



Section: Provider Network Management	Procedure Name: Network Adequacy Evaluation	Procedure #: P02.12.01
Overarching Policy: 02.12 Provider Network Adequacy Evaluation		
Owner: Director of Provider Network	Reviewed By: Mila C. Todd	Total Pages: 4
Required By: <input checked="" type="checkbox"/> BBA <input checked="" type="checkbox"/> MDHHS <input type="checkbox"/> Other (please specify): _____	Final Approval By:  Mila Todd (Jul 21, 2023 11:41 EDT)	Date Approved: Jul 21, 2023
Application: <input checked="" type="checkbox"/> SWMBH Staff/Ops <input type="checkbox"/> Participant CMHSPs <input type="checkbox"/> SUD Providers <input type="checkbox"/> MH/IDD Providers <input type="checkbox"/> Other (please specify): _____	Line of Business: <input checked="" type="checkbox"/> Medicaid <input type="checkbox"/> Other (please specify): <input checked="" type="checkbox"/> Healthy Michigan _____ <input type="checkbox"/> SUD Block Grant <input checked="" type="checkbox"/> SUD Medicaid <input checked="" type="checkbox"/> CCBHC	Effective Date: 07.01.2023

Policy: SWMBH shall annually evaluate the Region 4 network of providers to determine whether SWMBH and its participant CMHSPs’ network of providers is sufficient to meet member needs, provide adequate access, and satisfy MDHHS Network Adequacy Standards.

Purpose: To outline the process by which SWMBH will evaluate its provider network to ensure that SWMBH has a network of providers able to meet member needs and MDHHS Network Adequacy Standards.

Scope: SWMBH Provider Network Management; SWMBH Clinical Quality; SWMBH Quality; Participant CMHSPs.

Responsibilities: SWMBH Provider Network Management department will gather applicable information, coordinate with internal and external stakeholders, and prepare the annual Network Adequacy Evaluation.

Other applicable SWMBH departments shall cooperate in providing applicable data and evaluations necessary for SWMBH Provider Network Management to complete the Provider Network Adequacy Evaluation.



Participant CMHSPs shall cooperate with SWMBH in evaluating the adequacy of the Region 4 provider network, including providing applicable information, and shall cooperate in any remedial action(s) identified.

Definitions: None.

Procedure:

A. Evaluation

- a. The Network Adequacy Evaluation will include an evaluation of the following elements:
 - i. Whether there is a Substance Use Disorder (SUD) provider in the network for each ASAM Level of Care. This evaluation will be completed by:
 1. A review of in-network (contracted) SUD providers' ASAM Level of Care certifications issued by MDHHS.
 2. A review of SUD provider ASAM Level of Care certifications for providers under a single-case agreement or other written agreements (such as a Memorandum of Understanding).
 - ii. MDHHS time and distance standards for provider types specified by MDHHS. This evaluation will be completed by:
 1. SWMBH Clinical Quality loads enrollee addresses from SWMBH 834 files into SWMBH's mapping software, together with applicable provider addresses, and generates the percent of SWMBH's enrollees who have access within the required MDHHS time and distance standards.
 2. The time and distance maps will be included as attachments to the final Provider Network Adequacy Evaluation report.
 - iii. MDHHS enrollee-to-provider ratios for provider types specified by MDHHS. The data for determining these ratios is determined as follows:
 1. SWMBH Clinical Quality determines the number of enrollees by taking an unduplicated count of adult and child Medicaid enrollees from SWMBH's 834 files for the time period under review.
 2. SWMBH Provider Network Management determines the number of applicable providers for each specified provider type.
 - iv. Timely appointments. This evaluation will be completed by:
 1. Coordination between SWMBH departments to review MMBPIS, PBIP and other performance indicator data; and
 2. Consultation with SWMBH's Access and Utilization Management department and with Participant CMHSP Access and Utilization Management departments.
 - v. Network providers' language, cultural competence, and physical accessibility.
 1. This information is collected through the credentialing process on provider credentialing applications and well as through annual site reviews (for physical premises characteristics).



2. Once collected, this information is included in the SWMBH Provider Directory. Participant CMHSPs shall follow SWMBH Policy 2.08 when they become aware of information that needs to be added or changed in the Provider Directory. SWMBH shall complete Provider Directory updates within the timeframe required by SWMBH Policy 2.08.
3. SWMBH will use the most recent census data to evaluate the adequacy of the provider network's spoken languages and cultural competencies.

