

Board Meeting Minutes
February 10, 2017
9:30 am-11:00 am
5250 Lovers Lane, Portage, MI 49002

Members Present: Susan Barnes, Robert Wagel, Patricia Guenther, Matie James, Nancy Johnson

Member Attendance by Phone: Kathy-Sue Dunn, Robert Nelson

Members Absent: Barbara Parker, Edward Meny, Tom Schmelzer, Jim Blocker, Moses Walker, Angie Dickerson

Guest Attendance by Phone: Liz O'Dell—St. Joe CMH

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Mila Todd, Chief Compliance Officer-SWMBH; Jonathan Gardner—Director of QAPI-SWMBH; Mary Ann Bush, Senior Operations Specialist-SWMBH; Susan Germann-Pines Behavioral Health; Debbie Hess—Van Buren CMH; Jeannie Goodrich—Summit Pointe; Ric Compton—Riverwood Center; Richard Thiemkey—Barry County CMH; Kathy Emans—Woodlands; Brad Sysol—Summit Pointe; Mary Myers; Mike Kenny--NAMI

Welcome and Public Comment

Susan Barnes called the meeting to order at 9:00 am welcoming the group and asking for Public Comment. None.

Board Action: Recognizing New Members – Mila presented Matie James as Alternate for St. Joseph County. Matie was asked to leave the room as the Board reviewed her Conflict of Interest materials.

Motion Robert Wagel moved to waive the Conflict of Interest for Matie James.

Second Nancy Johnson

Motion Carried

Note: Matie James returned to the meeting.

Agenda Review and Adoption

Motion Robert Wagel moved to approve the Agenda with the change of moving item 7f—Closed Session Minutes of 1/13/17 to the end of the agenda.

Second Nancy Johnson

Motion Carried

Consent Agenda

January 13, 2017 SWMBH Board Meeting Minutes

Motion Robert Wagel moved to approve the Consent Agenda.

Second Matie James

Discussion Kathy-Sue Dunn requested that changes be made to the January 13, 2017 SWMBH Board Meeting Minutes. Kathy-Sue explained that she had spoken with Chief Jim Blocker who had been at the January 13, 2017 Board meeting as the Summit Pointe Board Alternate and because he was not able to attend the February 10, 2017 Board meeting he asked Kathy-Sue, the Summit Pointe Board Member, to request that certain changes be made to the minutes. Kathy-Sue began to read the requested changes.

It was suggested that because Chief Blocker was not at the current meeting and because Kathy-Sue Dunn had not been at the previous meeting and that five of the Board Members from the January 13, 2017 Board meeting were not at this current meeting, that the approval of the minutes should be postponed until the March 10, 2017 meeting. This would provide time for Chief Blocker or Kathy-Sue Dunn to provide the requested changes to Mary Ann Bush. Also, those Board Members who attended the January 13, 2017 meeting would be at the March 10, 2017 meeting. Kathy-Sue Dunn stated that she would provide the written material to Mary Ann Bush.

Friendly Amendment

Robert Wagel made a friendly amendment to withdraw the January 13, 2017 SWMBH Board Meeting Minutes from the motion to accept the Consent Agenda.

Second Matie James

Motion Carried

Operations Committee

Operations Committee Minutes 12/28/16

Accepted as documented.

Ends Metrics

None for review

Board Action to be Considered

Annual Conflict of Interest Forms Reviewed/Approved. Mila presented the Financial Interest Disclosures and Conflict of Interest materials for Richard Thiemkey, CEO for Barry County CMH. Richard Thiemkey was asked to leave the room while the Board reviewed his Conflict of Interest documents.

Motion Nancy Johnson moved to waive the Conflict of Interest for Richard Thiemkey.
Second Robert Wagel
Motion carried
Note: Mr. Thiemkey returned to the meeting.

May 2017 Board Retreat

Brad reported presenting options for the date(s) and locations. A draft of the Retreat schedule was reviewed.

Discussion determined that the prospective dates would be May 11 & 12, 2017 with a late afternoon check-in and dinner on May 11 and the Board Meeting and the Board Retreat to be held on May 12, 2017. Locations to be researched. Notices to be sent to the Board Members, Board Alternates and the Operations Committee. The Agenda will be brought back to the March 10, 2017 Board Meeting.

