

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes

May 10, 2019

9:30 am-10:30 am

YMCA-Sherman Lake, 6225 North 39th St. Augusta, MI 49012

Members Present: Tom Schmelzer, Ed Meny, Susan Barnes, Moses Walker, Mary Myers, Patrick Garrett

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Rob Moerland, Chief Information Officer, SWMBH; Jonathan Gardner, Director of QAPI, SWMBH; Mary Ann Bush, Senior Operations Specialist/Project Coordinator, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Nancy Johnson, Riverwood Center Alternate; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Kathy Sheffield, Woodlands Behavioral Health; Jeff Patton, Kalamazoo CMHSAS; Moira Kean, Director of Clinical Quality, SWMBH; Kelly Jenkins, Barry County CMH; Patricia Guenther, Kalamazoo CMHSAS Alternate; Kris Kirsch, St. Joseph County CMHSAS; Junelle Hicks, SWMBH Customer Service Advisory Committee Chair; Emily Rathburn, SWMBH Customer Service Advisory Committee; Angie Price, St. Joseph CMHSAS Alternate; Michelle Jorgboyan, Senior Operations Specialist, SWMBH

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am, introductions were made, and Tom welcomed the group.

Public Comment

No public comment.

Conflict of Interest Management – Angie Price

Mila Todd introduced Angie Price, a new Board Alternate representing St. Joseph County CMHSAS, noting that her COI/FID has not yet been completed so she is not eligible to vote at today's meeting.

Agenda Review and Adoption

Motion Mary Myers moved to accept the agenda as documented.

Second Patrick Garrett

Motion Carried

Consent Agenda

Motion Susan Barnes moved to approve the April 12, 2019 Board Meeting minutes as presented.

Second Edward Meny

Motion Carried

Operations Committee

Operations Committee Minutes February 27, 2019

Tom Schmelzer asked for comments or questions. Minutes accepted.

Operations Committee Self Evaluation Report

Brad Casemore presented the report as documented.

Motion Moses Walker moved to accept the Operations Committee Self-Evaluation Report as presented.

Second Patrick Garrett

Motion Carried

A recommendation to bring back the report to the June Board so that the Operations Committee Chair, Deb Hess, could be present to answer any questions that the Board had regarding the report.

Ends Metrics Updates

Fiscal Year 2018 Final Medicaid Administrative Loss Ratio

Jonathan Gardner presented the report as documented. Discussion followed.

Motion Ed Meny moved that the data is relevant and compelling, the Executive Officer is in compliance, and the Ends does not need revision.

Second Susan Barnes

Motion Carried

Fiscal Year 2019 Performance Bonus Incentive Program Update

Jonathan Gardner presented the report as documented. Jonathan discussed the differences between the State and SWMBH metrics. SWMBH is working with the State on metrics and reporting. Discussion followed.

Michigan Mission Based Performance Indicator System Update

Jonathan Gardner presented the report as documented, noting that SWMBH has achieved 14 out of 17 metrics. Discussion followed.

Board Actions to be Considered

BG-011 Governing Style

Tom Schmelzer reviewed the policy and proposed revisions.

Motion Moses Walker moved to approve BG-011 Governing Style revisions.

Second Patrick Garrett

Motion Carried

Executive Limitations Review

BEL-004 Treatment of Staff

Mary Myers reported as documented.

Motion Mary Myers moved that the Executive Officer is in compliance with the policy BEL-004 Treatment of Staff and the policy does not need revision.

Second Susan Barnes
Motion Carried

BEL-006 Investments

Tom Schmelzer asked that, due to Robert Nelson’s absence, the review of BEL-006 Investments be moved to the June Board meeting.

Board Education

Public Policy/Legislative Education Initiative Steering Committee

Brad Casemore reminded Board of the May 17th Legislative Event at the Van Buren ISD Center, reviewed the panel/speakers, and encouraged everyone to attend.

Communication and Counsel to the Board

Consolidated Fiscal Year 2019 Year to Date Financial Statements

Tracy Dawson reported as documented and thanked the CMHs for their hard work and reductions are showing. Autism spending is continuing to be analyzed. SWMBH is meeting with each CMHSP CEO and CFO to discuss the Fiscal Year 2020 Budget.

2019 Projected Year-End Financial Position

Tracy Dawson reported as documented, reviewing revenues and cost savings. Discussion followed.

Fiscal Year 2019 Year to Date October 2017-March 2018 SWMBH Contract Vendor Summary

Tracy Dawson reported as documented and noted the savings and transitioning of Finch Consulting to SWMBH finance staff. Discussion followed.

Fiscal Year 2020 Budget Calendar

Tracy Dawson reported as documented and noted that SWMBH is waiting on the State to determine rates in order to complete the budget.

Michigan Health Endowment Fund (MHEF) Grant Proposal

Brad Casemore reported that the MHEF grant was submitted on April 23, 2019. The award determinations will be announced on August 14, 2019.

Fiscal Year 2018 Performance Bonus Incentive Characterization

Brad Casemore reviewed history of 2018 PBIP funds and Board proposal which failed. Brad Casemore reviewed the contract and Board minutes and concluded that: SWMBH will pay FY2018 earned, 2019 received, PBIP as local to CMHSPs.

Various Documents

Brad Casemore reviewed various articles and memos as documented.

Board Member Attendance Roster

Tom Schmelzer noted the importance of the attendance roster and reported as documented.

Public Comment

No public comment

Adjournment

Motion Ed Meny moved to adjourn at 10:25 am.

Second Mary Myers

Motion Carried