B. Report

- a. The Provider Network Adequacy Evaluation report will be completed and reviewed by the Regional Provider Network Management Committee by the end of Q1 of the Fiscal Year being evaluated.
- b. The Regional Provider Network Management Committee will determine Opportunities for Improvement for network adequacy, as well opportunities to improve data tracking and collection activities related to this network adequacy evaluation. Participant CMHSPs shall cooperate in implementing any necessary remedial measures.

References:

42 CFR 438.68 Network Adequacy Standards

42 CFR 438.206 Availability of Services

42 CFR 438.207 Assurances of Adequacy Capacity of Services

MDHHS Network Adequacy Standard Procedural Document ([Reporting Requirements \(michigan.gov\)\)](https://www.michigan.gov/mdhhs/0,4570,7-293_7-294_7-295_7-296_7-297_7-298_7-299_7-300_7-301_7-302_7-303_7-304_7-305_7-306_7-307_7-308_7-309_7-310_7-311_7-312_7-313_7-314_7-315_7-316_7-317_7-318_7-319_7-320_7-321_7-322_7-323_7-324_7-325_7-326_7-327_7-328_7-329_7-330_7-331_7-332_7-333_7-334_7-335_7-336_7-337_7-338_7-339_7-340_7-341_7-342_7-343_7-344_7-345_7-346_7-347_7-348_7-349_7-350_7-351_7-352_7-353_7-354_7-355_7-356_7-357_7-358_7-359_7-360_7-361_7-362_7-363_7-364_7-365_7-366_7-367_7-368_7-369_7-370_7-371_7-372_7-373_7-374_7-375_7-376_7-377_7-378_7-379_7-380_7-381_7-382_7-383_7-384_7-385_7-386_7-387_7-388_7-389_7-390_7-391_7-392_7-393_7-394_7-395_7-396_7-397_7-398_7-399_7-400_7-401_7-402_7-403_7-404_7-405_7-406_7-407_7-408_7-409_7-410_7-411_7-412_7-413_7-414_7-415_7-416_7-417_7-418_7-419_7-420_7-421_7-422_7-423_7-424_7-425_7-426_7-427_7-428_7-429_7-430_7-431_7-432_7-433_7-434_7-435_7-436_7-437_7-438_7-439_7-440_7-441_7-442_7-443_7-444_7-445_7-446_7-447_7-448_7-449_7-450_7-451_7-452_7-453_7-454_7-455_7-456_7-457_7-458_7-459_7-460_7-461_7-462_7-463_7-464_7-465_7-466_7-467_7-468_7-469_7-470_7-471_7-472_7-473_7-474_7-475_7-476_7-477_7-478_7-479_7-480_7-481_7-482_7-483_7-484_7-485_7-486_7-487_7-488_7-489_7-490_7-491_7-492_7-493_7-494_7-495_7-496_7-497_7-498_7-499_7-500_7-501_7-502_7-503_7-504_7-505_7-506_7-507_7-508_7-509_7-510_7-511_7-512_7-513_7-514_7-515_7-516_7-517_7-518_7-519_7-520_7-521_7-522_7-523_7-524_7-525_7-526_7-527_7-528_7-529_7-530_7-531_7-532_7-533_7-534_7-535_7-536_7-537_7-538_7-539_7-540_7-541_7-542_7-543_7-544_7-545_7-546_7-547_7-548_7-549_7-550_7-551_7-552_7-553_7-554_7-555_7-556_7-557_7-558_7-559_7-560_7-561_7-562_7-563_7-564_7-565_7-566_7-567_7-568_7-569_7-570_7-571_7-572_7-573_7-574_7-575_7-576_7-577_7-578_7-579_7-580_7-581_7-582_7-583_7-584_7-585_7-586_7-587_7-588_7-589_7-590_7-591_7-592_7-593_7-594_7-595_7-596_7-597_7-598_7-599_7-600_7-601_7-602_7-603_7-604_7-605_7-606_7-607_7-608_7-609_7-610_7-611_7-612_7-613_7-614_7-615_7-616_7-617_7-618_7-619_7-620_7-621_7-622_7-623_7-624_7-625_7-626_7-627_7-628_7-629_7-630_7-631_7-632_7-633_7-634_7-635_7-636_7-637_7-638_7-639_7-640_7-641_7-642_7-643_7-644