

Southwest Michigan

BEHAVIORAL HEALTH

Board Meeting Minutes
March 10, 2017
9:30 am-11:00 am
5250 Lovers Lane, Portage, MI 49002

Members Present: Barbara Parker, James Blocker, Tom Schmelzer, Robert Becker, Mary Myers, Edward Meny, Moses Walker, Angie Dickerson

Members Absent: Susan Barnes, Robert Nelson, Robert Wagel, Matie James, Nancy Johnson

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Mila Todd, Chief Compliance Officer-SWMBH; Jonathan Gardner—Director of QAPI-SWMBH; Robert Schleichert—Chief Information Officer-SWMBH; Kim Rychener—Director Utilization Management & Member Engagement-SWMBH; Mary Ann Bush, Senior Operations Specialist-SWMBH; Patricia Guenther—Alternate/Kalamazoo CMH; Susan Germann-Pines Behavioral Health; Debbie Hess—Van Buren CMH; Jeannie Goodrich—Summit Pointe; Jeff Patton – Kalamazoo CMH; Ric Compton—Riverwood Center; Richard Thiemkey—Barry County CMH; Kathy Emans—Woodlands; Brad Sysol—Summit Pointe; John Houtz – Pending Alternate/Pines Behavioral Health;

Welcome and Public Comment

Barbara Parker called the meeting to order at 9:30 am welcoming the group and asking for Public Comment. Pamela Robinson from Emerging Hope Family Strengthening Program described the value of mental health services in conjunction with other agencies. She announced their Workshop on March 18, 2017 from 11-4:30. All are welcome.

Tom Schmelzer introduced John Houtz who has been selected as the Alternate Board Member for Branch County-Pines Behavioral Health.

Agenda Review and Adoption

Motion Ed Meny moved to approve the Agenda.
Second Tom Schmelzer
Motion Carried

Consent Agenda

February 10, 2017 SWMBH Board Meeting Minutes

Customer Advisory Committee Member

Motion Tom Schmelzer moved to approve the Consent Agenda.
Second Ed Meny
Motion Carried

Operations Committee

Operations Committee Minutes 1/25/17

Accepted as documented.

Ends Metrics

Medicaid Administrative Loss Ratio

Tracy reported as documented

Medicaid Medical Loss Ratio

Tracy reported as documented

Motion Ed Meny moved that the data is relevant and compelling.

Second Jim Blocker

Motion Carried

Motion Tom Schmelzer moved that the Executive Officer is in Compliance.

Second Angie Dickerson

Motion Carried

Motion Tom Schmelzer moved that the policy does not need revision at this time.

Second Mary Myers

Motion Carried

Board Actions to be Considered

Spring 2017 Regional Legislative Day Hold the Date

Brad reported and presented a Hold the Date letter which had been sent to approximately 140 individuals including state, regional, federal, and local elected officials. The agenda will be provided at the April Board meeting. A formal invite is scheduled to be sent the end of March.

May 2017 Board Retreat Agenda

Brad reported and presented the draft agenda. He noted that Eileen Ellis has confirmed as a presenter and that Peter Dams will be the facilitator. Board and Board Alternate Members are to confirm their preference for room reservations and dinner reservations for Thursday, May 11, 2017.

Board Meeting Start Times

Motion Tom Schmelzer moved that the SWMBH Board meetings be changed to a start time of 9:30 am through the rest of the year.

Second Moses Walker

Motion Carried

NOTE: Notices of time changes will be sent to each CMH for posting for compliance with the Open Meetings Act.

January 13, 2017 Meeting Minutes

Barb reported that only one Board member from the January 13, 2017 meeting was in attendance at the February 10, 2017 Board meeting and the Board decided to table the approval of the proposed Board minutes submitted by James Blocker of Summit Pointe until the March 10, 2017 meeting.

Motion Angie Dickerson moved to approve the revised minutes as submitted by James Blocker of Summit Pointe.

Second Moses Walker

Motion Carried

Appointment of Annual Audit Review Committee

Brad reported that the Annual Audit Review Committee is a one-time committee that works with the auditors. Tom Schmelzer commented that it was a great experience and would be nice to share with the other Board Members. Ed Meny, Moses Walker, and Tom Schmelzer agreed to be on the Annual Audit Review Committee.

Michigan Department of Corrections Substance Use Disorder Services of Michigan Consortium of Healthcare Excellence (MCHE) Funding

Brad reported that the PIHPs have an opportunity to work with the Michigan Department of Corrections (MDOC) to become benefits managers for the Department's substance abuse services. PIHPs would partner with BHDDA or directly with MDOC. The PIHPs would secure and contract with providers, perform oversight and monitoring, and be responsible for assuring provider performance within the parameters of the MDOC requirements.