2017 Annual Quality Assurance and Performance Improvement Plan

Jonathan reported as documented.

Motion Robert Wagel moved to accept the 2017 Annual Quality Assurance and Performance Improvement Plan.
Second Nancy Johnson
Motion Carried

Michigan Association of Community Mental Health Board Assembly Members/Executive Board Member Representatives (MACMHB)

Mary Ann reported that MACMHB would be requesting MACMHB Member three voting delegates and an Executive Board voting delegate for the Spring Conference in May 2017.

Motion Robert Wagel moved that, with their agreement, the Member voting delegates from Southwest Michigan Behavioral Health would be Tom Schmelzer, Barbara Parker, and Bradley Casemore.
Second Nancy Johnson
Motion Carried

Motion Robert Wagel moved that Bradley Casemore be the Executive Board voting member.
Second Nancy Johnson
Motion Carried

Spring 2017 Regional Legislative Day

Brad reported and discussed the draft agenda. The proposed date would be April 28, 2017. Additional information will be brought to the March Board meeting.

Boards Policy Review

BG-008 Board Member Job Description

Motion Robert Wagel moved that the Board is in compliance and the only policy revisions would be to correct typing errors.

Second Matie James

Motion Carried

BG-006 Annual Board Planning

Motion Robert Wagel moved that the Board is in compliance and the only policy revisions would be to correct typing errors.

Second Matie James

Motion Carried

Note: at 10:25 Robert Nelson had limited connection when switching his call-in access to his vehicle's system.

Executive Limitations Review

BEL-006 Investments. Susan Barnes reported that she had reviewed the materials provided for the Investment Policy and had met with Tracy Dawson.

Motion Susan Barnes moved that the Executive Officer is in compliance with the Investments Policy and the policy does not need revision.

Second Robert Wagel

Motion Carried

Board Education

Consolidated Fiscal Year 2017 Year to Date Financial Statements 12/31/16

Tracy reported as documented.

Fiscal year 2016 Member Services Report

Kim Rychener reported as documented.

Communication and Counsel to the Board

Information Systems-Information Technology

Brad reported as documented.

Affordable Care Act Repeal Impact Report

Brad reported this to be the first draft commissioned from Senator Peters' office.

Dr. Bruce Springer

Brad reported that SWMBH was in the process of contracting with Dr. Springer as a limited contract.

Board Member Attendance Roster

Provided as updated information.

Board/Alternate Members' Biographies and Photos

Mary Ann reported that photos would be taken during February and March to be used on the SWMBH website. She requested biographical information to accompany the photos.

BEL-004 Treatment of Staff

Brad reported that Robert Nelson would not be in attendance at the March 10, 2017 meeting and had requested that the review date be moved to the April 14, 2017 Board meeting.

Motion Robert Wagel moved to extend the reporting due date for the Policy BEL-004 Treatment of Staff by Robert Nelson be moved to April 14, 2017.

Second Matie James

Motion Carried

Brad informed the Board that after the March 10, 2017 Board meeting there would be a luncheon opportunity for the Board Members and SWMBH Staff to meet.

Board Actions to be Considered

Closed Session Minutes of 1/13/17

Motion Matie James moved that the SWMBH Board go into closed session pursuant to Section 8(h) of the Open Meetings Act – to consider material exempt from discussion or disclosure by state or federal statute at 10:50 am.

Second Robert Wagel

Roll Call Vote	Nancy Johnson – yes	Robert Wagel – yes	Susan Barnes – yes
	Patricia Guenther – yes	Matie James – yes	
	Robert Nelson – absent	Kathy-Sue Dunn – absent	

Note: Remaining in the room – Mila Todd, Mary Ann Bush, Robert Wagel, Nancy Johnson, Pat Guenther, Mary Myers, Susan Barnes, and Matie James. All others left the meeting.

Return to Open Session at 10:54 am

Motion Matie James moved to table the closed session minutes of January 13, 2017 for approval until the March 10, 2017 meeting based on the fact that the people

present at the January 13, 2017 Board meeting are not present at the current meeting.

Second Nancy Johnson
Motion Carried

Public Comment.

None

Adjournment

Motion Robert Wagel moved to adjourn at 10:56 am
Second Nancy Johnson
Motion Carried