

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes
July 9, 2021
9:30 am-11:00 am
GoTo Webinar and Conference Call

Members Present via phone:

Tom Schmelzer, Terry Proctor, Erik Krogh, Carol Naccarato, Susan Barnes, Ruth Perino, Randy Hyrns

Guests Present via phone: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Richard Thiemkey, Barry County CMH; Jeff Patton, ISK; Brad Sysol, Summit Pointe; Sue Germann, Pines BH; Kris Kirsch, St. Joseph CMH; Debb Hess, Van Buren CMH; Ric Compton, Riverwood; Mary Ann Bush, Project Coordinator, Senior Operations Specialist SWMBH; Jon Houtz, Pines BH Alternate; Tim Smith, Woodlands; Patricia Gunther, ISK Alternate; Roger Pierce, Riverwood

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am.

Public Comment

None

Special Recognition of Mary Ann Bush Upon Her Retirement

Brad Casemore recognized Mary Ann Bush for her years of service with SWMBH. Board Members also commented. Mary Ann thanked them for their involvement and mentoring through the years.

Agenda Review and Adoption

Brad Casemore added a topic for Board Actions to be Considered. Community Mental Health Association of Michigan (CMHAM) Member Assembly Board Representative.

Motion	Carol Naccarto moved to accept the agenda as presented with the addition of CMHAM Member Assembly Board to Board Actions to be Considered.	
Second	Ruth Perino	
Roll call vote	Ruth Perino	yes
	Carol Naccarto	yes
	Tom Schmelzer	yes
	Terry Proctor	yes
	Erik Krogh	yes
	Randy Hyrns	yes
	Susan Barnes	yes

Motion Carried

Financial Interest Disclosure Handling

Brad Casemore reported that the paperwork for Marcia Starkey, representing Calhoun County, is in the final processing stage and will be added to August Board meeting agenda.

Consent Agenda

- Motion Erik Krogh moved to approve the June 11, 2021 Board meeting minutes as presented.
- Second Sue Barnes
- Roll call vote Ruth Perino yes
- Carol Naccarto yes
- Tom Schmelzer yes
- Terry Proctor yes
- Erik Krogh yes
- Randy Hyrns yes
- Susan Barnes yes

Motion Carried

Operations Committee

Operations Committee Minutes May 26, 2021

Tom Schmelzer reviewed the minutes as documented. There were no questions and the minutes were accepted.

Operations Committee Quarterly Report

Deb Hess reported as documented. Tom Schmelzer noted the extensive list of activities that the Operations Committee reviews and thanked them for their diligence.

Ends Metrics

None

Board Actions to be Considered

Remote Board Meetings

Brad discussed the current rules and regulations that directly affect the SWMBH Board meeting and the future actions of each of the 8 County Commissions and each of Region 4 CMHSPs. Discussions included report of counties that are hybrid, fully open, and concerns about SWMBH’s room accommodations including size and HEPA processes and ventilation. SWMBH currently has a resolution to hold virtual Board meetings.

- Motion Tom Schmelzer moved to continue with the resolution approving a virtual Board meeting in August 2021.
- Second Sue Barnes
- Roll call vote Ruth Perino yes
- Carol Naccarto yes
- Tom Schmelzer yes
- Terry Proctor yes
- Erik Krogh yes
- Randy Hyrns no

Susan Barnes yes

CMHAM Member Assembly Board

Brad discussed the opportunity for SWMBH to designate members to the CMHAM Member Assembly Board for voting purposes on budget, fees, dues, etc. Current representation for SWMBH is Brad Casemore, Tom Schmelzer, and Ed Meny.

Randy Hyrns nominated Ed Meny. Sue Barnes nominated Tom Schmelzer. Brad Casemore is a nominee as the CEO of SWMBH.

Motion Ruth Perino moved to nominate Tom Schmelzer and Ed Meny as representatives for the CMHAM Member Assembly Board.

Second Sue Barnes

Roll call vote	Ruth Perino	yes
	Carol Naccarto	yes
	Tom Schmelzer	yes
	Terry Proctor	yes
	Erik Krogh	yes
	Randy Hyrns	yes
	Susan Barnes	yes

Board Policy Review

None

Executive Limitations Review

BEL-007 Compensation and Benefits

Ruth Perino reported as documented.

Motion Ruth Perino moved that the Executive Officer is in compliance with this policy and the policy does not need revision.

Second Randy Hyrns

Roll call vote	Ruth Perino	yes
	Carol Naccarto	yes
	Tom Schmelzer	yes
	Terry Proctor	yes
	Erik Krogh	yes
	Randy Hyrns	yes
	Susan Barnes	yes

BEL-002 Financial Conditions

Sue Barnes reported as documented.

Motion Sue Barnes moved that the Executive Officer is in compliance with this policy and the policy does not need revision.

Second Randy Hyrns

Roll call vote	Ruth Perino	yes
	Carol Naccarto	yes

Tom Schmelzer	yes
Terry Proctor	yes
Erik Krogh	yes
Randy Hyrns	yes
Susan Barnes	yes

BEL-006 Investments

Carol Naccarato reported as documented.

Motion Carol Naccarato moved that the Executive Officer is in compliance with this policy and the policy does not need revision.

Second Sue Barnes

Roll call vote	Ruth Perino	yes
	Carol Naccarto	yes
	Tom Schmelzer	yes
	Terry Proctor	yes
	Erik Krogh	yes
	Randy Hyrns	yes
	Susan Barnes	yes

Board Education

Fiscal Year 2021 Year to Date Financial Statements

Tracy Dawson reported as documented. Tracy also displayed the 2022 Budget Assumptions report. This report will be presented again at the August Board Meeting with any appropriate updates. Discussion followed.

Communication and Counsel to the Board

Provider Network Stability Report

Brad Casemore reported as documented.

Hold the Date – October 1, 2021 Health Policy Forum

Mary Ann Bush displayed the invitation which is to be sent in July. All speakers are confirmed, and final details are being completed.

August 13, 2021 Draft Board Agenda

Brad Casemore noted the document in the packet for the Board’s review.

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board’s review.

System Transformation Update

Brad Casemore reported as documented.

Regional COVID-19 County of Emergency Update

Brad Casemore reported as documented.

MI Health Link other Potential Plan Partners

Brad Casemore explained Plan Partners.

August Board Policy Direct Inspection - BEL-004 Treatment of Staff – Ed Meny

Tom Schmelzer noted that this can be delayed if needed.

BEL-005 Treatment of Plan Members – Erik Krogh

Erick asked for guidance. Materials are forthcoming and questions will be answered.

Public Comment

None

Adjournment

Motion Erik Krogh moved to adjourn at 10:42 am

Second Sue Barnes

Unanimous Voice Vote

Motion Carried