

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes
September 10, 2021
9:30 am-11:00 am
GoTo Webinar and Conference Call

Members Present via virtual:

Edward Meny, Tom Schmelzer, Terry Proctor, Erik Krogh, Carol Naccarato, Susan Barnes, Ruth Perino, Marcia Starkey

Guests Present: Bradley Casemore, Executive Officer, SWMBH; Michelle Jacobs, Senior Operations Specialist, Rights Advisor, SWMBH

Guests Present via virtual: Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance & Privacy Officer, SWMBH; Anne Wickham, Chief Administrative Officer, SWMBH; Richard Thiemkey, Barry County CMH; Brad Sysol, Summit Pointe; Sue Germann, Pines BH; Kris Kirsch, St. Joseph CMH; Debb Hess, Van Buren CMH; Ric Compton, Riverwood; Jon Houtz, Pines BH Alternate; Tim Smith, Woodlands; Patricia Gunther, ISK Alternate; Mike Hoss, Veterans Navigator, SWMBH; Jonathan Gardner, Director of Quality Assurance & Performance Improvement, SWMBH; Sarah Ameter, Manager of Customer Services, SWMBH

Welcome Guests

Edward Meny called the meeting to order at 9:30 am.

Public Comment

None

Agenda Review and Adoption

Motion Erik Krogh moved to accept the agenda as presented.
Second Tom Schmelzer
Motion Carried

Financial Interest Disclosure Handling

Mila Todd reviewed financial interest disclosures for Marcia Starkey, Calhoun County appointed SWMBH Board member and Jeanne Jourdan, Cass County appointed SWMBH Board Alternate member.

Motion Erik Krogh moved that a conflict exists and that:
1) The Board is not able to obtain a more advantageous arrangement with someone other than Marcia Starkey
2) The Financial Interest disclosed by Marcia Starkey is not so substantial as to be likely to affect the integrity of the services that SWMBH may expect to receive; and
3) A Conflict-of-Interest Waiver should be granted.
Second Tom Schmelzer
Motion Carried

Motion Tom Schmelzer moved that a conflict exists and that:

- 1) The Board is not able to obtain a more advantageous arrangement with someone other than Jeanne Jourdan
- 2) The Financial Interest disclosed by Jeanne Jourdan is not so substantial as to be likely to affect the integrity of the services that SWMBH may expect to receive; and
- 3) A Conflict-of-Interest Waiver should be granted.

Second Susan Barnes
Motion Carried

Consent Agenda

Motion Tom Schmelzer moved to approve the July 9, 2021, Board meeting minutes as presented.

Second Susan Barnes
Motion Carried

Motion Ruth Perino moved to approve the August 13, 2021 Board meeting minutes as presented.

Second Erik Krogh
Motion Carried

Motion Tom Schmelzer moved to approve the Customer Advisory Committee nominees as presented.

Second Susan Barnes
Motion Carried

Operations Committee

Operations Committee Minutes July 28, 2021

Edward Meny reviewed the minutes as documented. There were no questions, and the minutes were accepted.

Ends Metrics

Fulfillment of Contractual Obligations – State Opioid Response Grant Review Results

Tom Schmelzer reminded the Board that the document was reviewed at the last Board meeting and only a vote is required today.

Motion Tom Schmelzer moved that the data is relevant and compelling, the Executive Officer is in compliance and the contract obligations have been fulfilled.

Second Susan Barnes
Motion Carried

Board Actions to be Considered

Michigan Consortium for Healthcare Excellence (MCHE) payment for MCG Utilization Management Tool

Brad Casemore reviewed the history of MCHE, prior payment history and current payment requests referencing SWMBH Policy BEL-010 Regional Entity 501 (c) (3) Representation. Discussion followed.

Motion Erik Krogh moved to authorize the 2021 Fee payment to MCHE for MCG state-required Utilization Review Criteria and Solution in the approximate amount of \$45,000.00.

