

# Southwest Michigan

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## BEHAVIORAL HEALTH

### Draft Board Meeting Minutes

September 14, 2018

9:30 am-11:00 am

KVCC Groves Center, 7107 Elm Valley Drive, Room B1100, Kalamazoo, MI 49009

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**Members Present:** Tom Schmelzer, Edward Meny, Susan Barnes, Robert Nelson, Mary Myers, Moses Walker, Anthony Heiser

**Absent:** Patrick Garrett

**Guests:** Bradley Casemore, Executive Officer, SWMBH; Tracy Dawson, Chief Financial Officer, SWMBH; Mila Todd, Chief Compliance and Privacy Officer, SWMBH; Anne Wickham, Director of Operations, SWMBH; Rob Moerland, Chief Information Officer, SWMBH; Moira Kean Director of Clinical Improvement, SWMBH; Michelle Jorgboyan, Senior Operations Specialist, SWMBH; Jon Houtz, Pines Behavioral Health Alternate; Susan Germann, Pines Behavioral Health; Ric Compton, Riverwood; Brad Sysol, Summit Pointe; Jeannie Goodrich, Summit Pointe; Debra Hess, VanBuren CMH; Dr. Robert Hill, Integrated Care Consultant, SWMBH.

#### Welcome Guests

Tom Schmelzer called the meeting to order at 9:31 am and welcomed the group. Tom asked for a moment of silence for the Southeast United States regarding hurricane Florence and a moment of silence in remembrance of 9/11.

#### Public Comment

None

#### Agenda Review and Adoption

Motion Robert Nelson moved to accept the agenda.

Second Edward Meny

Motion Carried

#### Recess Board Meeting

Motion Robert Nelson moved to recess the SWMBH Board meeting for the Fiscal Year 2019 Budget Public Hearing.

Second Susan Barnes

Motion Carried

#### Fiscal Year 2019 Budget Public Hearing

Tracy Dawson reviewed Fiscal Year 2019 Budget Assumptions as presented. Brad Casemore stated that SWMBH continues to review and research Administrative Loss Ratio, Medical Loss

Ratio and all other costs, efficiencies, and reductions regarding the Fiscal Year 2019 Budget. Board discussed. Tom asked for public comments. There were none.

**Reconvene Board Meeting**

Motion Ed Meny moved to close the Fiscal Year 2019 Budget Public Hearing and reconvene the Board meeting.  
Second Susan Barnes  
Motion Carried

**Consent Agenda**

Motion Robert Nelson moved to approve the 8-10-18 SWMBH Board Meeting Minutes.  
Second Edward Meny  
Motion Carried

Motion Edward Meny moved to approve the Customer Advisory Committee member appointments as presented.  
Second Mary Myers  
Motion Carried

**Operations Committee**

**Operations Committee Minutes July 27, 2018**

Tom Schmelzer asked for comments or questions. Minutes accepted.

**Ends Metrics**

**MDHHS Home and Community Based Service (HCBS) Reporting**

Moira Kean reported as documented.

Motion Moses Walker moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.  
Second Mary Myers  
Motion Carried

**Fiscal Year 2018 Performance Improvement Project – Health Services Advisory Group (HSAG) Review**

Moira Kean reported as documented.

Motion Edward Meny moved that the data is relevant and compelling, the Executive Officer is in compliance and the Ends Metric does not need revision.  
  
Second Robert Nelson  
Motion Carried

**Performance Bonus Incentive Program (PBIP)**

Brad Casemore reported as documented.

**Board Actions to be Considered**

**Fiscal Year 2019 Budget Draft**

Tracy Dawson reviewed as presented. Board discussed and determined that no action is required at this time due to information that is still needed from the State.

**Board Policy Review**

**EO-001 Executive Role & Job Description**

Tom Schmelzer reviewed the policy.

Motion Edward Meny moved that the Board is in compliance and the policy does not need any revision.

Second Susan Barnes

Motion Carried

**Executive Limitations Review**

**BEL-009 Global Executive Constraints**

Anthony Heiser reviewed the policy.

Motion Anthony Heiser moved that the Board is in compliance and the policy does not need any revision.

Second Edward Meny

Motion Carried

**Board Education**

**Utilization Statewide Comparison**

Moira Kean reported as documented.

**Technology RFP Update**

Robert Moerland shared the Technology RFP processes, procedures and results including current IT vendor and newly selected IT vendor. Board discussed.

**Communication and Counsel to the Board**

**Consolidated Fiscal Year 2018 Year to Date Financial Statements 7/31/18**

Tracy Dawson reported as documented.

**Michigan Department of Corrections Community Based Substance Used Disorder Services Benefits Management Contract**

Brad Casemore reported that the Michigan Department of Corrections Community Based Substance Used Disorder Services Benefits Management Contract is in negotiations with the final contract negotiation scheduled for September 20, 2018.

**298 Unenrolled Initiative**

Brad Casemore reported as documented.

**Board Member Attendance Roster**

Brad Casemore reported as documented.

**Public Comment**

None

**Adjournment**

Motion Edward Meny moved to adjourn at 11:20 AM.

Second Robert Nelson

Motion Carried