

Southwest Michigan

BEHAVIORAL HEALTH

Draft Board Meeting Minutes

September 13, 2019

9:30 am-11:00 am

KVCC Groves Center, 7107 Elm Valley Drive, Room B1100, Kalamazoo, MI 49009

Members Present: Tom Schmelzer, Edward Meny, Susan Barnes, Robert Nelson, Moses Walker, Patrick Garrett

Absent: Angie Price

Guests: Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Petra Morey, Compliance Specialist III SWMBH; Jonathan Gardner, Director of Quality Assurance Performance Improvement, SWMBH; Joel Smith, Director of Substance Use Treatment and Prevention, SWMBH; Rhea Freitag, Behavioral Health Waiver & Clinical Quality Manager, SWMBH; Michelle Jorgboyan, Senior Operations Specialist and Rights Advisor, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Jeannie Goodrich, Summit Pointe; Debra Hess, VanBuren CMH; Richard Thiemkey, Barry County CMHA; Patricia Guenther, KCMHSAS Alternate

Welcome Guests

Tom Schmelzer called the meeting to order at 9:30 am and welcomed the group.

Public Comment

None

Agenda Review and Adoption

Motion Robert Nelson moved to accept the agenda.

Second Susan Barnes

Motion Carried

Recess Board Meeting

Motion Patrick Garrett moved to recess the SWMBH Board meeting for the Fiscal Year 2020 Budget Public Hearing.

Second Edward Meny

Motion Carried

Fiscal Year 2020 Budget Public Hearing

Tracy Dawson reported on the Fiscal Year (FY) 2020 Budget Assumptions and Draft Budget as documented. Tracy thanked the CMHSPs for their hard work on cost savings, reductions and fiscal year FY 2020 budget. Tracy noted the projections for FY20 are (\$242,176) as compared to FY19 projection of (\$13,000,000). Discussion followed.

Reconvene Board Meeting

Motion Robert Nelson moved to close the Fiscal Year 2020 Budget Public Hearing and reconvene the Board meeting.
Second Edward Meny
Motion Carried

Consent Agenda

Motion Patrick Garrett moved to approve the 8-9-19 SWMBH Board Meeting Minutes.
Second Moses Walker
Motion Carried

Motion Susan Barnes moved to approve the Customer Advisory Committee member nominations for a two-year term as follows: Sharon Sheddan, Calhoun County; Ella Smith, Calhoun County; Jennifer Leigh, Kalamazoo County; Mary Bowers, St. Joseph County; and Junelle Hicks, Kalamazoo County.
Second Patrick Garrett
Motion Carried

Operations Committee

Operations Committee Minutes July 31, 2019

Tom Schmelzer asked for comments or questions. Minutes accepted.

Ends Metrics

Performance Bonus Incentive Program (PBIP)

Jonathan Gardner reported as documented. Discussion followed.

Board Actions to be Considered

Fiscal Year 2020 Budget Draft

Tracy Dawson reviewed as presented. Board discussed and determined that no action is required at this time due to information that is still needed from the State.

EO-002 Monitoring Executive Performance: Appoint Review Committee

Tom Schmelzer appointed the Executive Board Members to review SWMBH’s Executive Officer. SWMBH’s Executive Board Members are Tom Schmelzer, President, Edward Meny, Vice President and Susan Barnes, Secretary.

Board Policy Review

BG-008 Board Member Job Description

Tom Schmelzer reviewed the policy.

Motion Moses Walker moved that the Board is in compliance and the policy does not need any revision.

Second Robert Nelson

Motion Carried

Executive Limitations Review

BEL-009 Global Executive Constraints

Tom Schmelzer reviewed the policy.

Motion Edward Meny moved that the Executive Officer is in compliance and the policy does not need any revision.

Second Robert Nelson

Motion Carried

Board Education

SWMBH Region 4 – 1915(c) and Substance Use Disorder (SUD) Site Review

Rhea Freitag and Joel Smith reported as documented. Rhea noted zero citations and areas of improvement for the 1915(c) review. Joel noted full compliance for SUD review. Discussion followed.

Communication and Counsel to the Board

Consolidated Fiscal Year 2019 Year to Date Financial Statements

Tracy Dawson reported as documented noting significant positive changes this year as compared to the same time period last year. Discussion followed.

Michigan Health Endowment Fund (MHEF) Grant Outcome

Brad Casemore reported as documented thanking KCMHSAS and Family Health Center for their contributions and partnership with the grant.

BHDDA Letter

Brad Casemore reported as documented.

Cass County/Woodlands Update

Brad Casemore reported as documented. Discussion followed.

Community Mental Health Association of Michigan Responses

Brad Casemore reported as documented.

Centers for Medicare and Medicaid Services (CMS) New Enrollment Authorities

Brad Casemore reported as documented.

Miscellaneous Updates

Brad Casemore updated the Board on Mila Todd’s leave, new addition of Richard Godfrey to the Regional Public Policy Committee, Chief Information Officer interviews, and hosting Senator Mike Shirkey at a recent Branch County Play entitled Next to Normal.

Board Member Attendance Roster

Brad Casemore reported as documented.

Closed Session

Motion Susan Barnes moved to go into closed session to review August 9, 2019 closed session meeting minutes

Second Robert Nelson

Roll Call Vote Robert Nelson – yes Edward Meny – yes Tom Schmelzer – yes
Patrick Garrett – yes Moses Walker – yes Susan Barnes - yes

Motion Carried

Open Session

Motion Edward Meny moved to go into back into open session

Second Patrick Garrett

Roll Call Vote Robert Nelson – yes Edward Meny – yes Tom Schmelzer – yes
Patrick Garrett – yes Moses Walker – yes Susan Barnes - yes

Motion Carried

Approve August 9, 2019 Closed Session Meeting Minutes

Motion Edward Meny moved to approve August 9, 2019 closed session meeting minutes

Second Patrick Garrett

Roll Call Vote Robert Nelson – yes Edward Meny – yes Tom Schmelzer – yes
Patrick Garrett – yes Moses Walker – yes Susan Barnes - yes

Motion Carried

Public Comment

None

Adjournment

Motion Susan Barnes moved to adjourn at 10:55am

Second Moses Walker

Motion Carried