

Board Meeting Minutes
August 11, 2017
9:30 am-11:00 am
5250 Lovers Lane, Portage, MI 49002

Members Present: Tom Schmelzer, Robert Wagel, Ed Meny, Robert Becker, Pat Guenther, Angie Dickerson, Anthony Heiser

Members Absent: James Blocker, Moses Walker, Susan Barnes, Robert Nelson

Guests: Bradley Casemore, Executive Officer-SWMBH; Tracy Dawson, Chief Financial Officer-SWMBH; Mila Todd, Chief Compliance Officer-SWMBH; Robert Moerland—Chief Information Officer-SWMBH; Joel Smith, SUD Prevention and Treatment Manager—SWMBH; Moira Kean, Director of Provider Network Management and Clinical Improvement—SWMBH; Jonathan Gardner, Director of QAPI-SWMBH; Mary Ann Bush, Senior Operations Specialist-SWMBH; Jon Houtz—Alternate/Branch County; Mary Myers—Alternate/Woodlands; Timothy Carmichael—Alternate/St. Joseph CMH; Susan Germann-Pines Behavioral Health; Deb Hess—Van Buren Community Mental Health Authority; Ric Compton—Riverwood; Jeannie Goodrich—Summit Pointe; Jane Konyndyk – Kalamazoo CMHSAS; Richard Thiemkey—Barry County CMH; Kathy Sheffield – Woodlands/Cass County CMH

Welcome and Public Comment

Tom Schmelzer called the meeting to order at 9:30 AM welcoming the group and offering public comment opportunity. Everyone introduced themselves. A welcome was extended to Kathy Sheffield who has been hired as the CEO for Woodlands/Cass County CMH.

Public Comment

None

Board Action: Recognizing New Members

Mila presented the Financial Interest Disclosure paperwork for Anthony Heiser as SWMBH Board member representative for St. Joseph County. The paperwork identified the inherent conflict of his dual roles on behalf of both the St. Joseph Board and the SWMBH Board. Mila asked if there were any questions of Mr. Heiser. No questions. Mr. Heiser was asked to step out of the meeting as the Board reviewed his Conflict of Interest materials.

Motion Robert Wagel moved that a conflict of interest exists and that this Board, with reasonable efforts, is not able to obtain a more advantageous arrangement from another person other than Mr. Anthony Heiser and that the financial interest disclosed by Mr. Anthony Heiser is not so substantial as to be likely to effect the integrity of the services SWMBH may expect to receive from him. A Conflict of Interest Waiver should be granted.

Second Ed Meny

Motion Carried

Note: Anthony Heiser returned to the meeting.

Mila presented the Financial Interest Disclosure paperwork for Timothy Carmichael as SWMBH Board Alternate member representative for St. Joseph County. The paperwork identified the Inherent conflict of his dual roles on behalf of both the St. Joseph Board and the SWMBH Board and the fact that he has an estranged familial relationship with individuals who own and manage GT Independence, a provider entity that contracts with Berrien, Calhoun, Cass, and Van Buren CMHSPs. Mr. Carmichael has no actual financial interest in GT Independence. Mila asked if there were any questions of Mr. Carmichael. No questions. Mr. Carmichael was asked to step out of the meeting as the Board reviewed his Conflict of Interest materials.

Motion Robert Wagel moved that a conflict of interest exists and that this Board, with reasonable efforts, is not able to obtain a more advantageous arrangement from another person other than Mr. Timothy Carmichael and that the financial interest disclosed by Mr. Timothy Carmichael is not so substantial as to be likely to effect the integrity of the services SWMBH may expect to receive from him. A Conflict of Interest Waiver should be granted.

Second Ed Meny

Motion Carried

Note: Timothy Carmichael returned to the meeting.

Agenda Review and Adoption

Motion Ed Meny moved to approve the Agenda.

Second Robert Wagel

Motion Carried

Consent Agenda

July 14, 2017 SWMBH Board Meeting Minutes

Motion Robert Wagel moved to approve the Board Meeting Minutes.

Second Pat Guenther

Motion Carried

Customer Advisory Committee Recommendation for Membership

Motion Robert Wagel moved to accept Mary Bowers for membership in the SWMBH Customer Advisory Committee for a two year term ending July 31, 2019.

