

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes
May 14, 2021
9:30 am-11:00 am
GoTo Webinar and Conference Call

Members Present via phone:

Ruth Perino, Tom Schmelzer, Mary Middleton, Patricia Guenther, Carol Naccarato, Susan Barnes

Guests Present via phone: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Jonathan Gardner, Director of Quality Assurance Performance and Improvement, SWMBH; Deb Hess, Van Buren CMH; Richard Thiemkey, Barry County CMH; Mary Ann Bush, Project Coordinator/Senior Operations Specialist, SWMBH; Brad Sysol, Summit Pointe; Terry Proctor, Woodlands Board Alternate; Sue Germann, Pines BH; Kris Kirsch, St. Joseph CMH; Ric Compton, Riverwood; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH; Derek Miller, Roslund Prestage & Company, P.C.

Welcome Guests

Tom Schmelzer called the meeting to order at 9:35 am.

Public Comment

None

Agenda Review and Adoption

Motion	Mary Middleton moved to accept the agenda as presented.	
Second	Susan Barnes	
Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

Financial Interest Disclosure Handling

Mila Todd stated that there were no disclosures.

Consent Agenda

Motion	Ruth Perino moved to approve the April 9, 2021 Board meeting minutes as presented.	
Second	Carol Naccarato	
Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes

Susan Barnes yes
Tom Schmelzer yes
Carol Naccarato yes

Motion Carried

Operations Committee

Operations Committee Minutes March 24, 2021

Tom Schmelzer noted the minutes as documented. Debra Hess responded to questions from Board members regarding minutes.

Motion Susan Barnes moved to approve the March 24, 2021 minutes as presented.

Second Ruth Perino

Roll call vote Mary Middleton yes
 Patricia Guenther yes
 Ruth Perino yes
 Susan Barnes yes
 Tom Schmelzer yes
 Carol Naccarato yes

Motion Carried

Operations Committee Self Evaluation

Debra Hess reported as documented. Discussion followed.

Motion Patricia Guenther moved to accept the Operations Committee Self Evaluation Report as presented.

Second Ruth Perino

Roll call vote Mary Middleton yes
 Patricia Guenther yes
 Ruth Perino yes
 Susan Barnes yes
 Tom Schmelzer yes
 Carol Naccarato yes

Motion Carried

Ends Metrics

National Council on Quality Assurance (NCQA) Managed Behavioral Health Organization Accreditation

Jonathan Gardner reported as documented, noting that SWMBH was awarded a one-year successful ‘Managed Behavioral Healthcare Organization’ reaccreditation by NCQA on April 16, 2021. The accreditation process this year included a three-year look back period .vs a one-year look back period previously. SWMBH was the first PIHP to earn NCQA accreditation and is now only one of two PIHPs with that accreditation. Brad Casemore added that SWMBH sought this accreditation because of the MI Health Link business line with Aetna and Meridian which contractually requires a NCQA accreditation. Mary Middleton congratulated SWMBH on achieving this difficult accreditation. Tom Schmelzer seconded the congratulations.

Motion Carol Naccarato moved that the data is relevant and compelling, the Executive Officer is in compliance and the metrics do not need revision.

Second	Mary Middleton	
Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

Board Actions to be Considered

Election of Officers

SWMBH Board Chair

Tom Schmelzer stated that he spoke with Board Chair Edward Meny on the election process for today. Edward Meny stated to go ahead with elections and that he is willing to serve another year as the SWMBH Board Chair. Tom Schmelzer opened the floor for nominations. Susan Barnes nominated Edward Meny. Tom Schmelzer closed the nominations.

Motion Susan Barnes moved to elect Edward Meny as the SWMBH Board Chair for a one-year term.

Second	Ruth Perino	
Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

SWMBH Board Vice-Chair

Tom Schmelzer stated that he is currently the Vice-Chair and is willing to serve another term. Tom Schmelzer opened the floor for nominations. Mary Middleton nominated Tom Schmelzer as the SWMBH Board Vice-Chair and closed the nominations.

Motion Mary Middleton moved to elect Tom Schmelzer as the SWMBH Board Vice-Chair for a one-year term.

Second	Ruth Perino	
Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

SWMBH Board Secretary

Tom Schmelzer noted that Susan Barnes is currently the SWMBH Board Secretary and that she is willing to serve another term. Tom Schmelzer opened the floor for nominations. Ruth Perino nominated Susan Barnes. Tom Schmelzer closed the nominations.

Motion Ruth Perino moved to elect Susan Barnes as the SWMBH Board Secretary for a one-year term.

Second Patricia Guenther

Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

External Auditor Report – Fiscal Year 2020

Derek Miller of Roslund, Prestage & Company, P.C. reported as documented.

Motion Mary Middleton moved that the Fiscal Year 2020 external auditor report be accepted as presented.

Second Ruth Perino

Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

June Direct Inspection Assignments

Brad Casemore asked the Board to move the June direct inspection reports to July so that Board member may have ample time to review the policies and that he will not be in attendance at the June Board meeting. Those policies are: BEL-007 Compensation and Benefits, BEL-002 Financial Conditions, BEL-006 Investments.

Motion Patricia Guenther moved that BEL-007 Compensation and Benefits, BEL-002 Financial Conditions and BEL-006 Investments be moved to July’s Board meeting.

Second Susan Barnes

Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

Board Policy Review

BG-011 Governing Style

Tom Schmelzer reported as documented.

Motion Ruth Perino moved that the Board is in compliance and policy BG-011 Governing Style does not need revision.

Second Carol Naccarato

Roll call vote	Mary Middleton	yes
	Patricia Guenther	yes
	Ruth Perino	yes
	Susan Barnes	yes
	Tom Schmelzer	yes
	Carol Naccarato	yes

Motion Carried

Executive Limitations Review

BEL-004 Treatment of Staff

Tom Schmelzer noted Patrick Garrett's resignation from the SWMBH Board and asked that another Board member review policy BEL-004 Treatment of Staff that was previously assigned to Patrick for review. Mary Middleton stated that she is willing to review policy BEL-004 Treatment of Staff.

Board Education

Fiscal Year 2021 Year to Date Financial Statements

Tracy Dawson reported as documented.

Fiscal Year 2021 Mid-Year Contract Vendor Summary

Tracy Dawson reported as documented, noting increases and decreases in expenditures. Discussion followed.

Emerging Integrated Care Initiatives

Brad Casemore noted, in the interest of time, that this topic will be discussed at today's Board planning session.

Communication and Counsel to the Board

Provider Network Stability Report

Brad Casemore noted, in the interest of time, the report was included in the packet for the Board's review.

Environmental Scan

Brad Casemore introduced Alan Bolter, Associate Director for Community Mental Health Association of Michigan. Alan Bolter reported as documented focusing most of the presentation on integrated care proposals at the State Senate and House level. Alan Bolter noted that MDHHS Director, Elizabeth Hertel stated that DHHS is focused on improving the current behavioral health system and in opposition of redesigning the whole system. Alan Bolter also added that some counties have adopted resolutions in opposition to the legislative proposals. Discussion followed.

Public Comment

None

Adjournment

Motion Mary Middleton moved to adjourn at 11:00am

Second Susan Barnes

Unanimous Voice Vote

Motion Carried