Second Tom Schmelzer

Roll call vote Ruth Perino yes
Carol Naccarato yes
Tom Schmelzer yes
Terry Proctor yes
Erik Krogh yes
Edward Meny yes
Susan Barnes yes

Motion Carried

Motion Ruth Perino moved to authorize the payment of the 2022 and 2023 MCG state-required Utilization Review Criteria and Solution Fee payments to MCHE in the approximate amounts of \$45,000.00 each.

Second Susan Barnes

Roll call vote Ruth Perino yes
Carol Naccarato yes
Tom Schmelzer yes
Terry Proctor yes
Erik Krogh yes
Edward Meny yes
Susan Barnes yes

Motion Carried

Board Policy Review

BG-008 Board Member Job Description

Edward Meny reported as documented.

Motion Tom Schmelzer moved that the Board is in compliance and policy BEL-008 Board Member Job Description does not need revision.

Second Susan Barnes

Motion Carried

EO-001 Executive Role & Job Description

Edward Meny reported as documented.

Motion Ruth Perino moved that the Board is in compliance and policy EO-001 Executive Role & Job Description does not need revision.

Second Erik Krogh

Motion Carried

BG-002 Management Delegation

Edward Meny reported as documented.

Motion Erik Krogh moved that the Board is in compliance and policy BG-002 Management Delegation does not need revision.

Second Carol Naccarato

Motion Carried

Executive Limitations Review

BEL-009 Global Executive Constraint

Ruth Perino reported as documented.

Motion Ruth Perino moved that the Executive Officer is in compliance with policy BEL-009 Global Executive Constraint and the policy does not need revision.

Second Tom Schmelzer

Motion Carried

BEL-005 Treatment of Plan Members

Erik Krogh reported as documented.

Motion Erik Krogh moved that the Executive Officer is in compliance with policy BEL-005 Treatment of Plan Members and the policy does not need revision.

Second Carol Naccarato

Motion Carried

BEL-004 Treatment of Staff

Edward Meny reported as documented.

Motion Edward Meny moved that the Executive Officer is in compliance with policy BEL-004 Treatment of Staff and the policy does not need revision.

Second Tom Schmelzer

Motion Carried

Board Education

Fiscal Year 2021 Year to Date Financial Statements

Tracy Dawson reported as documented.

Preview Fiscal Year 2022 SWMBH Budget

Tracy Dawson reported as documented noting that the State does not have a budget yet and SWMBH does not have good rate information. The State said that rate information would be provided by September 16, 2021, and then SWMBH will begin internal budget processes.

Veteran's Services

Mike Hoss reported as documented. The Board thanked Mike Hoss for his service.

Communication and Counsel to the Board

Provider Network Stability Report

Mila Todd reported as documented.

October 8, 2021, Draft Board Agenda

Brad Casemore noted the document in the packet for the Board's review.

Board Member Attendance Roster

Brad Casemore noted the document in the packet for the Board's review.

6th Annual Regional Healthcare Policy Forum

Brad Casemore reminded the Board of the 10/1/21 Healthcare Policy Forum, panelists, current registrants, and location.

New Audio-Visual System in Board Room

Brad Casemore noted today's Board meeting is utilizing new audio-visual equipment which will be conducive to future meetings and offer a hybrid option if necessary/allowed.

President Biden's Pandemic Address

Brad Casemore stated that SWMBH is reviewing the recent pandemic address to determine affects to SWMBH and the clients it serves.

CMHAM Hybrid Annual Fall Conference – October 25 & 26, 2021

Brad Casemore announced the Fall Conference and reminded Board members to register soon if they wish to attend.

EO Annual Evaluation Process

Michelle Jacobs reviewed SWMBH Policy EO-002 Monitoring of Executive Officer Performance, noting Standard III.5 detailing data and information that the Executive Committee will receive in their upcoming review of the Fiscal Year 2021 Executive Officer performance.

Public Comment

None

Adjournment

Motion Erik Krogh moved to adjourn at 10:45 am

Second Tom Schmelzer

Unanimous Voice Vote

Motion Carried