



BH TEDS Update Record - SUD

Effective 10/1/2022

Background:

Effective October 1, 2022, anyone in PIHP/SUD funded services will require an update record at the customer's annual date of admission. Historically, SUD BH TEDS only tracked BH TEDS data elements at admission and then at again at discharge. The purpose of the update record is to record, annually, any changes since admission.

Example:

If a customer is admitted into services on October 1, 2022, and remains in services, under the same treatment episode, on October 1, 2023, a BH TEDS update record is required on October 1, 2023.

Steps to complete a BH TEDS Update record:

To complete an update record, it essentially is the same steps as completing a discharge record.

1. From Smartcare, create a new event. From the event drop down, select BH TEDS Discharge/Update.

A screenshot of the Smartcare software interface. At the top, the title "BH TEDS Discharge/Update" is displayed in red. Below the title is a navigation bar with a date "11/04/2019", a location "ASAM Placement", and a "Go To" button. A secondary bar contains "View", "Share", "Status" (set to "New"), "Effective" (set to "10/17/2022"), and "Author" (set to "Smith, Joel"). Below this is a tabbed interface with "Event" and "Note" tabs. The "Event" tab is active, showing a "Details" section with the following fields: "Event" (set to "BH TEDS Discharge/Update"), "Date" (set to "10/17/2022" with a calendar icon and "Time" set to "1:37 PM"), "Staff" (set to "Joel, Smith"), "Status" (set to "In Progress"), "Insurer" (set to "SWMBH SUD"), and "Provider" (set to a redacted name with a pencil icon for editing).

2. From the Note/Update/Discharge tab:

BH TEDS Discharge/Update

11/04/2019 - ASAM Placement

Go To [] Sign

View Share Status New Effective 10/17/2022 Author Smith, Joel More Detail

Event Note

Update/Discharge Contact Info Diagnosis Discharge Discharge Frequency Discharge Information

Associated Admission

Admission Date	Discharge Date	Referral Source	Type Of Service Settings	Completed By
<input type="radio"/> 05/24/2018		Alcohol/Drug Abuse Care Provi...	Ambulatory - intensive outpatient	bhenry
<input checked="" type="radio"/> 06/12/2019	11/13/2019	Individual	Ambulatory - non-intensive outpatient	skohl

Discharge Information

Service Start Date: 06/12/2019 Service Start Time: 1:00 PM

Update/Discharge Date: [] Update/Discharge Time: []

Service Area: SA Service Type: Initial

Update/Discharge Type: Update

Update/Discharge Reason: Not applicable (used for update records only)

- Select the associated admission for the customer.
- Enter the date of the update being completed.
- Enter the time the update was completed.
- For the Update/Discharge Type field, select "Update"

3. Most of the relevant data entered from the admission will transfer over to the other fields. However, it is important that you review all the fields and make any necessary changes. For example, did the customer gain employment since the admission? If so, please change the employment status field. Are they now attending self-help/support groups more frequently than they did at admission? If so, change the "Attendance at Substance Abuse Self Help Groups in past 30 days" field.

4. Avoiding Strange Validation Errors:

BH TEDS Discharge/Update

07/19/2017 - Authorization

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Event Note

Update/Discharge Contact Info Diagnosis Discharge Discharge Frequency Discharge Information

Discharge - Discharge

When a client "completes" a treatment services and a "discharge" occurs, this event is to be reported in circumstances where you do not initiate that may not be apparent until after the fact. For example, you may lose contact with a client and some time may elapse before this is noticed. As a general rule, a treatment episode is assumed to have ended at the time the client has not been seen for 3 days for residential treatment and 7 days in the case of outpatient care. In all cases, the date of discharge should revert to the last date of face-to-face contact.

Date of Discharge: []

Were mental health issue identified during the course of treatment?

None Identified

Mild/Moderate - Mental Health issues are present but not at the level outlined below under severe

Severe - Substantial disorder of thought or mood that significantly impairs judgment, behavior, recognize reality or ability to cope with the ordinary demands of life.

Discharge Reason: Other

Discharge Plan: Customer will continue in OP level of care.

Detox Discharge Timeliness

Discharge is from Sub Acute Detox? Yes No

On the Discharge Tab -

- **Date of Discharge:** Date should match the date of the update.
- **Discharge Reason:** Other
- **Discharge Plan:** Explain that this an update record and the client will be continuing.
- **Discharge is from Sub Acute Detox:** No