

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes

April 14, 2023

Four Points Sheraton, 3600 E. Cork St. Kalamazoo, MI 49001

9:30 am-11:30 am

Members Present: Tom Schmelzer, Carol Naccarato, Ruth Perino, Louie Csokasy, Erik Krogh, Nancy Johnson, Sherii Sherban, Angie Dickerson

Members Absent: Edward Meny, Susan Barnes

Guests Present: Bradley Casemore, Executive Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist & Rights Advisor, SWMBH; Garyl Guidry, Chief Financial Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Mila Todd, Chief Compliance Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance and Performance Improvement, SWMBH; Beth Guisinger Director of Utilization Management, SWMBH; Ric Compton, Riverwood Center; Cameron Bullock, St. Joseph County CMH; Richard Thiemkey, Barry County CMH; Madi Quigley, Summit Pointe; Jeff Patton, ISK; Susan Radwan, Consultant; Carl Doerschler, Doerschler and Associates

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am and introductions were made.

Public Comment

None

Agenda Review and Adoption

Motion Louie Csokasy moved to approve the agenda as presented.

Second Erik Krogh

Motion Carried

Financial Interest Disclosure (FID) Handling

None

Consent Agenda

Motion Louie Csokasy moved to approve the February 10, 2023 Board meeting minutes as presented.

Second Ruth Perino

Motion Carried

Motion Erik Krogh moved to approve the Consumer Advisory Committee nomination as presented.

Second Carol Naccarato

Motion Carried

Operations Committee

February 1, 2023 Meeting Minutes

Tom Schmelzer noted the minutes in the packet. No questions from the Board.

Operations Committee Quarterly Report

Tom Schmelzer noted the report in the packet. No questions from the Board. Tom Schmelzer commented on the importance of the Operations Committee and it's worth to the Board.

Ends Metrics

Fiscal Year 2022 Annual Consumer Satisfaction Survey Results

Jonathan Gardner reported as documented. Discussion followed.

Motion Ruth Perino moved that the data is relevant and compelling, the Executive Officer is not in compliance and the Ends Metric does not require revision.

Second Carol Naccarato

Motion Carried

Board Actions to be Considered

Bradley Casemore Employment Agreement

Tom Schmelzer discussed Employment Agreement as noted in the document handed out to Board members and the Executive Board Committee's review of document.

Motion Louie Csokasy moved to approve Bradley Casemore's Employment Agreement renewal as presented.

Second Erik Krogh

Roll Call Vote

Tom Schmelzer yes

Ruth Perino yes

Louie Csokasy yes

Angie Dickerson yes

Nancy Johnson yes

Sherii Sherban yes

Erik Krogh yes

Carol Naccarato yes

Motion Carried

Policy Governance Assessment

Brad Casemore introduced Susan Radwan. Susan Radwan reported as documented. Discussion followed. Susan Radwan will join the May 12 Board Retreat for further discussion and consultation.

Retirement Plan Amendment

Brad Casemore reported as documented. Discussion followed.

Motion Louie Csokasy moved to approve the Retirement Plan Amendment as presented.

Second Sherii Sherban

Roll Call Vote

Tom Schmelzer yes
Ruth Perino yes
Louie Csokasy yes
Angie Dickerson yes
Nancy Johnson yes
Sherii Sherban yes
Erik Krogh yes
Carol Naccarato yes
Motion Carried

Election of Officers

Tom Schmelzer nominated Edward Meny for SWMBH Board Chair. No other nominations were made.
Motion Louie Csokasy moved to approve Edward Meny as SWMBH Board Chair.
Second All
Motion Carried

Louie Csokasy nominated Tom Schmelzer for SWMBH Board Vice-Chair. No other nomination were made.
Motion Louie Csokasy
Second Sherii Sherban
Motion Carried

Tom Schmelzer nominated Carol Naccarato for SWMB Board Secretary. No other nominations were made.
Motion Tom Schmelzer
Second Erik Krogh
Motion Carried

Board Policy Review

BG-006 Annual Board Planning

Tom Schmelzer reported as documented.
Motion Erik Krogh moved that the Board is in compliance with policy BG-006 Annual Board Planning and the policy does not need revision.
Second Angie Dickerson
Motion Carried

BG-001 Committee Structure

Tom Schmelzer reported as documented.
Motion Louie Csokasy moved that the Board is in compliance with policy BG-001 Committee Structure and the policy does not need revision.
Second Sherii Sherban
Motion Carried

Executive Limitations Review

BEL-001 Budgeting

Carol Naccarato reported as documented.

Motion Carol Naccarato moved that the Executive Officer is in compliance with policy BEL-001 Budgeting and the policy does not need revision.

Second Erik Krogh

Motion Carried

Board Education

Fiscal Year 2023 Year to Date Financial Statements

Garyl Guidry reported as documented. Discussion followed.

Fiscal Year 2022 Financial Results

Garyl Guidry reported as documented. Discussion followed.

Fiscal Year 2022 Quality Assurance and Performance Improvement Program Evaluation

Jonathan Gardner reported as documented. MDHHS Contract and HSAG Audit Specifications: The SWMBH QM department will complete an evaluation of the accomplishments and any potential gaps identified during the previous year's QM activities. When a gap is identified and addressed during that year it will be reported in the QAPI Effectiveness Review/Evaluation. Per the Health Service Advisory Group (HSAG) Recommendations, the full 2022 Quality Management Evaluation Report was presented to the Board of Directors during their 4/14/23 meeting. The Board was provided an opportunity to ask questions and seek clarification on any of the (16) MDHHS required standards/sections included in the report. Discussion ensued and Board Members provided feedback.

SWMBH Retirement Plans

Carl Doerschler reported as documented. Discussion followed.

Michigan Consortium for Healthcare Excellence

Brad Casemore reported as documented.

Fiscal Year 2023 Utilization Management Plan

Beth Guisinger reported as documented. Discussion followed.

Communication and Counsel to the Board

May 12, 2023 Board Retreat Agenda

Brad Casemore noted the document in the packet for the Board's review.

Roslund Prestage email

Brad Casemore noted the document in the packet for the Board's review.

Lakeshore Regional Entity Lawsuit

Brad Casemore noted the document in the packet for the Board's review.

2023 Mental Health America Michigan Rankings

Brad Casemore noted the document in the packet for the Board's review.

June 9, 2023 SWMBH Draft Board Agenda

Brad Casemore noted the document in the packet for the Board's review.

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board's review.

Public Comment

None

Adjournment

Motion Erik Krogh moved to adjourn at 11:52 am

Second All

Motion Carried