

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes

June 14, 2019

9:30 am-11:00 am

5250 Lovers Lane, Suite 200, Portage, MI 49002

Members Present: Tom Schmelzer, Ed Meny, Susan Barnes, Robert Nelson, Pat Guenther, Mary Myers, Patrick Garrett, Angie Price

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Rob Moerland, Chief Information Officer, SWMBH; Jonathan Gardner, Director of QAPI, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Moira Kean, Director of Clinical Quality, SWMBH; Kris Kirsch, St. Joseph County CMHSAS; Jeannie Goodrich, Summit Pointe; Karen Lehman, Woodlands BHN Alternate; Richard Thiemkey, Barry County CMH; Michael McShane, Woodlands BHN; Michelle Jorgboyan, Senior Operations Specialist, SWMBH

Guests via phone: Debra Hess, Van Buren CMH

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am, introductions were made, and Tom welcomed the group.

Public Comment

No public comment.

Agenda Review and Adoption

Motion Edward Meny moved to accept the agenda with moving agenda items 5b and 9b to July's Board Meeting.
Second Mary Myers
Motion Carried

Conflict of Interest Management – Angie Price and Mary Green

Mila Todd reviewed the financial interests disclosed by Angie Price and Mary Green. Angie Price disclosed only the inherent conflict that exists from serving simultaneously on the CMH and SWMBH Boards. Mary Green disclosed only the inherent conflict of simultaneously being employed by Van Buren CMH and serving as the Van Buren CMH alternate to the SWMBH Operations Committee. The SWMBH Board moved that it is not above to secure a more advantageous arrangement with someone other than Angie Price or Mary Green, that the conflicts disclosed are not likely to affect the integrity of the services that SWMBH may expect to receive from Angie Price or Mary Green, and that Conflict of Interest Waivers should be granted.

Motion Patrick Garrett
Second Susan Barnes
Motion Carried

Consent Agenda

Motion Patrick Garrett moved to approve the May 10, 2019 Board Meeting minutes as presented.
Second Robert Nelson
Motion Carried

Operations Committee

Operations Committee Minutes April 24, 2019

Tom Schmelzer asked for comments or questions. Minutes accepted.

Ends Metrics Updates

Managed Care Functional Review: Utilization Management

Anne Wickham presented the report as documented. Discussion followed.

Regional Habilitation Supports Waiver Slots Update

Rhea Freitag presented the report as documented. Discussion followed.

Assessment Tools

Moira presented the report as documented and asked the Board to approve two extensions.

Motion Edward Meny moved to extend 100% implementation of Global Assessment of Individual's Needs (GAIN) assessment tool metrics completion date by one year to 10/1/2020.
Second Robert Nelson
Motion Carried

Motion Edward Meny moved to extend 100% implementation of MCG metrics completion date by one year to 4/15/2020.
Second Robert Nelson
Motion Carried

Board Actions to be Considered

Board Planning Session Follow Up

Jonathan Gardner reported as documented. Brad Casemore stated that this data will be used to develop next year's end metrics as well as department and regional committee goals. Discussion followed.

Board Policy Review

BEL-012 Open Meetings Act and Freedom of Information Act

Mila Todd reviewed the policy as documented.

Motion Edward Meny moved that the Board is in compliance with BEL-012 Open Meetings Act and Freedom of Information Act and the policy does not need revision.
Second Patrick Garrett
Motion Carried

Executive Limitations Review

BEL-002 Financial Conditions

Edward Meny reported as documented and provided an additional handout for the record with his thoughts on the review.

Motion Edward Meny moved that the Executive Officer is in compliance with the policy BEL-002 Financial Conditions and the policy does not need revision.

Second Susan Barnes

Motion Carried

BEL-006 Investments

Robert Nelson reported as documented noting that all investments are rated above average.

Motion Robert Nelson moved that the Executive Officer is in compliance with the policy BEL-006 Investments and the policy does not need revision.

Second Edward Meny

Motion Carried

Board Education

Mid-Year Program Integrity Compliance Report

Mila Todd reported as documented. Discussion followed.

Fiscal Year 2020 Environmental Scan, Strategic Imperatives and Budget Assumptions version 2

Tracy Dawson reported as documented. Discussion followed.

Service Use Evaluation III

Tracy Dawson reported as documented. Discussion followed.

Information System/Information Technology Update

Rob Moerland reported as documented. Discussion followed.

Communication and Counsel to the Board

Consolidated Fiscal Year 2019 Year to Date Financial Statements

Tracy Dawson reported as documented thanking the CMHSPs for their work on reducing costs, noting that revenue is up 6 million and expenses are down 2.4 million.

Autism Update

Tracy Dawson reported as documented noting that research and work is continuing around encounters, levels of care, and coding issues. Discussion followed.

Board Member Attendance Roster

Tom Schmelzer reported as documented, noting the importance of Board attendance.

Articles

Brad Casemore noted two articles of interest, one regarding the PIHP structural deficit for fiscal year 2018 and 2019 and one memo from DHHS regarding the Summit Pointe audit and fund distribution. Discussion followed.

Public Comment

No public comment

Adjournment

Motion Pat Guenther moved to adjourn at 11:00 am.

Second Edward Meny

Motion Carried