

# **BH TEDS Update Record - SUD**

## **Effective 10/1/2022**

### **Background:**

Effective October 1, 2022, anyone in PIHP/SUD funded services will require an update record at the customer's annual date of admission. Historically, SUD BH TEDS only tracked BH TEDS data elements at admission and then at again at discharge. The purpose of the update record is to record, annually, any changes since admission.

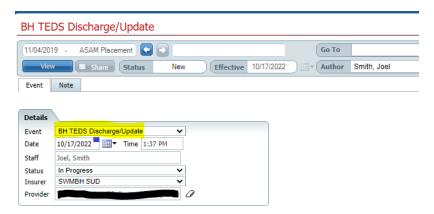
#### Example:

If a customer is admitted into services on October 1, 2022, and remains in services, under the same treatment episode, on October 1, 2023, a BH TEDS update record is required on October 1, 2023.

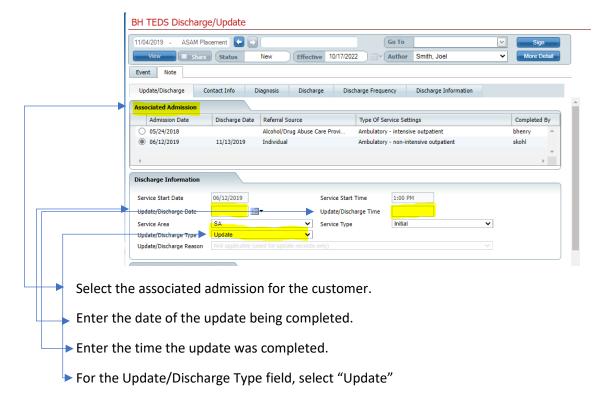
## Steps to complete a BH TEDS Update record:

To complete an update record, it essentially is the same steps as completing a discharge record.

1. From Smartcare, create a new event. From the event drop down, select BH TEDS Discharge/Update.



2. From the Note/Update/Discharge tab:



- 3. Most of the relevant data entered from the admission will transfer over to the other fields. However, it is important that you review all the fields and make any necessary changes. For example, did the customer gain employment since the admission? If so, please change the employment status field. Are they now attending self-help/support groups more frequently than they did at admission? If so, change the "Attendance at Substance Abuse Self Help Groups in past 30 days" field.
- 4. Avoiding Strange Validation Errors:

