion Carried

MDHHS Home and Community Based Service (HCBS) Corrective Action Plans Update

Rhea Freitag reported as documented.

Regional Values Outcome Project Update

Moira Kean reported as documented.

Board Actions to be Considered

Election of SWMBH Board Officers

Tom Schmelzer opened the floor for nominations of Chair, Vice-Chair, and Secretary.

Motion Robert Nelson moved to nominate Tom Schmelzer as Chair.

Second Moses Walker

Discussion Tom accepted the nomination. No other names brought forward.

Motion Carried

Motion Moses Walker moved to nominate Ed Meny as Vice-Chair.

Second Anthony Heiser

Discussion Ed accepted the nomination. No other names brought forward.

Motion Carried

Motion Ed Meny moved to nominate Susan Barnes as Secretary.

Second Anthony Heiser

Discussion Susan accepted the nomination. No other names brought forward.

Motion Carried

Operating Agreement Revisions

Brad reported on the Operating Agreement as documented.

Motion Moses Walker moved to accept the Operating Agreement with documented changes.

Second Susan Barnes

Motion Carried

Board Policy Review

BG-010 Board Committee Principles

Tom Schmelzer reviewed the policy.

Motion Edward Meny moved that the Board is in compliance with BG-010 Board Committee Principles and the policy does not need any revision.

Second Susan Barnes

Motion Carried

Executive Limitations Review

BEL-004 Treatment of Staff

Susan Barnes reported that she had reviewed the materials and spoke with 6 employees regarding the Treatment of Staff at SWMBH and found that SWMBH was in compliance.

Motion Susan Barnes moved that the Executive Officer is in compliance with the policy BEL-004 Treatment of Staff and the policy does not need revision.

Second Edward Meny

Motion Carried

Board Education

Fiscal Year 2017 Quality Assurance and Performance Improvement Program Evaluation

Jonathan Gardner reported as documented in the summary. The full report is on the SWMBH Portal.

Motion Ed Meny moved to accept the Fiscal Year 2017 Quality Assurance and Performance Improvement Program Evaluation.

Second Susan Barnes

Motion Carried

Aetna MI Health Link Demonstration Year 1 Cost Settlement

Tracy Dawson reported that the demonstration year 1 ending 2016 December is complete. Meetings have been held with Aetna and parameters have been set for 2017 and beyond.

Level of Care Guidelines

Kim Rychener reported as documented.

Final Adverse Action Attestation

Mila reported as documented. Criminal Conviction & Adverse Legal Action Board Member Attestation forms were distributed to the Board members. They were asked to review, sign and return to Mila.

Communication and Counsel to the Board

Consolidated Fiscal Year 2018 Year to Date Financial Statements 2/28/18

Tracy Dawson reported as documented. The deficit has slowed during the second quarter. The meetings with the CMH CEOs and CFOs have focused on evaluating expenditures.

Financial Statements Summary – Medicaid

Tracy reported as documented.

MDHHS Change in Allocation Methods for General Fund Allocations to CMHSPs

Brad reported as documented.

FY19 House Budget Proposal

Brad reported as documented.

Michigan Consortium for Healthcare Excellence

Brad Casemore reported that the Substance Use Disorder program is moving slowly with the Michigan Department of Corrections. The MCHE job description for a Project Director has been posted. One PIHP has withdrawn from MCHE.

CMHAM Voting Delegates/Member Assembly Meeting

Brad reported that the voting members and meeting dates and times are documented in the packet.

Lakeshore Regional Entity Managed Care Entity for Proposals

Discussed.

MDHHS Managed Behavioral Healthcare Organization/Administrative Services Organization Request for Proposal

SWMBH is reviewing the request for proposal.

SWMBH Hometown Health Hero Award

Brad reported that SWMBH was awarded the Hometown Health Hero from the Michigan Public Health Week Partnership. Achilles Malta provided information regarding the Naloxone/Narcan program that was the subject of the award. SWMBH will be accepting the award at a ceremony on April 18th at the Capitol Rotunda.

SWMBH Employer Support of the Guard and Reserve Above and Beyond Award

Brad reported that SWMBH was awarded the Employer Support of the Guard and Reserve Above and Beyond Award for exceptional support to their employees who serve in the Reserve Components. SWMBH will be accepting the award at a ceremony on April 28th at the Kellogg Center at Michigan State University.

Public Comment

None

Adjournment

Motion Edward Meny moved to adjourn at 11:17 AM.

Second Anthony Heiser

Motion Carried