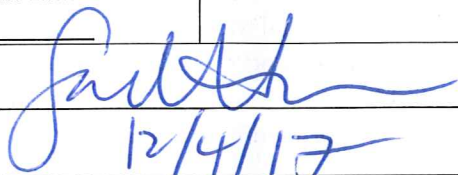


SWMBH Operating Policy 11.22

Subject: Transportation to Substance Use Disorder Treatment		Accountability: UM/Clinical/SUD	Effective Date: 5/1/17	Pages: 2
REQUIRED BY: BBA Section _____ PIHP Contract Section _____ NCQA/URAC Standard _____ Other <u>Medicaid Provider Manual, BHDDA Chapter, Section 12</u>			Last Reviewed Date: 11/10/17	Past Reviewed Dates: 4/28/17
LINE OF BUSINESS: <input type="checkbox"/> Specialty Waiver (B/C) <input type="checkbox"/> 1115 Waiver <input type="checkbox"/> Healthy Michigan <input type="checkbox"/> SUD Medicaid <input checked="" type="checkbox"/> SUD Block Grant <input type="checkbox"/> MI Health Link <input type="checkbox"/> OTHER: _____	APPLICATION: <input checked="" type="checkbox"/> SWMBH Staff and Ops <input type="checkbox"/> Participant CMHSPs <input checked="" type="checkbox"/> SUD Providers <input type="checkbox"/> MH / DD providers <input type="checkbox"/> Other: _____		Last Revised Date: 11/10/17	Past Revised Dates: 4/28/17
Approved :  Date: <u>12/4/17</u>		Required Reviewer: Chief Clinical Officer		

I. Purpose

Southwest Michigan Behavioral Health's (SWMBH) intention is to reduce or eliminate barriers and increase customer access to substance use disorder treatment and recovery services in the most efficient, user friendly, welcoming and cost effective manner as possible. While transportation service to detoxification and residential services is not a guaranteed benefit, SWMBH does have limited block grant availability to provide this service.

II. Policy

It shall be the policy of SWMBH to ensure coordinated, medically necessary transportation services that are welcoming and provide prompt, responsive, and timely access to detoxification and residential services to those customers who demonstrate medical necessity. Transportation services funded by SWMBH will only be approved after all other transportation options have been exhausted, and as funds are available.

III. Standards and Guidelines

- A. Transportation needs must be medically necessary as identified during the screening and assessment process
- B. The need for and use of transportation must be documented in the customer record and include the following:
 - 1. Date of service/transportation
 - 2. Rationale/exploration of other transportation options
 - 3. Location of anticipated departure and location of arrival
 - 4. Actual or Estimated cost
- C. Non-Sub capitated substance use disorder (SUD) providers:

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1. All transportation (Current Procedural Terminology and (CPT) and Healthcare Common Procedure Coding System (HCPCS) service codes) shall be prospectively authorized by SWMBH.
 2. Purchased bus and/or train tickets must be refundable and should be for one-way. In the event the ticket is not used, SWMBH will reimburse the provider the full amount (ticket and additional fee for reimbursable status). If the provider purchases a non-refundable ticket, the provider will not be reimbursed for the cost of the ticket if the ticket is not used.
- D. Sub-capitated providers may authorize transportation at their discretion, but are subject to:
1. Ensuring transportation is medically necessary, and is documented in the record as such
 2. Purchasing only refundable bus and/or train tickets
 3. Documentation in the customer record as outlined in (B)
 4. Compliance with the maximum cost per code, as outlined in this policy
- E. The least costly method of transportation must be used
- F. Transportation can occur from any point in the community to the provider location.
- G. Return transportation assistance from the detox/residential treatment facility may be available upon the customer's successful completion of the detox and/or residential program, and to an appointment for the next level of care directly, or within one (1) business day of discharge.
- H. Providers must have their own internal policies and procedures outlining how transportation will be arranged within their organization.
- I. Contracted codes and limitations:
1. A0100 HF- Non Emergency Taxi Transportation- \$150 maximum
 2. A0110 HF- Non Emergency Bus Transportation- \$150 maximum
 3. S0215 HF- Non Emergency Transportation Mileage-IRS reimbursable rate per mile – 500 miles/day
- J. If a provider staff (i.e. Peer, Case manager, etc.) transports the customer to the mode of transportation to the detox/residential facility (bus station, train station, etc.), the service can be billed if they are utilizing the service as defined in the customer's treatment plan.
- K. Mileage cannot be reimbursed to the provider staff, if the provider will also be claiming the service (Peer, Case Management, etc.) for that same encounter.
- L. Necessary routine transportation provided during the episode of care is included as part of the residential service. Excessive necessary transportation may be authorized by SWMBH.
- M. Transportation to routine outpatient services including Medication-Assisted Treatment (MAT) dosing is the responsibility of Michigan Department of Health and Human Services (MDHHS).

IV. Definitions

None

V. References

- A. Medicaid Provider Manual, BHDDA Chapter, Section 12

VI. Attachments

None