The process would be to select a manager who would be jointly funded amongst the 10 PIHPs for up to \$15,000 each. SWMBH's \$15,000 would be allocated across the funding streams allowed for the project. This \$15,000 is the outside financial limit expected.

Many of these individuals are covered medically through the Healthy Michigan, Medicaid or Substance Use Disorder Block Grant. The goal is to place the person with the right services. Additional monies would be available in conjunction with the current funds.

The following are additional questions were asked:

Do we have the right geography, quantity, and quality of services available? This would be analyzed and developed.

Are the CMHs prepared for this influx of individuals? It is currently unknown as specifications are still emerging.

Is the scope enhanced for the CMHs? This would be up to each CMH.

Brad sought approval to spend up to \$15,000 for a joint hire of a project manager to pursue reviewing the viability of this project.

Suggestions were that the Operations Committee be offered the opportunity to review this proposal first.

Motion James Blocker moved that Brad has provisional approval to spend the \$15,000 while sending the information back to the Operations Committee for their recommendation and then returned back to the Board for their approval.

Second Tom Schmelzer

Motion Carried

SWMBH Board Officer Elections

Barbara Parker noted that her current term with her County Board expires 3/31/17 and that she may not be re-elected at the local Board level which would relinquish her term on the SWMBH Board. Board Policy materials regarding the SWMBH Board positions are included in the packet.

Boards Policy Review

BG-001 Committee Structure

Motion James Blocker moved that the Board is in compliance and the only policy revisions would be to correct typing errors.

Second Moses Walker

Motion Carried

Executive Limitations Review

BEL-005 Treatment of Plan Members

Moses Walker reported that he met with Kim Rychener and is satisfied with the results.

Motion Moses Walker moved that the Executive Officer is in compliance with the Treatment of Plan Members and the policy does not need revision.

Second Tom Schmelzer

Motion Carried

10:40 am Break

10:50 am Called back to order

Board Education

Consolidated Fiscal Year 2017 Year to Date Financial Statements 1/31/17

Tracy reported as documented.

Board Metric Ratios Development

Tracy reported on the process for developing the report.

Request for Proposal Auditor Selection

Tracy reported that the SWMBH Board had approved our current auditors, Roslund, Prestage & Co., P.C. for a three year contract which expired at the completion of the 2016 audit. The original approval also included three (3), one-year options to extend. Tracy's request is for a one-year extension for the audit year 2017.

Motion Moses Walker moved to accept a one-year option to extend the contract with Roselund, Prestage & Co., P.C. for the audit year 2017.

Second Tom Schmelzer

Motion Carried

Population Health Integrated Care

Kim reported as documented.

BG-005 Board Chair Role

Motion Tom Schmelzer moved that the policy is accepted as written.

Second Ed Meny

Motion Carried

BG-007 Code of Conduct

Motion Moses Walker moved that the policy is accepted as written.

Second Ed Meny

Motion Carried

Communication and Counsel to the Board

Annual Board Code of Conduct and Attestation

Mila reported that the materials are in the packet for the annual attestations. She will need these attestations from all SWMBH Board and Board Alternate Members.

Notice of Board Meeting Change of Location

Included in the packet is the notice of the 5/12/17 SWMBH Board meeting's location at Bay Pointe Inn, 11456 Marsh Road, Shelbyville, MI. Notices have been sent to the CMHs for posting in compliance with the Open Meetings Act.

Board/Alternate Members' Biographies and Photos

Mary Ann reported that photos would be taken today to be used on the SWMBH website. She requested biographical information to be submitted at their earliest convenience.

Board Actions to be Considered

Closed Session Minutes of 1/13/17 and 2/10/17

Motion Angie Dickerson moved that the SWMBH Board go into closed session pursuant to Section 8(h) of the Open Meetings Act – to consider material exempt from discussion or disclosure by state or federal statute at 11:25 am.

Second Moses Walker

Roll Call Vote	Angie Dickerson – yes	Robert Becker – yes
	Ed Meny – yes	Tom Schmelzer – yes
	Mary Myers – yes	Moses Walker – yes
	James Blocker – yes	Barbara Parker -- yes

Motion Carried

Motion Moses Walker moved that the Board Alternates, Mila Todd, and Mary Ann Bush also remain in the closed session.

Second Angie Dickerson

Motion Carried

Note: Remaining in the room – Mila Todd, Mary Ann Bush, Ed Meny, Pat Guenther, Robert Becker, Mary Myers, Tom Schmelzer, Angie Dickerson, Barbara Parker, Moses Walker, James Blocker. All others left the meeting.

Return to Open Session at 11:41 am

Motion James Blocker moved to accept the closed session minutes of January 13, 2017 and February 10, 2017.

Second Moses Walker

Motion Carried

Public Comment.

None

Adjournment

Motion Tom Schmelzer moved to adjourn at 11:45 am

Second Angie Dickerson

Motion Carried