_7-645_7-646_7-647_7-648_7-649_7-650_7-651_7-652_7-653_7-654_7-655_7-656_7-657_7-658_7-659_7-660_7-661_7-662_7-663_7-664_7-665_7-666_7-667_7-668_7-669_7-670_7-671_7-672_7-673_7-674_7-675_7-676_7-677_7-678_7-679_7-680_7-681_7-682_7-683_7-684_7-685_7-686_7-687_7-688_7-689_7-690_7-691_7-692_7-693_7-694_7-695_7-696_7-697_7-698_7-699_7-700_7-701_7-702_7-703_7-704_7-705_7-706_7-707_7-708_7-709_7-710_7-711_7-712_7-713_7-714_7-715_7-716_7-717_7-718_7-719_7-720_7-721_7-722_7-723_7-724_7-725_7-726_7-727_7-728_7-729_7-730_7-731_7-732_7-733_7-734_7-735_7-736_7-737_7-738_7-739_7-740_7-741_7-742_7-743_7-744_7-745_7-746_7-747_7-748_7-749_7-750_7-751_7-752_7-753_7-754_7-755_7-756_7-757_7-758_7-759_7-760_7-761_7-762_7-763_7-764_7-765_7-766_7-767_7-768_7-769_7-770_7-771_7-772_7-773_7-774_7-775_7-776_7-777_7-778_7-779_7-780_7-781_7-782_7-783_7-784_7-785_7-786_7-787_7-788_7-789_7-790_7-791_7-792_7-793_7-794_7-795_7-796_7-797_7-798_7-799_7-800_7-801_7-802_7-803_7-804_7-805_7-806_7-807_7-808_7-809_7-810_7-811_7-812_7-813_7-814_7-815_7-816_7-817_7-818_7-819_7-820_7-821_7-822_7-823_7-824_7-825_7-826_7-827_7-828_7-829_7-830_7-831_7-832_7-833_7-834_7-835_7-836_7-837_7-838_7-839_7-840_7-841_7-842_7-843_7-844_7-845_7-846_7-847_7-848_7-849_7-850_7-851_7-852_7-853_7-854_7-855_7-856_7-857_7-858_7-859_7-860_7-861_7-862_7-863_7-864_7-865_7-866_7-867_7-868_7-869_7-870_7-871_7-872_7-873_7-874_7-875_7-876_7-877_7-878_7-879_7-880_7-881_7-882_7-883_7-884_7-885_7-886_7-887_7-888_7-889_7-890_7-891_7-892_7-893_7-894_7-895_7-896_7-897_7-898_7-899_7-900_7-901_7-902_7-903_7-904_7-905_7-906_7-907_7-908_7-909_7-910_7-911_7-912_7-913_7-914_7-915_7-916_7-917_7-918_7-919_7-920_7-921_7-922_7-923_7-924_7-925_7-926_7-927_7-928_7-929_7-930_7-931_7-932_7-933_7-934_7-935_7-936_7-937_7-938_7-939_7-940_7-941_7-942_7-943_7-944_7-945_7-946_7-947_7-948_7-949_7-950_7-951_7-952_7-953_7-954_7-955_7-956_7-957_7-958_7-959_7-960_7-961_7-962_7-963_7-964_7-965_7-966_7-967_7-968_7-969_7-970_7-971_7-972_7-973_7-974_7-975_7-976_7-977_7-978_7-979_7-980_7-981_7-982_7-983_7-984_7-985_7-986_7-987_7-988_7-989_7-990_7-991_7-992_7-993_7-994_7-995_7-996_7-997_7-998_7-999_8000)

SWMBH Policy 2.08 Network Reporting Obligations and Provider Directory

Attachments: None.

P02.12.01 Network Adequacy Evaluation

Final Audit Report

2023-07-21

Created:	2023-07-21
By:	Megan O'Dea (megan.odea@swmbh.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3jZK8o-Dy_Wq0eAOcBE9XPOaNYiEI-Sg

"P02.12.01 Network Adequacy Evaluation" History

-  Document created by Megan O'Dea (megan.odea@swmbh.org)
2023-07-21 - 2:02:56 PM GMT
-  Document emailed to Mila Todd (mila.todd@swmbh.org) for signature
2023-07-21 - 2:03:33 PM GMT
-  Email viewed by Mila Todd (mila.todd@swmbh.org)
2023-07-21 - 3:40:48 PM GMT
-  Document e-signed by Mila Todd (mila.todd@swmbh.org)
Signature Date: 2023-07-21 - 3:41:00 PM GMT - Time Source: server
-  Agreement completed.
2023-07-21 - 3:41:00 PM GMT