

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes September 11, 2020 9:30 am-11:00 am GoTo Webinar and Conference Call

Members Present via phone: Edward Meny, Tom Schmelzer, Susan Barnes, Michael McShane, Patrick Garrett, Erik Krogh, and Janet Bermingham

Guests Present via phone: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Natalie Spivak, Chief Information Officer, SWMBH; Moira Kean, Director of Clinical Quality, SWMBH; Jonathan Gardner, Director of Quality Assurance Performance and Improvement, Deb Hess, Van Buren CMH; Sue Germann, Pines Behavioral Health; Ric Compton, Riverwood; Richard Thiemkey, Barry County CMH; Jon Houtz, Pines BH Alternate; Mary Middleton, Woodlands Board Alternate; Mary Ann Bush, Project Coordinator/Senior Operations Specialist, SWMBH; Michelle Jacobs, Senior Operations Specialist and Rights Advisor, SWMBH, Brad Sysol, Summit Pointe; Jeannie Goodrich, Summit Pointe; Jeff Patton, ISK, Pat Guenther, ISK Board Alternate, Paul Yeager

Welcome Guests

Edward Meny called the meeting to order at 9:30 am, introductions were made, Edward welcomed the group and spent a moment remembering 9/11 and honoring the lives lost and the lives of those still impacted.

Agenda Review and Adoption

Motion	Erik Krogh moved to accept the agenda as presented with additions noted by Brad Casemore.	
Second	Tom Schmelzer	
Roll call vote	Edward Meny	yes
	Tom Schmelzer	yes
	Pat Garrett	yes
	Michael McShane	yes
	Erik Krogh	yes
	Janet Bermingham	yes
	Susan Barnes	yes

Motion Carried

Financial Interest Disclosure Handling

None

Consent Agenda

Motion	Erik Krogh moved to approve the August 14, 2020 Board meeting minutes as presented.	
Second	Susan Barnes	
Roll call vote	Edward Meny	yes

Tom Schmelzer	yes
Pat Garrett	yes
Michael McShane	yes
Erik Krogh	yes
Janet Bermingham	yes
Susan Barnes	yes

Motion Carried

Operations Committee

Operations Committee Minutes July 22, 2020

Edward Meny noted the minutes as documented and Deb Hess asked if there were any questions.

Edward Meny asked about the Provider Network Stability Plan and Mila Todd updated the Board on the recent Provider Stability report that was sent to the State. Minutes accepted.

Ends Metrics

Health Services Advisory Group – Performance Measure Validation

Jonathan Gardner reported as documented. Discussion followed.

Motion Tom Schmelzer moved that the data is relevant and compelling, the executive officer is in compliance and the Board Ends Metric does not need revision.

Second Susan Barnes

Roll call vote	Edward Meny	yes
	Tom Schmelzer	yes
	Pat Garrett	yes
	Michael McShane	yes
	Erik Krogh	yes
	Janet Bermingham	yes
	Susan Barnes	yes

Motion Carried

Health Services Advisory Group – Performance Improvement Project

Moira Kean reported as documented. No motion was needed as the motion was made and carried last month. This was an additional update. Discussion followed.

Michigan Health Endowment Fund (MHEF) Grant Update

Moira Kean reviewed the history, award and purpose of the MHEF grant which started October 1, 2019. As the end of the first year of the grant approached and analysis was completed SWMBH decided to end the grant after the 10/1/2020 due to the COVID-19 Pandemic that effected enrollment trends. Brad Casemore reviewed finances and shared that two SWMBH staff were laid off and the decision was a difficult one to make. Discussion followed.

Board Actions to be Considered

None Scheduled

Board Policy Review

BG-008 Board Member Job Description

Edward Meny reviewed the policy as documented.

Motion Tom Schmelzer Barnes moved that the Board is in compliance and the Policy BG-008 Board Member Job Description does not need revision.

Second Patrick Garrett

Roll call vote	Edward Meny	yes
	Tom Schmelzer	yes
	Pat Garrett	yes
	Michael McShane	yes
	Erik Krogh	yes
	Janet Bermingham	yes
	Susan Barnes	yes

Motion Carried

EO-001 Executive Role & Job Description

Edward Meny reviewed the policy as documented.

Motion Susan Barnes moved that the Board is in compliance and the Policy EO-001 Executive Role & Job Description does not need revision.

Second Janet Bermingham

Roll call vote	Edward Meny	yes
	Tom Schmelzer	yes
	Pat Garrett	yes
	Michael McShane	yes
	Erik Krogh	yes
	Janet Bermingham	yes
	Susan Barnes	yes

Motion Carried

Executive Limitations Review

BEL-009 Global Executive Constraints

Edward Meny reviewed the policy as documented.

Motion Edward Meny moved that the executive officer is in compliance and policy BEL-009 Global Executive Constraints does not need revision.

Second Patrick Garrett

Roll call vote	Edward Meny	yes
	Tom Schmelzer	yes
	Pat Garrett	yes
	Michael McShane	yes
	Erik Krogh	yes
	Janet Bermingham	yes
	Susan Barnes	yes

Motion Carried

Board Education

Fiscal Year 2020 Year to Date Financial Statements

Tracy Dawson reported as documented noting the positive position of the region as of 7/31/2020.

Fiscal Year 2021 Budget Preview

Tracy Dawson reported as documented noting several errors and revisions by Milliman (the State's Actuary) which resulted in projections that went from a 5% increase to a 3.1% decrease. Brad Casemore shared possible budget considerations for the Board's review for a possible motion to incorporate into the final 2021 SWMBH Budget development for presentation at October's Board meeting. Discussion followed and the Board determined to use the information as education and wait to see what the State will do within the next month.

Compliance Role and Function

Mila Todd reported as documented highlighting fiduciary duties, code of conduct and insurance of compliance oversight processes and reporting systems.

Michigan Department of Civil Rights (MDCR) Notice of Disposition and Order of Dismissal

Mila Todd reported that a recipient of SWMBH services filed a complaint with the Michigan Department of Civil Rights. SWMBH received a notice of dismissal from MDCR on September 4, 2020 noting insufficient evidence to proceed.

Communication and Counsel to the Board

Asset Protection: Michigan Municipal Risk Management Authority (MMRMA)

Tracy Dawson reported as documented. Discussion followed.

Consensus Revenue Estimating Conference (CREC)

Brad Casemore reported as documented.

Strategic Business Plan Meeting Schedule

Mary Ann Bush reported as documented noting dates, times, and draft agendas for upcoming Board strategic planning sessions. Mary Ann Bush also noted the October 16, 2020 5th Annual Regional Healthcare Policy Forum, which is being held virtually.

October 9, 2020 Board Agenda

Brad Casemore noted the document is in the meeting materials for the Board's review.

Board Member Attendance Roster

Brad Casemore noted the document is in the meeting materials for the Board's review.

Next Month's Policy Reviews

Brad Casemore noted policies for review next month including the Executive Officer Performance Evaluation policy and process.

Community Mental Health Association of Michigan (CMHAM)

Brad Casemore reviewed an email from CMHAM in which they announced an opening on their Board of Directors. Brad Casemore asked if any SWMBH Board member was interested in applying for the open position to please let him know by September 25, 2020.

Adjournment

Motion Erik Krogh moved to adjourn at 11:10am

Second Patrick Garrett

Unanimous Voice Vote

Motion Carried