Second Pat Guenther

Motion Carried

Operations Committee

Operations Committee Minutes 6/28/17

The minutes were accepted as presented.

Ends Metrics

Improved Follow-up Care after Hospitalization

Jonathan reported as documented.

Fiscal Year 2017 DHHS Review Results

Jonathan reported as documented.

Board Actions to be Considered

Ends Metrics Due Date Revision – Home and Community-Based Service (HCBS) Provider Correction Action Plan

Jonathan reported. Due to the state requirements, the end date needs to be changed to June 30, 2018.

Motion Robert Wagel moved to approve the revision to the Ends Metrics – Home and Community-Based Service (HCBS) Provider Correction Action Plan to June 30, 2018.

Second Ed Meny

Motion Carried

October Board Meeting Location

Brad asked if there was an interest to move the location of the October Board meeting. Discussion included the possibilities of the new office of the Barry County CMH and the new building of the Kalamazoo CMH. Determination to be made within the next few weeks.

Boards Policy Review

BG-002 Management Delegation

Motion Ed Meny moved that the Board was in compliance with the policy BG-002 Management Delegation and that the policy does not need revision.

Second Angie Dickerson

Motion Carried

Executive Limitations Review

None scheduled

Board Education

Performance Bonus Incentive Program Update

Moira reported as documented.

Service Use Evaluation

Brad and Tracy reported on the subsets and evaluations which included All Medicaid Eligibles, Medicaid DAB Eligibles (Disabled, Aged and Blind), Medicaid TANF Eligibles (Temporary Assistance for Needy Families), and Health Michigan Plan (HMP) Eligibles as documented.

Draft Fiscal Year 2018 Budget

Tracy reported that the budget will be presented at the September 8, 2017 SWMBH Board Budget meeting.

Provider Network Report

Moira reported as documented on provider contracting, credentialing, oversight and monitoring; management of regional Applied Behavior Analysis and Habilitation Support Waivers; and implementation of Home and Community-Based Standards, Supports Intensity Scale, Performance Improvement Projects, and Quality Improvement Activities.

Substance Use Disorder Oversight Policy Board Update

Joel reported as documented regarding the PA2 Budget oversight. The public hearing for the PA2 Budget vote will occur on August 28, 2017 at Kalamazoo Valley Groves Campus at 4:00 pm.

Mental Health Parity and Addiction Equity Act Education

Mila reported as documented explaining that the Parity Assessment was designed to assess existing practices and to develop plans for achieving compliance with the Parity regulations.

Communication and Counsel to the Board

Consolidated Fiscal Year 2017 Year to Date Financial Statements 6/30/17

Tracy reported as documented noting that the Autism funding is forthcoming to help offset with CMH cash flow.

Medical Loss Ratio and Administrative Cost Ratio

Tracy reported as documented comparing expenses from 2016 to 2017.

Intergovernmental Contract Update

Brad reported that the Substance Use Disorder Oversight Policy Board contractual and informational materials have been sent to all eight counties. At this time there have been no questions or request for attendance at the Commission meetings for these counties. Van Buren County is the only one to have voted and approved the contract as of this week. All contracts are to be completed by December 31, 2017.

Michigan Consortium of Healthcare Excellence October Meeting

Brad reported that the MCHC meeting will be held at the Michigan Association of Community Mental Health Board meeting in October. All SWMBH Board Members and Alternates are invited to attend.

BEL-009 Global Executive Constraint

Tom reported that this policy has been reassigned to Robert Wagel who will make the report in September. Materials will be provided to Bob for his review.

EO-002 Monitoring of Executive Officer

Brad reported that this process is due for review in October by the Executive Committee and in November by the Board. Materials will be provided to the Executive Committee in September with a meeting date in October.

Comments

Tom informed the new SWMBH Board members, Anthony Heiser and Timothy Carmichael, that they will be contacted to schedule new board member orientation.

Brad reported that he is meeting with the Regional Committees and the CMH CEOs regarding the 2018-2020 planning.

Brad reminded the attendees that the September SWMBH Board and Budget meeting will be held at Kalamazoo Valley Community College Groves Center.

Public Comment

None

Adjournment

Motion Robert Wagel moved to adjourn at 11:00 AM

Second Pat Guenther

Motion Carried